

Minutes of the Sherrard Public Library District Board of Trustees

January 17,2023 -- 6:00 PM

Call to Order: 6:00 PM.

Board Members in Attendance: Jim DeWitt, Jackie Docherty, Molly Kindelsperger, Anita McKnight, Barb Ruane, and Sheryl Steele.

Board Members Absent: Allen Holdsworth

Staff: Tori Drews

Motions:

1. Motion to approve the minutes of November 15, 2022, by DeWitt, Second by Docherty.
2. Motion to approve the Treasurer Report by Steele, Second by Kindelsperger.
3. Motion to adjourn at 6:25 PM by Kindelsperger, Second by Docherty.

Director Report:

- I. Referendum: To use resources more wisely, the library has decided not to do a direct mailing, but instead, utilize in-house marketing including bookmarks, tags, etc. In March the library will post a large display about library services, library value and information about the referendum.
- II. Library Card Policy: Beginning February, patrons must present a library card to the front desk for all circulation services. The one exception is services over the phone. All replacement card fees will be waived through February.
- III. TV Series Checkout Length: The checkout period for TV Series will be extended from 7 to 21 days.
- IV. Soda Vending Machine: Due to disuse, the soda vending machine has been removed.
- V. Book Sale: The library held a book sale January 9-14. Items sold were weeded from the Adult Fiction section.
- VI. Mediacom Contract: The library has a contract with Mediacom until November 2025. The New Windsor Telephone Company has stated that once construction of fiber optic / telephone services is complete, we can join at our convenience to avoid having to break contract with Mediacom.
- VII. Kindness Project With Sherrard Grade School: The library has partnered with Jackie Kelly's 4<sup>th</sup> grade class on a "Kindness Project."
- VIII. Donations: Donations have been received from Birdies for Charity (\$950), The Churchill Family Foundation and Lowell N. Johnson Charitable Foundation. Thank you notes have been sent.
- IX. Credit Card Fraud: First National Bank of Omaha detected fraud on the Director's credit card and blocked these charges. A new credit card was issued with 48 hours.
- X. Dining Tour: Quad Cities Dining Tour coupon books were not published this year.

The next meeting is February 21, 2023, at 6 PM.

Respectfully submitted,  
Sheryl Steele, Secretary