

Attention: In-Home Supportive Services (IHSS) and Waiver Personal Care Services (WPCS) Providers!

Electronic Timesheets: Online Training for Providers & Recipients

CDSS has scheduled several live webinars to train providers and recipients on how to use electronic timesheets. In these webinars, we will review how to register, enroll, enter time worked and approve timesheets using the Electronic Services Portal (ESP).

You will need to use a telephone and a computer to participate in the webinar. The next page contains a list of upcoming online webinars. Some of the scheduled live webinars will be presented in **Spanish**.

To sign up and attend one of the webinar broadcasts you must register ahead of time:

- Choose the date and time of the webinar you wish to attend.
- Go to the webinar link below for the date and time and follow the steps to register.
- You will receive a confirmation email with a link to the webinar once you have registered.

On the day of your webinar broadcast do the following:

- Go to your confirmation email and select the link to join the webinar.
- Call the phone number listed on your confirmation email 15 minutes before the start of your webinar broadcast.
- Make sure you log in early. Large audiences are expected to participate.

The Electronic Timesheet Webinar schedule is also available at:

www.cdss.ca.gov/inforesources/IHSS/IHSS-Providers/Resources/ETS-Training

Date	Time	Language	Webinar Registration Link
Monday, August 5, 2019	10:00 am – 12:00 pm	English	https://attendee.gotowebinar.com/register/6577925469666583553
Wednesday, August 7, 2019	2:00 pm – 4:00 pm	English	https://attendee.gotowebinar.com/register/1859021674368696577
Monday, August 12, 2019	10:00 am – 12:00 pm	English	https://attendee.gotowebinar.com/register/4465670174220594945
Wednesday, August 14, 2019	2:00 pm – 4:00 pm	English	https://attendee.gotowebinar.com/register/6797283536966509569
Monday, August 19, 2019	10:00 am – 12:00 pm	Spanish	https://attendee.gotowebinar.com/register/2950275969819774465
Wednesday, August 21, 2019	2:00 pm – 4:00 pm	English	https://attendee.gotowebinar.com/register/2508149150151925761
Monday, August 26, 2019	10:00 am – 12:00 pm	English	https://attendee.gotowebinar.com/register/8725192513876097281
Wednesday, August 28, 2019	2:00 pm – 4:00 pm	English	https://attendee.gotowebinar.com/register/6452114951170693889

Date	Time	Language	Webinar Registration Link
Wednesday, September 4, 2019	2:00 pm – 4:00 pm	English	https://attendee.gotowebinar.com/register/5444994186078232066
Monday, September 9, 2019	10:00 am – 12:00 pm	English	https://attendee.gotowebinar.com/register/8570361485630398721
Wednesday, September 11, 2019	2:00 pm – 4:00 pm	English	https://attendee.gotowebinar.com/register/2470827327572109314
Monday, September 16, 2019	10:00 am – 12:00 pm	Spanish	https://attendee.gotowebinar.com/register/4316545611323201025
Wednesday, September 18, 2019	2:00 pm – 4:00 pm	English	https://attendee.gotowebinar.com/register/2710552748305100801
Monday, September 23, 2019	10:00 am – 12:00 pm	English	https://attendee.gotowebinar.com/register/2567507385131623426
Wednesday, September 25, 2019	2:00 pm – 4:00 pm	English	https://attendee.gotowebinar.com/register/5774733325242448129
Monday, September 30, 2019	10:00 am – 12:00 pm	English	https://attendee.gotowebinar.com/register/3259052920002761986