

SUMMER VILLAGE OF SILVER SANDS  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, JANUARY 29, 2026  
HELD VIA ZOOM

	<b>PRESENT</b>	<p>Mayor: Bernie Poulin (via Zoom)  Deputy Mayor: Graeme Horne (via Zoom)  Councillor: Sherry Strong (via Zoom)</p> <p>Wendy Wildman, Chief Administrative Officer (CAO) (via Zoom)  Heather Luhtala, Assistant CAO (via Zoom)  Sandra Schneider, Administrative Assistant (via Zoom)</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor (via Zoom)</p> <p>Attendee(s): Tony Sonnleitner, Development Officer (via Zoom)</p> <p>Delegation(s): 9:05 a.m. – Gerryl Amorn, Mike Krim, Scott Lamb and Curtis Hughes (via Zoom), Capital Region Assessment Services Commission (CRASC) – to discuss their Geographic Information System (GIS) to engineer a webmap to support property assessment.</p> <p>9:20 a.m. – Carey Iwata (via Zoom), Lots 5 and 6A, Block 10, Plan 2357 – to speak to Council about the plan cancellation of proposed Bylaw 357-2025, Lot Consolidation.</p> <p>Public at Large: 0 via Zoom</p>
1.	<b>CALL TO ORDER</b>	<p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	1-26 <b>AGENDA</b>	<p><b>MOVED</b> by Deputy Mayor Horne that the January 29, 2026 Agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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3.	2-26	<b>MINUTES</b>	<p><b>MOVED</b> by Deputy Mayor Horne that the minutes of the November 28, 2025 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	3-26  4-26	<b>DELEGATIONS</b>	<p>9:03 a.m. – Gerryl Amarin, Mike Krim, Scott Lamb and Curtis Hughes, Capital Region Assessment Services Commission (CRASC) – to discuss their Geographic Information System (GIS) to engineer a webmap to support property assessment.</p> <p>Gerryl Amarin joined the meeting at 9:22 a.m.</p> <p><b>MOVED</b> by Councillor Strong that Council accept for information the presentation from Gerryl Amarin, Mike Krim, Scott Lamb and Curtis Hughes, Capital Region Assessment Services Commission (CRASC) on their Geographic Information System (GIS) to engineer a webmap to support property assessment.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Gerryl Amarin, Mike Drim, Scott Lamb and Curtis Hughes left the meeting at 9:29 a.m.</p> <p>9:31 a.m. – Carey Iwata, Lots 5 and 6A, Block 10, Plan 2357 to speak to Council about the plan cancellation of proposed Bylaw 357-2025, Lot Consolidation.</p> <p><b>MOVED</b> by Councillor Strong that Council accept for information the discussion from Carey Iwata, Lots 5 and 6A, Block 10, Plan 2357 about the plan cancellation of proposed Bylaw 357-2025, Lot Consolidation AND THAT the matter of the proposed Bylaw 357-2025, Lot Consolidation be deferred to the Closed Session portion of the Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Mr. Iwata left the meeting at 9:41 a.m.</p>
5.		<b>PUBLIC HEARINGS</b>	n/a
6.		<b>BYLAWS</b>	<p><u>Bylaw 357-2025 – Lot Consolidation</u></p> <p>Deferred to the Closed Session portion of the Council meeting.</p>
7.	5-26	<b>BUSINESS</b>	<p><b>MOVED</b> by Mayor Poulin that in consideration of the Regional Municipalities Meeting being scheduled for Friday, January 30, 2026, Council approve changing the January 30<sup>th</sup> Regular Council Meeting to</p>

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		<p>Thursday, January 29<sup>th</sup>, 2026 commencing at 9:00 a.m., Virtual Attendance Only.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Poulin that the attendance of Executive Assistant Schneider to the informal meeting of Mayors and Reeve of Lac Ste Anne area municipalities in Onoway on January 14, 2026 be ratified.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Horne to accept for information the invitation to the Meet and Greet of regional municipalities hosted by Summer Villages of Lac Ste. Anne County East (SVLSACE) scheduled for January 17, 2026.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Poulin that Administration be authorized to attend the Regional Municipalities Meeting scheduled for Friday, January 30<sup>th</sup>, 2026 in Alberta Beach as hosted by Lac Ste. Anne County.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Poulin that the attendance of Council and Administration the 2026 Municipal Leaders Caucus scheduled for March 26-27, 2026 in Edmonton as hosted by AB Munis be authorized.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Horne that the attendance of Councillor Strong to attend the Human Infrastructure Symposium dated February 19, 2026 be authorized.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Strong that the Summer Village of Silver Sands accept for information the Roving Energy Program with AB Munis/Municipal Climate Change Action Centre and the Letters of Commitment and not participate in this initiative.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Horne to accept the \$0.75 per capita municipal allotment rate and the \$5.60 per capita provincial allotment rate for information AND THAT the Summer Village of Silver Sands assign its 2026 Yellowhead Regional Library (YRL) allotment funds and 2026 Library Services Grant to the Darwell Public Library.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	6-26	
	7-26	
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	13-26	<p><b>MOVED</b> by Councillor Strong that the Municipal Accountability Program review for the Summer Village of Silver Sands be accepted for information and same be posted on the Summer Village’s website. AND THAT Council acknowledge and commend Administration on a job very well done as noted in this report as the initiative has been well received.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	14-26	<p><b>MOVED</b> by Deputy Mayor Horne that the Councillor’s posting to the Summer Village of Silver Sands Facebook page continue.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	15-26	<p><b>MOVED</b> by Councillor Strong that Administration draft a letter to Dell Penner to remind him of the conditions of the September 11, 2025 letter issued to him AND THAT he is to have no contact with our Public Works Supervisor and workers.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	16-26	<p><b>MOVED</b> by Mayor Poulin that Administration forward letters to the property owners suspected of feeding the deer and another letter to the property owner not picking up their dog’s fecal matter AND THAT the Community Police Officers (CPOs) be copied on said letters.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	17-26	<p><b>MOVED</b> by Deputy Mayor Horne that Council accept the 2026 Draft Operating Budget as information and authorize Administration to proceed with making revisions as discussed and arranging the next presentation for the February 2026 meeting as a continuation of Council’s budgeting process.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	18-26	<p><b>MOVED</b> by Councillor Strong to accept for information the review and discussion of the Forest Resource Improvement Program (FRIP).</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>8.</b>	<b>FINANCIAL</b> 19-26	<p><b>MOVED</b> by Councillor Strong that Council accept for information the income and expense statements, along with the related bank statement, as at December 31, 2025.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>9.</b>	<b>COUNCIL REPORTS</b> 20-26	<p><b>MOVED</b> by Mayor Poulin that the Council reports be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>10.</b>	<b>ADMINISTRATION &amp; PUBLIC WORKS REPORTS</b>	
	21-26	<p><b>MOVED</b> by Councillor Strong that if a permit for operation of a tourist home has not been obtained by the property owners of 15 Cedar Avenue by March 1, 2026 a STOP order is to be issued.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	22-26	<p><b>MOVED</b> by Councillor Strong that Weed Inspector Jackie Gambin be invited to the March regular council meeting to discuss spraying of noxious weeds for the upcoming season.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	23-26	<p><b>MOVED</b> by Councillor Strong that Council accept for information the Administration and Public Works report as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Tony Sonnleitner left the meeting at 11:30 a.m.</p>
<b>11.</b>	<b>CORRESPONDENCE</b>	
	24-26	<p><b>MOVED</b> by Mayor Poulin that the following correspondence items be accepted for information as presented:</p> <ul style="list-style-type: none"> <li>a) Fire Rescue International, Invoice 1264 – November 26, 2025 no charge invoice for Medical First Response (no charge value of \$2,100.00)</li> <li>b) National Police Federation, Brian Sauvé – November 27, 2025 – Letter of Introduction and Report.</li> <li>c) Village of Alberta Beach, Mayor Tara Elwood – November 25, 2025 – Appointment of Stephen Wright as Summer Villages Regional Emergency Management Partnership (SVREMP) Regional Director of Emergency Management.</li> <li>d) Government of Alberta, Minister of Municipal Affairs, Dan Williams – December 5, 2025 – Fire Service - What We Heard report.</li> <li>e) Alberta Summer Villages Association (ASVA), Kathy Krawchuk, Executive Director – December 11, 2025 – ASVA Executive.</li> <li>f) Town of Mayerthorpe – December 11, 2025 – Committees Boards and Commissions</li> <li>g) Fire Rescue International, Invoice 1278 - December 16, 2025 no charge invoice for Medical First Response (no charge value of \$570.00)</li> <li>h) Alberta Municipalities – December 17, 2025 email on December 2025 Municipal Affairs Newsletter – Municipal Musings</li> <li>i) Alberta Municipalities – December 18, 2025 email on Notice of Settlement in Class Action Lawsuit against Pharmaceutical Companies related to the Opioid Crisis.</li> </ul>

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		<p>j) Government of Alberta, Honourable Mike Ellis, Deputy Premier of Alberta and Minister of Public Safety and Emergency Services – December 18, 2025 email update on Changes to Alberta’s Police Funding Model.</p> <p>k) Alberta Municipalities, President Dylan Bressey – December 19, 2025 email update on ABMunis Initial Statement on the Renewed Police Funding Model.</p> <p>l) Government of Alberta, C.M. (Curtis) Zablocki, O.O.M., Assistant Deputy Minister, Director of Law Enforcement – December 22, 2025 email on Police Funding Model Changes – Preliminary Estimation Process.</p> <p>m) Alberta Summer Villages Association (ASVA), Brian Waterhouse, President – December 22, 2025 – Year in Review Newsletter.</p> <p>n) FortisAlberta Inc., Jennifer MacGowan, Director, Stakeholder Engagement – December 23, 2025 letter on 2026 FortisAlberta Inc. Rates Announcement and Distribution Tariff</p> <p>o) Fire Rescue International - December 23, 2025 letter about vehicle fire.</p> <p>p) Lac Ste. Anne East End Bus Society, Jennifer Thompson CAO Town of Onoway – January 5, 2026 letter on 2026 Funding Request of \$375.00 per Summer Village (other munis contribution noted in the letter)</p> <p>q) Government of Alberta, Public Safety and Emergency Services – January 22, 2026 - Alberta’s Police Funding Model – Preliminary 5 year Estimate.</p> <p>r) Town of Alberta Beach, Mayor Tara Elwood – January 22, 2026 – Letter to the Minister of Transportation and Economic Corridors, Honourable Devin Dreeshen- Emergency Response Dispatch Practices on a Provincially Significant Transportation Corridor.</p> <p>s) Town of Alberta Beach, Mayor Tara Elwood – January 22, 2026 – Letter to Yellowhead County, Request for Mutual Aid Agreement – Regional Emergency Services Collaboration.</p> <p>t) Town of Alberta Beach, Mayor Tara Elwood – January 22, 2026 – Letter to Parkland County, Request for Mutual Aid Agreement – Regional Emergency Services Collaboration.</p> <p>u) 4<sup>th</sup> Quarter Safety Codes</p> <p>v) 25DP06-31 Renovation of an Existing Detached Dwelling, Construction of a Carport and Installation of a Water Cistern – 18 Birch Avenue</p> <p>w) 26DP01-31 Operation of a Tourist Home – 19 Conifer Crescent</p> <p>x) 26DP02-31 Operation of a Tourist Home – 9 Hazel Avenue</p> <p>y) 26DP03-31 Operation of a Tourist Home – 25 Willow Avenue</p> <p style="text-align: right;"><b>CARRIED</b></p>
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12.	<b>OPEN GALLERY</b>	n/a

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13.	<b>CLOSED MEETING</b> 25-26	<p><b>MOVED</b> by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 11:49 a.m. to discuss Standstone Waste Collection Services Agreement. “Disclosure harmful to business interests of a third party” – Access to Information Act (ATIA) Section 19.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The closed meeting recessed at 11:50 a.m. to allow the public in attendance time to exit the meeting.</p> <p><i>(no public were in attendance)</i></p> <p>The closed meeting re-convened at 11:51 a.m.</p> <p>The following individuals were present at the Closed Meeting:  Bernie Poulin  Graeme Horne  Sherry Strong  Wendy Wildman  Heather Luhtala  Sandra Schneider  Dustin Uhlman</p>
	26-26	<p><b>MOVED</b> by Mayor Poulin that Council return to an open meeting at 11:55 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed at 11:56 a.m. to allow the public to return to the meeting.</p> <p><i>(no public returned to the meeting)</i></p> <p>The meeting reconvened at 11:57 a.m.</p>
	27-26	<p><b>MOVED</b> by Deputy Mayor Horne to defer the matter of the Lot Consolidation to the Closed Session of the next Regular Council Meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	28-26	<p><b>MOVED</b> by Councillor Strong to invite a representative from Standstone Waste Collection Services to a future meeting to discuss the Standstone Waste Collection Services Agreement.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	29-26	<p><b>MOVED</b> by Mayor Poulin that the Regular Council Meeting scheduled for March 27, 2026 be rescheduled to Tuesday, March 24, 2026 due to Council and Administration will be attending the 2026 Municipal Leaders Caucus being scheduled for March 26-27, 2026.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>14.</b>	<b>NEXT MEETING(S)</b>	The next Regular Council Meeting is scheduled for Friday, February 27, 2026, at 9:00 a.m.
<b>15.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 11:59 a.m.

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Mayor, Bernie Poulin

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Chief Administrative Officer, Wendy Wildman