

Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, June 17, 2017  
Primary Administrative Office, Sparks, Nevada

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**CALL TO ORDER:** Council Chairwoman Page Linton called the meeting of Saturday, June 17, 2017 to order at 8:44 AM.

**ROLL CALL:** Secretary/Treasurer Eugene Mace called the roll: Chairwoman Page Linton, present; Vice-Chairwoman Randi DeSoto, present; Secretary/Treasurer Eugene Mace, present; Council Member Jerry Barr, present and Council Member Thalia Dick, present.

**STAFF:** Finance Director, Linda Quinn; Natural Resources Department Director, William Cowan; and Contractor, Anne Macko.

**MOTION:** Council Member Jerry Barr moved for an Agenda Change to move the Staff Reports before the Council Reports with Natural Resources Department first. Vice-Chairwoman Randi DeSoto seconded the motion. Chairwoman Page Linton called the vote. 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 8:48 AM.

## REPORTS

### STAFF REPORTS

Natural Resources Department, William Cowan, Director

Mr. Cowan previously sent the Council his report. He asked if there were any questions. There were none.

1. Presentation of Quotes for a flow meter: This purchase is authorized by Fisheries as an add-on to Fund 1210. The 2016 proposal was for \$8,700. The current quote is for \$10,270. It is a specialized meter and will be sole sourced. The pressure transducers will be decreased. The cost has increased since the original proposal was okayed. Since the cost change is more than \$1000, it will need to be approved by the Council.

Mr. Charles Carslaw entered the meeting at 8:51 AM.

Chairwoman Linton called for a vote to approve the summary proposal presented for quote #B142350 for the flow tracker display unit, assembly and accessories that go with it coming out of Fund 1210 for a total \$10,270. The vote was **4 FOR, 0 AGAINST, 0 ABSTAINED**. The proposal was approved at 8:53 AM.

2. Presentation of a Quote for a Tablet: This is budgeted from Fund 108 as an add-on to the Cutthroat Trout Services. Mr. Cowan obtained many quotes. He discussed the quote from Technology Center for a Panasonic 2-in-1 ToughPad. It has a detachable

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keyboard. It is to be used to download data. This originally budgeted at \$5,000. The quotes run from \$2,000 to \$3,500. He suggests the Panasonic 3500 series because it is waterproof and durable. He would like a not-to-exceed cost approval.

**MOTION: Council Member Jerry Barr moved to approve the purchase of one Panasonic Windows Tough Pad, fully rugged, not-to-exceed \$4,000 from Fund 108. Vice-Chairwoman Randi DeSoto seconded the motion. Chairwoman Page Linton called the vote. 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 8:58 AM.**

Software will be purchased separately.

This concludes the Natural Resources Report. Mr. Cowan left the meeting.

**MOTION: Council Member Jerry Barr moved for an Agenda Change to move to New Business to hear Mr. Carslaw's report and then return to Staff Reports before the Council Reports. Council Member Thalia Dick seconded the motion. Chairwoman Page Linton called the vote. 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 9:01 AM.**

### **New Business**

Report by Certified Public Accountant, Charles Carslaw.

1. Deferred Revenue Issues: Mr. Carslaw passed out a list of deferred revenue balances of funds received that have not yet been spent and the expenses yet to be received from grants. The auditors look at the total bottom line of \$1,819,974 as of December 31, 2016 and whether the Tribe has enough cash on hand to cover the \$1.819 million. The Tribe has \$1.6 million in the general fund and the money in Ramah Settlement. The 2016 auditors will see that the \$1.819 million dollars in deferred revenues are fully covered by the \$2.59 million in cash the Tribe has. He is concerned with the build-up of BIA money that is supposed to be spent. The Council should have a budget to spend money and reduce the amounts.

Ms. Quinn commented that Fund 101 has a substantial amount of carryover funding and the Tribe will get more funding for 2017. This is becoming an issue with the BIA. They want to know what monies will be carried over. Some of the extra funds should be spent down. She suggested trainings, a Council vehicle, and upgrading the office computers.

Ms. Quinn suggested hiring a new person to help with Administration. There was a discussion of ideas to spend the carryover. Ideas mentioned were BIA training, leadership training in Phoenix. There is money for Administration and/or doing



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something educational at the Reservation. If the carryover is not spent, the BIA may cut the funding.

Mr. Barr suggested the Council have a work session to brainstorm ideas.

2. EPA Issue: This is on-going, but communications have almost stopped. Mr. Carslaw suggests that it is time to get active. The EPA suggested that the Ron Jonny issue was about settled. What happened? It is time to send letters to the EPA. Mr. Carslaw created a draft letter to send to the EPA. He read it to the Council. Ms. Linton confirmed that she had received an email from the EPA that \$96,000 (Ron Jonny portion) was forgiven.

Mr. Carslaw said that all balances are still on the books until the EPA officially tells the Council what is settled. Mr. Barr recommended that the Council should ask for a meeting with the EPA.

Mr. Carslaw recommends pushing it. The Council should send a letter to the Region 9 Director. Alexis Strauss is the Acting-Regional Administrator.

3. Audit: The audit was going fairly well and is pretty clean. Fixed assets may be an issue. Procurement policy updates have been extended a year. Segregation of duties will also be an issue. Ms. Quinn and Mr. Carslaw discussed the things the auditors found. The auditors reviewed Fund 122 because it met the requirements to review 20% of all expenditures. If there are additional findings, Mr. Carslaw said that they will be argued.

Ms. Quinn will ask to receive the audit report in 30 days. The audit report is needed in order to do the Indirect Cost proposals. Both Ms. Quinn and Mr. Carslaw will work on preparing the 2018 Indirect Cost Proposal.

Mr. Carslaw cautioned the Council to be aware that if they apply for grants that do not cover indirect costs, the Tribe will need to cover them. Seriously consider these grants as they will cause the indirect cost rate to go down.

Mr. Carslaw requested that Ms. Linton forward the EPA email regarding the forgiveness to Ms. Quinn and himself. He left the meeting.

**Financial Department, Linda Quinn, Finance Director**

Audit: Blue Bird was at the office to work on the 2016 Audit. They went over Fund 122. Hopefully Ms. Quinn will receive the report within 45 days. Things they noted:

- Late Reporting
- Segregation of Duties

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- Procurement Policy

There was a discussion of the resolution for the updated Procurement Policy.

SF 425 Reports: The BIA asked Ms. Quinn to resend the 2016 budget SF 425 reports with a statement of the amount of funds to carryover to 2017. The money should to be spent or the BIA could cut the amount for the next year. A budget revision will need to be sent to Marilyn requesting permission to spend on a new hire or a vehicle or whatever the Council decides to do. Mr. Barr suggested a Connect to Nature presentation at the Reservation possibly in conjunction with the Election next May.

Discussed ideas to spend funds including BIA training and an Administrative employee to assist the Chairwoman.

Rhonda Knight gave her notice. Her last day will be June 23, 2017.

Harney Electric: The Harney Electric General Manager said they have a minimum charge and the charges go up in the winter. Ms. Quinn said the Council needs to find out where the electrical drain is coming from. Harney is trying to talk their way out of paying a refund. The Council needs to put together a list of all the meter readings they have. Ms. Quinn suggests the Tribe take meter readings to see which one is using all the electricity. This situation needs to be addressed.

Ms. DeSoto suggested sending another letter to someone higher than the general manager. The Tribe needs to find out what is causing the power use in the winter.

Ramah Settlement: There are still a few names without a good address. 79 members have been processed. Ms. Quinn is still following leads to create a Trust Fund for the minor aged members. Ms. DeSoto commented that Mr. Eban says BIA cannot do the Trust, but Utahna, in the Phoenix office, says the BIA can do it. Ms. DeSoto would like the Chairwoman to write to her. Ms. Quinn stated she is still working on it.

Go Daddy Website: The website is ready for review. Ms. Quinn is disappointed. It is not what was requested. The Council needs to let Go Daddy know what to change. Ms. Quinn asked the Council to please let her know what they think.

Property Tags: Ms. Quinn asked if anyone knew where to get the property tags for inventory. No one seems to know. Ms. Quinn will investigate.

Ms. Quinn is still working on payroll Direct Deposit.

Ms. Quinn has yet to receive a response on the audit performed by David Grey, Bureau of Reclamation on Fund 107, Desert Terminal Lakes grant.



Brian Melendez of the BIA has not provided a response on the audit he did focused on Enrollment.

Verizon Phones: Verizon will only talk to Ms. Linton.

Ms. Quinn requested approval of SL-08-2017 Procurement Policy.

**MOTION: Vice-Chairwoman Randi DeSoto moved for the approval of the Revision of the Summit Lake Paiute Tribe Procurement Policy with a waiving of the reading. Council Member Jerry Barr seconded the motion. Chairwoman Page Linton called for the vote. 4 FOR, 0 AGAINST, 0 ABSTAINED. The motion was enacted at 10:08 AM.**

Ms. Quinn asked the Council to give her their comments on the Go Daddy draft website in a week. A link was sent to the Council. Ms. Quinn said there were many things she did not like. It will be a long phone conversation to get them to fix everything she wants fixed. There was a discussion of the draft website.

The Financial report concluded.

Chairwoman Linton called for a break at 10:16 AM returning at 10:30 AM.

### **Council Reports**

**Council Chairwoman Page Linton** reported it has been a busy month. She had two inquiries on the Land Consolidation. One was a person Mr. Scanland was trying to locate and he forwarded the paperwork to her. The other one will need to go back to the BIA because the person had other inheritance within the land assignments.

Tribal Member inquired as to why they did not receive a Ramah Settlement check.

Rachel Youmans has accepted the offer and will be the new Assistant Natural Resources Director effective June 17, 2017. The Council will get her a Pendleton blanket to recognize her long time and hard work with the Natural Resources Department.

There was another promotion in the Natural Resources Department for Karl Matthews who was promoted to Fish and Wildlife Biologist. There is a new Tech-Christina Billing.

Ms. Linton discussed the request of a Tribal Member to use the heavy equipment to clear their land off of the reservation. When told the answer was no, the Member requested a letter be sent to her. She also wanted to file a complaint.

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Ms. Linton received an email from Jo Jo Meyers, State Broadband Development Manager in Carson City, Nevada. The email was forwarded to Victor, the Tribe's IT person because it discussed some IT information. Victor communicated with her via email. He said The Tribe has everything need and are good to go. Ms. Linton was unaware that Victor bought hardware three years ago for communication waiting for the installation of poles to extend the wireless network at the reservation. This would be good to have. The Tribe has the money so they can get the poles installed.

Steven Knispel emailed the Chairwoman that he would come to the meeting to touch base.

An email was received from Marilyn Bitisillie at the BIA stating Shelly Henderson had resigned effective June 2, 2017. If anyone has questions for the BIA contact Ms. Bitisillie or Michael Garcia.

Aaron Peskin will be meeting with the Council on July 22, 2017 at 1 PM.

Rhonda Knight, Finance Clerk resigned due to personal reasons.

Mr. Cowan emailed a no cost extension to the UNR contract to extend the contract to September 30, 2018 paid by Fund 122 to assist the Tribe with the Trout population. Ms. Linton signed it.

Bernita Simpson requested a copy of the Administrative Procedures Manual, Part 11; Sections 1 through 3: Adverse Council Decisions. Ms. Quinn emailed them to Ms. Simpson.

The Chairwoman received an email from former employee Adam Bradley on Sunday, June 11, 2017 in response to Ms. Linton's letter. He said he would be seeking legal counsel to rectify the issue. He will follow up in mid-August as he is in the field.

Jess Peterson was contacted about setting up a trust investment account for Tribal minor-aged members. Ms. DeSoto is also going to contact Utahna.

Ms. Linton received a letter from Harney Electric. She will send another letter asking for more details and the name of the General Manager's boss.

Ms. Linton received three male and three female ICWA letters which were all non-affiliated. There is still one pending awaiting further information.

She received one new enrollment application. She gave it to the Enrollment Committee on June 10, 2017 for review. The Council attended the committee's meeting. Ms. Linton



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felt it went well. She gave them a timeframe. She gave them two letters sent to the Committee's attention. They received a 2009-2010 enrollment list from a former member of the Council so they should be able to review it. They are still reviewing the enrollment files starting with the letter E. She asked them to review one questionable relinquishment and there was one application that Ms. Linton originally misread and now feels meets the qualifications for membership that the committee wished to review. She has asked them to review the files and make recommendations by the July 15, 2017 Council meeting.

She has been busy. She has tried to keep up daily with emails and calling people.

There will be a meeting Wednesday June 21, 2017 with Brian Melendez. There should be copies of the Articles of Association and the Enrollment Ordinance for the meeting.

**Council Vice-Chairwoman Randi DeSoto** attended the June 10, 2017 Special Council meeting. On June 2<sup>nd</sup>, she met with the Blue Bird auditors for the Exit Audit Review. It was very informational. The auditors thanked Ms. Quinn. Ms. DeSoto discussed the updating of the Policy and Procedures and working on the Procurement Policy. It was a positive meeting.

She has been doing the day-to-day responses to email, texts and phone calls. Ms. DeSoto will be running the next month's Council meeting.

She is also still working with Ms. Quinn on the US Bank Direct Deposit completion.

She will get contact information on Utahna (Phoenix BIA) for Ms. Linton. Utahna will be in town. She wants to help. Maybe a meeting can be set up with Ms. Linton.

**Secretary/Treasurer Eugene Mace** attended the Enrollment Committee meeting and signed checks.

**Council Member Jerry Barr** reported he had a Higher Education application that was not complete. He called and there has been a change. The student is now unable to attend the out-of-state school. She will reapply if she determines what school she wants to attend. Mr. Barr also attended the Enrollment Committee meeting via phone.

**Council Member Thalia Dick** had nothing to report.

Steven Knispel entered the meeting at 11:00 AM.

**BIA Office of Special Services-Steven Knispel, Chief of Police Supervisory  
Special Agent**

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Mr. Knispel has been working in Pine Ridge and Standing Rock. He returned to Carson City in March.

He asked if the Council had anything to report at the Reservation. He would like to attend a meeting once a quarter. He asked Ms. Linton to email him to remind him of the meetings.

Mr. Knispel is waiting for three officers. One is almost ready. There are no Special Agents right now. He hopes to get the second officer in October. He wants to move one of Carson City's agents to Winnemucca. He discussed the plan to move the agent and why.

He wants to hear Tribal comments. The Council liked the idea of having someone in Winnemucca.

The only thing of note is people trespassing. He said to get the plate number on the vehicle and report it.

The Office of Special Services hopes to have a building in Winnemucca by the end of the year.

Ms. Linton will write a letter in support of the relocation of one Special Agent to Winnemucca supporting Summit Lake, McDermitt and Winnemucca. She can email it to Mr. Knispel.

Pole cameras for security are a good idea for the Reservation, a good idea for spending funds. Mr. Knispel recommended checking into cloud cameras for the compound, fisheries and front gate. Mr. Knispel and his officer will do a site survey. He will contact Ms. Linton to coordinate a time.

Mr. Knispel left the meeting at 11:22 AM.

There was a discussion of compiling a Certified enrollment list. Mr. Barr suggests taking Ms. Linton's list and the Enrollment Committee list to make a list to be certified.

Enrollment Office Keys discussion: The Enrollment Committee suggested that only Ms. Linton and Nedra should have keys to the office. Ms. DeSoto felt that Council members need keys to be able to do ID cards, verify information for education, ICWA and other situations. Mr. Barr does not feel the Enrollment Committee needs keys. A Council member should be present anytime the committee is there. Ms. Linton will notify Christina Harjo of the decision.

Mr. Barr suggested Prodegy training for the Council



**MINUTES**

**MOTION: Council Member Jerry Barr moved to approve the minutes of the General Council meeting of May 20, 2017 with a waiving of the reading. Council Member Thalia Dick seconded the motion. Chairwoman Page Linton called the vote. 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carries at 11:44 AM.**

**MOTION: Council Member Jerry Barr moved to approve the minutes of the Special Council meeting of Saturday, June 10, 2017 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Page Linton called the vote. 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carries at 11:46 AM.**

The next meeting will be a Special Meeting on June 21, 2017. The Regular Council meeting will be on July 15, 2017.

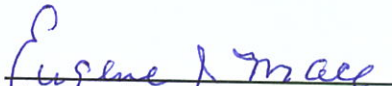
**MOTION: Council Member Jerry Barr moved to adjourn the meeting. Council Member Thalia Dick seconded the motion. Chairwoman Page Linton called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The meeting was adjourned at 11:48 AM.**

**CERTIFICATION**

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the June 17, 2017, Regular Council Meeting were approved by the Council during a duly held meeting July 15, 2017 at which there was a quorum present, and the Council voted:

3 - FOR 0 - AGAINST 0 -ABSTAINING, Vice-Chairwoman Page DeSoto did not vote because there was not a tie vote.

07/22/2017  
Date

  
Eugene Mace, Sr.  
Secretary/Treasurer  
Summit Lake Tribal Council

