Regular Meeting of the Board of Trustees

March 6, 2025 6:00 pm

Marble Community Church, 121 W. State St. Marble, Colorado

Agenda

- A. 6:00 P.M. Call to order & roll call of the regular March meeting of the Board of Trustees of the Town of Marble
- B. Mayor Comments
- C. Treasurer Report
 - a. Account balances, 2/31/25
 - b. Year to date, budget vs actual
- D. Consent Agenda
 - a. Approval of February 6th, 2025 Minutes
 - b. Approval of Current Bills, March 6th, 2025
- E. Land Use
 - a. Jewel Campbell renovation plan for 19 West State St.
- F. Administrator Report
 - a. Consider approval 2025 Short Term Rental & Business Licenses, Ron
- G. Committee Reports
 - a. Parks Committee report, Amy
- H. Old Business
 - a. Discussion of paid parking, Dustin
 - b. Discussion of commercial corridor, Dustin
- I. New Business

Adjourn

Minutes of the Town of Marble Regular Meeting of the Board of Trustees February 6, 2025 6:00pm

A. 6:00 P.M. Call to order & roll call of the regular February meeting of the Board of Trustees of the Town of Marble – Mayor Ryan Vinciguerra called the meeting to order at 6:03 p.m. Present: Amber McMahill, Dustin Wilkey, Ryan Vinciguerra and Amy Rusby. Absent: Larry Good. Also present: Ron Leach, Town Administrator and Terry Langley, minutes.

B. Mayor's Comments - none

C. Treasurer Report

a. Account balances, 1/31/25 – Amy reported that, one month into the year, we have taken in 3.76% of projected revenue. Expenses are at 10.53% due to some first-of-year expenses: church rental, campground, Hub donation and master plan facilitator. Accounts total \$431,998.65.

b. Year to date, budget vs actual – Ryan asked about snow removal expenses. There have not been any in 2025. We are well below the budgeted amount.

D. Consent Agenda – Dustin Wilkey made a motion to approve the consent agenda. Amber McMahill seconded and the motion passed unanimously.

- a. Approval of January 9th, 2025 Minutes
- b. Approval of January 16th, 2025 Minutes
- c. Approval of Current Bills, February 6th, 2025

E. Administrator Report

a. 2025 Master Plan acceptance by board of trustees, Ron – Ron asked if the board would like to get some final copies bound. Ryan suggested having one or two bound for meeting purposes in addition to having the plan on-line. Ryan reported that Mark included the items mentioned at the special meeting. Amber McMahill made a motion to accept the 2025 Master Plan. Amy Rusby seconded and the motion passed unanimously. Ron will post the plan on-line, email a copy to the master plan committee members and have a few copies printed and bound.

b. Review Short Term Rental (STR) & Business License Fees, Ron – A final decision about license fees amounts needs to be made so that applications can be sent out. At the December meeting, the board voted to increase STRs to \$200 and businesses to \$100 but there was citizen pushback about the significant increases, particularly for small businesses. Dustin suggested increasing the business license fees from \$50 to \$55 and making slight increases each year. He would also like to look at permit funding. Angus Barber spoke in favor of increasing the fees. Amber addressed the cost of issuing the licenses. Dustin Wilkey made a motion to increase STR license fees to \$200 and business license fees to \$55. Amy Rusby seconded and discussion followed. Amy said that other small towns have an average of \$40 business license fees and that the cost per license is negligible. Ryan spoke to revenue to the town and the cost of doing business as a town, the fact that most businesses can only operate 6 months of the year and that Marble is a tough place to make a living. Amber said that raising the STR licenses may mean that people don't stay in compliance and that doubling the fee is too drastic a change. Dustin amended his motion to \$150 for STRs and \$55 for business licenses. The motion passed unanimously.

F. Committee Reports

a. Parks Committee report, Amy – Amy reported that the committee has not met for awhile. Currently the committee members are Brent Compton, Lise Hornbeck and Amy Rusby. They would like to have a few more members. Anyone interested should contact Amy. They will resume monthly meetings this month with a date to be determined. The have set the dates for Roaring Fork Outdoor Volunteers. The committee was awarded a \$5,000 grant to have the Mill Site Park columns evaluated and Ron is lining up an engineer to do that. There is a wedding scheduled in August.

G. Old Business

a. Discussion of pedestrian pathway in Mill Site Park, Amber – This was a discussion point at the last meeting along with historical preservation and the park restoration. She has been in contact with Gunnison County and they would like to set up a zoom meeting to discuss options. She would like to work with the Parks Committee on reservation, revamping the park walking tour and highlight history there. She asked about the interest in a pedestrian pathway through town. Dustin would like to see it go from the town limit to Beaver Lake. Amber would like to get input from the citizens at the Master Plan public meeting to see if it is a priority for citizens. Ryan said he looked at a possible route from the Raspberry Ridge Café to the church and that it would be a significant undertaking and so it is important to get input from citizens. Bringing this to the June Master Plan public meeting was discussed and it was agreed that that is the place to start.

b. Discussion of paid parking, Ryan – The town is continuing to try to work with the Small Business Administration (SBA). Ron and Ryan spoke to Senators Hickenlooper's and Bennet's staffs and they are willing to reach out to the SBA to encourage them to work with the town. Ryan would like the board to begin thinking about parking fees, dates/hours and a possible reservation system. Dustin suggested starting slow with low fees on the weekends and including signage/communication. Dave Hamra spoke to their experience in national parks with people making reservations but not showing up and not cancelling due to low fees. He suggested making the fees high enough that people whose plans change would cancel, thus opening it up space for others. Laura Walton spoke to setting fees high enough to encourage cancelling. Amy agreed with starting slow in order to work out any kinks and provide time for communication/notice. Amber said that starting with a lower amount would ease people into this. She also mentioned that paying a higher fee might give people a sense of entitlement in what they expect for the money they pay. Mariah Villalobos asked about staffing. Ryan explained that the town has already been providing staffing with more of an educational/parking liaison. There would need to be someone to monitor reservations. Dave suggested charging per ATV/unit. Angus Barber feels that the town is soft on visitors and, considering the increase in costs, the town could charge more. Ryan said that there is a balance between people coming to town but recreating outside of town. Because there has not been any charge for years, the easing into it will help minimize conflict. This is more to control parking than to discourage people coming to town in addition to some compensation for the impact to the town. Discussion about timing and how to inform followed. Amber said that Colorado Tourism has information about what user groups to reach out to and where to post. Amber suggested having dry camp and overnight parking available at the campground through hunting season.

c. Discussion of home occupation trips per day, Dustin – Dustin explained that the current codes says "6. The home occupation shall not generate vehicular traffic in excess of ten one-way trips per day which begin or end at the use". He spoke to the different interpretations in the way trips are counted. His proposal states "Further definition of #6 is necessary to bring current "Home Occupation" businesses up to code. There are numerous current businesses in the Town of Marble that are designated as Home Occupation. Several of these established businesses do not meet the Home Occupation gualifications due to the limitation/definition of "vehicular trips" in #6. By changing the definition of "trips" to monetary transactions there will be no further question whether a Home Occupation meets code or not, even though they are zoned "Residential" these businesses will meet the code standard for "Home Occupation". It is the same thing as making it legal to have residential dwelling located on the business zoned property". He suggests changing the wording to "Home occupation shall not generate vehicular traffic in excess of ten monetary transactions per day". Amber agreed that the language needs to be clarified but feels that there could be confusion in how to count monetary transactions. Ryan feels that it is clear as written and is for home occupation businesses with very little traffic. He does not see a need to change the zoning code when there is no data that businesses are not compliant and there have not been complaints. Amber said there are businesses that have been here and operated for years with no issues. She wants to know if this is to clarify or to loosen restrictions. Dustin says the way it is written is open to interpretation and so he would like to clarify what a trip is. Ryan feels the main discussion should echo the master plan with a commercial corridor along the paved road and allow businesses along that corridor to become zoned and licensed as a commercial business. Discussion on how to word the code included "five round trips" or "five distinct vehicles".

d. Business Licenses – Ryan asked about the business license ordinance found on page 18 of the packet. He wondered if it was necessary to enter all the information on the application when renewing the business license each year when nothing had changed. Ron says he is fine with that and can include a statement to that effect on this year's application. Ron said there is nothing on the application indicating whether a business is a commercial or a home occupied business.

H. New Business – Dustin asked that both paid parking and the commercial corridor discussion be added to next month's agenda.

I. Adjourn – Dustin Wilkey made a motion to adjourn. Amy Rusby seconded and the motion passed unanimously. The meeting was adjourned at 7:27 p.m.

Respectfully submitted, Terry Langley

Budget vs. Actuals: Budget 2025

		TOT	AL	
	ACTUAL	BUDGET	REMAINING	% REMAINING
Income				
Intergovernmental				
Cigarette Tax	35.27	200.00	164.73	82.37 %
General Sales Tax	15,586.43	180,667.00	165,080.57	91.37 %
Grant Revenue		5,000.00	5,000.00	100.00 %
Highway Use Tax (HUTF)		13,000.00	13,000.00	100.00 %
Mineral Lease Distribution		8,000.00	8,000.00	100.00 %
Severance Tax		2,000.00	2,000.00	100.00 %
Total Intergovernmental	15,621.70	208,867.00	193,245.30	92.52 %
Licenses & Permits				
Building Permits		4,000.00	4,000.00	100.00 %
Business Licenses		1,000.00	1,000.00	100.00 %
Other Licenses & Permits		500.00	500.00	100.00 %
Septic Permits		2,000.00	2,000.00	100.00 %
Short term rental Licenses		350.00	350.00	100.00 %
Total Licenses & Permits		7,850.00	7,850.00	100.00 %
Other Revenue				
Campground/Store Revenues	7,228.06	55,000.00	47,771.94	86.86 %
CSQ Lease Agreement	,	34,000.00	34,000.00	100.00 %
CSQ Maintenance Payments		3,600.00	3,600.00	100.00 %
Holy Cross Electric Rebates		500.00	500.00	100.00 %
Interest Income	723.94	9,000.00	8,276.06	91.96 %
Marble Fest	500.00	20,000.00	19,500.00	97.50 %
Non-Specified		0.00	0.00	
SGB Lease Agreement		3,000.00	3,000.00	100.00 %
Transfer Water Fund, Admin Cost		1,000.00	1,000.00	100.00 %
Total Other Revenue	8,452.00	126,100.00	117,648.00	93.30 %
Property Taxes				
Additional License Tax		695.00	695.00	100.00 %
General Property Tax		39,888.00	39,888.00	100.00 %
Property Tax Interest		100.00	100.00	100.00 %
Specific Ownership Tax		1,500.00	1,500.00	100.00 %
Total Property Taxes		42,183.00	42,183.00	100.00 %
Total Income	\$24,073.70	\$385,000.00	\$360,926.30	93.75 %
GROSS PROFIT	\$24,073.70	\$385,000.00	\$360,926.30	93.75 %
Expenses				
General Government				
Campground Expenses	1,480.24	25,000.00	23,519.76	94.08 %
Church Rent	720.00	720.00	0.00	0.00 %
Civic Engagement Fund	. 20.00	1,500.00	1,500.00	100.00 %
Donation to AVLT Childrens Park		0.00	0.00	100.00 /0
Dues & Subscriptions	569.52	500.00	-69.52	-13.90 %
	009.02	500.00	-09.02	-13.90 7

Budget vs. Actuals: Budget 2025

		TOT	AL	
	ACTUAL	BUDGET	REMAINING	% REMAINING
Elections		2,000.00	2,000.00	100.00 9
Food	82.58	3,000.00	2,917.42	97.25 9
Grant Expenditures		11,000.00	11,000.00	100.00 9
Jailhouse	154.55	0.00	-154.55	
Legal Publication	42.59	1,000.00	957.41	95.74 °
Marble Fest Expense		20,000.00	20,000.00	100.00 °
Marble Hub Donation	10,000.00	10,000.00	0.00	0.00
Master Plan	9,009.00	0.00	-9,009.00	
Office Expenses	852.44	10,000.00	9,147.56	91.48
Office Maint.	168.00	5,000.00	4,832.00	96.64
Parking Program Expenses	329.25	2,000.00	1,670.75	83.54
Recycle Program	645.07	4,000.00	3,354.93	83.87 9
Transfer to Park Fund		10,000.00	10,000.00	100.00 °
Treasurers Fees		500.00	500.00	100.00 °
Unclassified		0.00	0.00	
Vehicle Expenses	1,306.50	3,500.00	2,193.50	62.67
Workshop/Travel		5,000.00	5,000.00	100.00
Total General Government	25,359.74	114,720.00	89,360.26	77.89
Other Purchased Services				
Earth Day Expenses		3,000.00	3,000.00	100.00
Grant Writing		1,000.00	1,000.00	100.00
Liability & Worker Comp Insc	52.08	8,010.00	7,957.92	99.35
Utilities	553.47	4,000.00	3,446.53	86.16
Total Other Purchased Services	605.55	16,010.00	15,404.45	96.22
Payroll Expenses				
Wages	18,948.12	148,270.00	129,321.88	87.22
Total Payroll Expenses	18,948.12	148,270.00	129,321.88	87.22
Purchased Professional Services				
Accounting	1,012.50	7,000.00	5,987.50	85.54
Audit		13,000.00	13,000.00	100.00
Engineering Services & Insp.	1,350.00	10,000.00	8,650.00	86.50
Legal - General	1,828.00	15,000.00	13,172.00	87.81
Municipal Court		1,000.00	1,000.00	100.00
Total Purchased Professional Services	4,190.50	46,000.00	41,809.50	90.89
Roads				
Asphalt Road Repair		30,000.00	30,000.00	100.00
Snow & Ice Removal	135.00	30,000.00	29,865.00	99.55
Street Maintenance	7,779.30	0.00	-7,779.30	
Total Roads	7,914.30	60,000.00	52,085.70	86.81
otal Expenses	\$57,018.21	\$385,000.00	\$327,981.79	85.19
NET OPERATING INCOME	\$ -32,944.51	\$0.00	\$32,944.51	0.00
	\$ -32,944.51	\$0.00	\$32,944.51	0.00

Park Fund: Budget vs. Actuals

		тс	DTAL	
	ACTUAL	BUDGET	REMAINING	% REMAINING
Income				
Conservation Trust Income - CTF		1,500.00	1,500.00	100.00 %
Transfer In - Park Fund		10,000.00	10,000.00	100.00 %
Total Income	\$0.00	\$11,500.00	\$11,500.00	100.00 %
GROSS PROFIT	\$0.00	\$11,500.00	\$11,500.00	100.00 %
Expenses				
Park Fund Expenses				
Grant Writer - Park Fund		0.00	0.00	
Historical Park Pres. Planning		0.00	0.00	
Improvements - Park Fund		0.00	0.00	
Jail Preservation Grant Match		0.00	0.00	
Maintenance - Park Fund	559.13	11,500.00	10,940.87	95.14 %
Total Park Fund Expenses	559.13	11,500.00	10,940.87	95.14 %
Total Expenses	\$559.13	\$11,500.00	\$10,940.87	95.14 %
NET OPERATING INCOME	\$ -559.13	\$0.00	\$559.13	0.00%
NET INCOME	\$ -559.13	\$0.00	\$559.13	0.00%

Transaction Detail

	TRANSACTION NUM	NAME	MEMO/DESCRIPTION CLR	AMOUNT
Credit Card E	xpense			
02/07/2025	Credit Card Expense	Amazon Prime		16.17
				16.17
02/09/2025	Credit Card Expense	Adobe		19.99
				19.99
02/12/2025	Credit Card Expense	Reservation Nexus		37.50
		Noxuo		37.50
02/13/2025	Credit Card Expense	Starlink		120.00
				120.00
02/13/2025	Credit Card Expense	Adobe		71.97
	Lypense			71.97
02/18/2025	Credit Card Expense	Zoom		172.54
	Expense			172.54
02/19/2025	Credit Card Expense	Adobe		19.99
	Expense			19.99
02/25/2025	Credit Card Expense	Lowe's		109.13
	Lypense			109.13
02/25/2025	Credit Card	Intuit		4.00
	Expense			4.00
02/25/2025	Credit Card	Intuit		76.00
	Expense			76.00
02/27/2025	Credit Card			232.14
	Expense			232.14

Transaction Detail

DATE	TRANSACTION NUN	I NAME	MEMO/DESCRIPTION	CLR AMOUNT
02/28/2025	Credit Card Expense	Adobe		19.99
				19.99
02/28/2025	Credit Card Expense	HughesNet		111.51
				111.51
03/03/2025	Credit Card Expense	Amazon Prime		16.17
				16.17
Check				
03/04/2025	Check	Century Link		-215.51
				215.51
03/04/2025	Check	Marble Crystal River Chamber	Annual Membership	-35.00
			Annual Membership	35.00
03/04/2025	Check	Marble Water Company		-360.00
				130.00
				230.00
03/04/2025	Check	Mountain Pest Control, Inc.	Acct# 112500	-56.00
			Mice, Spiders & Wasps	56.00
03/04/2025	Check	Paul Wahlbrink		-135.00
				135.00
03/04/2025	Check	Daly Property Services, Inc.	Inv# 4249	-6,384.30
		, -	Snow Plow	6,384.30
03/04/2025	Check	Ragged Enterprises, LLC		-281.25
		-	February	281.25
03/04/2025	Check	Alpine Bank	Acct. # ending: 6434	-1,027.00
				-1,027.00

Transaction Detail

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
Transfer	Tropofor				0	
02/06/2025	Transier			TRANSFER FROM MM 1084 TO CHECKING 0240	С	30,000.00
				TRANSFER FROM MM 1084 TO CHECKING 0240		30,000.00
02/18/2025	Transfer			TRANSFER FROM CHECKING 0240 TO WATER FEES 0873	С	- 20,020.00
				TRANSFER FROM CHECKING 0240 TO WATER FEES 0873		20,020.00
Payroll Check	ς					
02/14/2025	Payroll Check	DD	Theresa A. Langley	Pay Period: 01/26/2025-02/08/2025	С	-100.55
			0,1	Direct Deposit		-100.55
02/14/2025	Payroll Check	DD	Alie O. Wettstein	Pay Period: 01/26/2025-02/08/2025	С	-594.27
			Wellstein	Direct Deposit		-594.27
02/14/2025	Payroll Check	DD	Ronald S. Leach	Pay Period: 01/26/2025-02/08/2025	С	-1,847.85
			Leach	Direct Deposit		-1,847.85
02/14/2025	Payroll Check	DD	Charles R. Manus	Pay Period: 01/26/2025-02/08/2025	С	-847.48
			Manus	Direct Deposit		-847.48
02/28/2025	Payroll Check	DD	Charles R.	Pay Period: 02/09/2025-02/22/2025	С	-678.21
			Manus	Direct Deposit		-678.21
02/28/2025	Payroll Check	DD	Theresa A.	Pay Period: 02/09/2025-02/22/2025	С	-33.51
			Langley	Direct Deposit		-33.51
02/28/2025	Payroll Check	DD	Ronald S.	Pay Period: 02/09/2025-02/22/2025	С	-1,847.85
			Leach	Direct Deposit		-1,847.85
03/03/2025	Payroll Check	DD	Christine Smith	Pay Period: 02/09/2025-02/22/2025	С	-137.84
				Direct Deposit		-137.84

Transaction Detail

DATE	TRANSACTION N	UM NAME	MEMO/DESCRIPTION	CLR	AMOUN
Tax Payment					
02/14/2025	Tax Payment	QuickBooks Payroll	Tax Payment	С	-1,114.24
			Federal Taxes (941/943/944)		-930.72
			Federal Unemployment (940)		-11.74
			CO Income Tax		-153.0
			CO Paid Family and Medical Leave		-18.7
02/28/2025	Tax Payment	QuickBooks Payroll	Tax Payment	С	-845.08
			Federal Taxes (941/943/944)		-705.93
			Federal Unemployment (940)		-4.9
			CO Income Tax		-120.0
			CO Paid Family and Medical Leave		-14.2
			Excess Tax Balance Adjustment		0.0
03/03/2025	Tax Payment	QuickBooks Payroll	a Tax Payment	С	-24.5
			Federal Taxes (941/943/944)		-22.9
			Federal Unemployment (940)		-0.9
			CO Paid Family and Medical Leave		-0.6
Expense	_			_	
02/25/2025	Expense	Holy Cross Electric	ELEC PAYMT HOLY CROSS ENRGY CCD XXXXX2805	С	-22.6
			ELEC PAYMT HOLY CROSS ENRGY CCD XXXXX2805		22.6
02/25/2025	Expense	Holy Cross Electric	ELEC PAYMT HOLY CROSS ENRGY CCD XXXXX4505	С	-24.0
			ELEC PAYMT HOLY CROSS ENRGY CCD XXXXX4505		24.0
03/03/2025	Expense		TRANSFER FROM CHECKING 0240 TO CHECKING XXXX9028 TRANSFER FROM CHECKING 0240 TO CHECKING 989028	С	-5,000.0
			TRANSFER FROM CHECKING 0240 TO CHECKING XXXX9028 TRANSFER FROM CHECKING 0240 TO CHECKING 989028		5,000.0

Water Fund: Budget vs. Actuals

		TOT	ΓAL	
	ACTUAL	BUDGET	REMAINING	% REMAINING
Income				
Water Fund Income				
Water - Fees For Service	20,020.00	21,000.00	980.00	4.67 %
Total Water Fund Income	20,020.00	21,000.00	980.00	4.67 %
Total Income	\$20,020.00	\$21,000.00	\$980.00	4.67 %
GROSS PROFIT	\$20,020.00	\$21,000.00	\$980.00	4.67 %
Expenses				
Water Fund Expenses				
Fire Protection/Water Tank		20,000.00	20,000.00	100.00 %
Water - Administration Costs		1,000.00	1,000.00	100.00 %
Total Water Fund Expenses		21,000.00	21,000.00	100.00 %
Total Expenses	\$0.00	\$21,000.00	\$21,000.00	100.00 %
NET OPERATING INCOME	\$20,020.00	\$0.00	\$ -20,020.00	0.00%
NET INCOME	\$20,020.00	\$0.00	\$ -20,020.00	0.00%

Deposit Detail February 2025

DATE	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
*General Fun	d -0240		
02/02/2025	INTEREST PAID	*General Fund -0240	1.05
	INTEREST PAID	Other Revenue:Interest Income	1.05
02/14/2025	DEPOSIT	*General Fund -0240	20,020.00
	DEPOSIT	Water Fund Income:Water - Fees For Service	20,020.00
Money Marke	.t -1084		
-	INTEREST PAID	Money Market -1084	456.07
	INTEREST PAID	Other Revenue:Interest Income	456.07
02/06/2025	DISTRIB CO DOR CIGARETTE CCD XXXXXX7008RLAC	Money Market -1084	12.38
	DISTRIB CO DOR CIGARETTE CCD XXXXXX7008RLAC	Intergovernmental:Cigarette Tax	12.38
02/10/2025	DISTRIB CO DOR SALES TAX CCD XXXXXX7003RLAS	Money Market -1084	7,122.75
	DISTRIB CO DOR SALES TAX CCD XXXXXX7003RLAS	Intergovernmental:General Sales Tax	7,122.75
02/10/2025	ACH ITEM COLORADO SURPLUS CCD	Money Market -1084	1,982.87
	ACH ITEM COLORADO SURPLUS CCD	Property Taxes	1,982.87
Water Fees -(0873		
02/02/2025	INTEREST PAID	Water Fees -0873	0.35
	INTEREST PAID	Other Revenue:Interest Income	0.35

Year of Renewal: 2025		
Applicant Information:		
Applicant Name:		
Business Name:		
Mailing Address:		
City:	_State:	_Zip:
Daytime Phone:		
email:		
Business Information		

I certify that the information on this renewal application and the information submitted on my initial business license application are substantially the same and that there have been no changes in the nature and scope of my business.

Please sign and date the renewal form and submit with a **\$55** renewal fee to the address above.

2025 Business Licenses

Abstract Marble Company Beaver Lake Lodge and Cabins Marble Lodge **CAP** Construction **Colorado Stone Quarry Connie Hendrix Studio Crystal River Jeep Tours Grateful Builders** Marble Hub Marble Water Company Nightshades Plant Shop Pifco Raspberry Ridge Café Slow Groovin' BBQ Salon Gallos **SUP** Marble Marble Historical Society Mario's Marble/The Marble Studio **Rusby Rentals** Marble Motor Works **Ridgehouse on West Park LLC**