

Present: Sandra Moffatt, Jennifer Sibley, Linda Huettenmueller, Sharon Yost, Denise Scheibmeir and Mike Hermann as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved as submitted (Huettenmueller/Moffatt).

II. Treasurer's Report – SEK State Aid account and Gifts & Memorials account statements were not yet available for review. A KLA grant was received for purchase of a new ipad. The ipad has since been used for the online book sale and the recording of storytimes for online viewing. Traditionally, funds collected from copies and fines have been used as petty cash and the balance remaining at month's end was transferred to the City of Garnett. From now on that remaining balance will be deposited to the Gift & Memorials account (Scheibmeir/Yost).

III. Payment of bills was approved (Moffatt/Sibley).

IV. No citizens were present for comment.

V. Librarian Sobba presented her report. Circulation was 3,000 for July, 2020 including checkouts for the summer reading program. The online program used for the SRP had 87 participants reading a total of 61,666 minutes. Eight programs of "take-and-make" packets were distributed. Overall story time attendance remains hard to gauge since Facebook totals only reflect individual devices that connected rather than the possibility of multiple viewers sharing a device.

VI. No minutes were received from the Walker Art Committee but they continue efforts to catalog the collection.

VII. The FOL will be helping out with the added costs for Hoopla as usage has exceeded what SEKLS funding will cover. The first online book sale earned \$200, the second sale earned \$100, and patrons can continue to shop the storeroom shelves by appointment.

VIII. A. The magazine area is now finished. Andrea is pleased with the results. The wavy table will not be used in that area after all, but it may be used in the young adult area instead.

B. There has been no response yet from the stained glass restorer.

C. The estimate from Montgomery Door in Topeka for repairs to the front entrance door was \$2500 due to the pneumatic closure system. After pricing door parts, Andrea feels this is a fair estimate. The Board voted to proceed with repairs (Scheibmeir/Huettenmueller).

D. Andrea related that a parent liked the SRP online format and that their family will continue to make use of the app. SEKLS has indicated they may pay for use of the app again for Summer, 2021.

E. Grant approval for work on the library roof may be received by the end of the week.

F. There has been no recent activity concerning the 2021 budget.

G. Trustees reviewed the library's current temporary hours and decided to wait until the September meeting to possibly expand these hours.

IX. A. The cleaning person has quit. Regular staff has temporarily assumed these duties. Andrea feels a replacement is not needed while the library is still operating under limited hours.

B. A patron who is job searching is finding the 1-hour daily limit for public computer use insufficient. The Board approved a ½ hour extension to the limit if no one else is waiting and the patron has been compliant with wearing a mask (Scheibmeir/Sibley). A different patron has expressed ongoing dissatisfaction with treatment by library staff. Trustees reviewed the chronological record of complaints, the staff's documentation of the interactions in question, and the patron's private messages to the library's Facebook account administrator. Andrea suggested the Board compose a letter to respond to the patron's concerns. A committee composed of Jennifer Sibley, Linda Huettenmueller, and Andrea Sobba was assigned this task. Board President Mike Hermann will approve & sign.

C. The next regular meeting will be held Monday, 9/14/20 at 6:00 PM with social distancing at the library unless restrictions dictate otherwise.

The meeting was adjourned (Yost/Moffatt).

Submitted by Jennifer Sibley, Secretary