

# ***DeKalb Flying Models Club*** ***- Club Bylaws -***

## Article 1: NAME

1. Name: DeKalb Flying Models Club  
AMA Sanction # 282

2. Location: 4 miles North of Butler, Indiana (DeKalb County) on State Road 1 to County Road 12, then 2 1/2 miles East to Bell Flying Field.

GPS Coordinates:

Lat. 41 Deg.-28 Min.-55 Sec. North & Long. 84 Deg.-49 Min.-51 Sec. West

## Article 2: PURPOSE

1. Purpose: To further the sport of radio control model aviation.

## Article 3: DUTIES

1. Board of Directors: The management of the affairs of the club shall be vested in the Board of Directors who shall have the authority to establish its policies. Official decisions may be made by a (2/3) majority mail vote or by a quorum at a Board of Director meeting. A quorum shall consist of at least 50% of the current Board members. Official decisions shall be consistent with the stated purposes and objectives of the AMA as set forth in its Bylaws and, where those Bylaws are not specified, vested in the sound discretion of the Board of Directors.

2. President: The President shall preside at all meetings of the Club and shall act as a spokesperson in all matters pertaining to it. The President will be the contact person with the AMA.

3. Vice-President: The Vice-President shall act for the President when he/she is unable to serve, and is to maintain an accurate record (including place of storage) of all Club assets.

4. Secretary: The Secretary shall record minutes of each Club meeting. He/she will also publish the monthly newsletter.

5. Treasurer: The Treasurer shall collect all moneys due and shall keep a record of moneys disbursed by the club.

6. Field Marshall-Safety Officer: The Field Marshall- Safety Officer shall be responsible for establishing mowing crews and he/she is to ensure that the field is properly maintained and recommend improvements/changes. This officer shall also process the grievance forms and follow the existing grievance procedure documented in the Bylaws.

7. Contest/Event Committee Chairman: The Contest/Event Committee Chairman shall be responsible for coordinating and establishing, in conjunction with all the Clubs Contest Directors, a schedule for the next contest/event season. The schedule will be decided by the Contest Director, and approved by the members.

#### Article 4: AUDIT

1. The President or his appointees will make a periodic audit of the Treasurer's books.

#### Article 5: TERMS OF OFFICE

1. All elected officers of the Club shall serve one (1) year from date of election. Officers are to be elected by a vote of a simple majority of those present at a regular meeting in the month of December. New officers will take office immediately after the January meeting. Personnel will be appointed by the elected officers and confirmed by a simple majority vote of those members present during a regular meeting: i.e. Newsletter Editor, Contest Director, etc.

2. Nominations of the Club officers shall be made at a general membership meeting during the month of November. Nominations for office may be made by any active Club member holding voting rights, either in person or by submitting a proxy nomination to an existing officer. All known nominations for office will be published in the newsletter prior to the election.

3. A secret ballot is required for elections, for removal of a Club officer, a member of the Board of Directors, and for expulsion of a member from the Club unless waived by a simple majority vote of the members present at the meeting.

#### Article 6: VACANCIES

1. Vacancies in any office shall be filled by appointment by the remaining officers, such appointee to serve until the end of the term for which his predecessor was elected.

#### Article 7: COMMITTEE

1. The committee of the Club shall be appointment by the President and may be approved by a simple majority vote of the members present at a meeting (if a vote is requested), to serve throughout the term, or less, of his tenure of office. Standing Committees are the Safety Committee and Field Maintenance Committee.

#### Article 8: MEETINGS

1. Regular meetings shall be held at a time and place designated by the Club officers and published in the Club newsletter.
2. At any Club meeting, a simple majority shall be over 50% of the members voting at the meeting.

#### Article 9: DUES AND MEMBERSHIP

1. The annual dues to be paid to the Club shall be determined by the Club officers with approval of a simple majority vote. Dues are non-refundable, except under extraordinary circumstances, which will be determined by the Board of Directors on a case by case basis. Dues are to be paid no later than December 31 Club meeting.

2. No special assessment shall be levied upon the Club membership, unless it is approved by a vote of (2/3) majority of the members present at the regular monthly meeting, and the members have been given five (5) days prior notice along with the explanation of the assessment.

3. New members who join in October thru December will pay initiation fee of \$10.00 and Club dues of \$25.00. This will cover the membership dues to the end of the following year. After the first year only Club dues will be due.

4. A member shall be in arrears and shall not be considered active if his/her dues have not been paid as provided in Article 9, Section 1. Any member who allows their membership to laps beyond December 31 of any year shall be considered a new member upon renewing their member and will not be given any other preference over any other applicant should any membership waiting list be in existence.

5. Late payment after December 31 rates will increase from \$25.00 to \$35.00 for that year. This is being done to get members to pay on time.

#### Article 10: MEMBER STANDING

1. All persons shall be eligible for membership, and shall agree to abide by the Club Bylaws and those of the AMA.

2. The membership shall be divided into the following categories:

A. Full Membership: Is sixteen (16) years old or older and has full privileges and voting rights. Dues: Full member rate of \$25.00 plus AMA membership.

B. Junior Membership: Is younger than sixteen (16) years old, has full privileges and voting rights. Dues: Junior member rate of \$5.00 plus AMA membership.

C. Associate Membership: A Non-Flyer, who is interested in the activities of the Club, has no voting rights and receives a newsletter. Dues: \$10.00 and no AMA card required.

D. Probationary Membership: A new member within the first calendar year of membership. This member is not eligible for elected office, however they may serve the Club in an appointed position. Member has full voting rights at all meetings. membership dues are per the rate structure, published in the newsletter. Only one newsletter per family address. Dues: See Article 9, Section 3 for requirements.

3. Flying members will be required to hold and maintain a current membership card issued by the AMA. All first-time flying member applicants, as well as present flying members seeking membership renewal, must show proof of membership in the AMA. Non-flying and Associate members do not require AMA membership.

4. Any member receiving a Safety Grievance as stated in Article 18, who is involved in a non-flying violations, or who has key information of a non-flying violation and withholds, it from the Board of Directors, may at the Board of Directors discretion be placed on probation for one (1) year regardless of his/her tenure in the Club.

Article 11: RESIGNATION, TERMINATION, DISCIPLINARY ACTION, EXPULSION  
AND REINSTATEMENT OF MEMBERSHIP

1. Any member in good standing may resign his/her membership by giving written notice to the Club.
2. If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall there be terminated, subject to reinstatement upon restoration of eligibility.
3. This section provides for the enforcement of the Safety Rules that are related to flying activities. Any other unacceptable behavior by an individual member or members, defined by the Board of Directors, become the responsibility of the Board of Directors as stated in Article 3, Section 1, of these Bylaws. Any individual may be expelled from membership from the Club by a two-thirds (2/3) majority vote of the Board of Directors if, in the Board of Directors determination, such individual willfully commits any act or omission which is a violation of any of the terms of these Articles of Incorporation and Bylaws, or the rules of the AMA, or which is detrimental to the Club, the AMA, or to model aviation.
4. Any member who is expelled from the membership may be reinstated to membership only by two-thirds (2/3) majority vote of the Board of Directors.
5. The Board of Directors shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions, which do not justify expulsion from membership.

Article 12: AMENDMENTS

1. Amendments may be made to the Constitution and these Bylaws at any general meeting of the club membership, provided the members shall have been notified in writing at least five (5) days in advance that the amendments are to be considered. Copies of the proposed amendments shall be provided to all members as part of the notification. Amendment shall be approved by no less than two-thirds (2/3) majority vote by the members present, at the regular monthly meeting. Mail-In ballots will be made available for those Full Members who cannot attend the meeting. Those ballots, returned by mail before the next meeting, will be counted as if those persons were present at the meeting.

Article 13: SPECIAL FUNDS

1. The Treasurer of the Club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operational expenses of the Club.
2. Club spending is approved by the majority of the members at the meeting.

Article 14: DURATION

1. The duration of this Club shall be perpetual.

Article 15: DISSOLUTION

1. The Corporation may be dissolved with the approval of a two-thirds (2/3) majority vote of the total membership.
2. Upon the dissolution of the Corporation, the Board shall, after paying or making provision for the payment of all the liabilities of the Corporation, dispose of all the assets of the Corporation exclusively for the purpose of the Corporation in such manner, to the Academy of Model Aeronautics, Inc., or to such other organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c) (3) of the Internal Revenue Code, as amended, or to such other organization with purposes similar to the purposes of this Corporation, as the Board shall determine. Any of such assets not so disposed of shall be disposed of by the Court of Common Plea (or similar court) of the county in which the principle office of this Corporation is then located, exclusively for such purposes and to such organization or organizations, as said court shall determine which organized and operated exclusively for such purposes.

Article 16: INCORPORATION

1. The incorporation of this membership shall be a minimum of three (3) of the four (4) elected officers.

Article 17: LOGO

1. The official Club Logo shall be:



## Article 18: GRIEVANCE PROCEDURE (FLIGHT AND GROUND SAFETY RULES)

### 1. Purpose

The grievance procedure provides a mechanism to enforce existing flight and ground safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Board of Directors for its consideration by means of a Grievance Form to be filled out and turned into the Safety Committee Chairman. At least one witness is required to sign the Grievance Form.

### 2. Board of Directors

The Board of Directors shall use its judgment in carrying out action on the following:

- (A) A grievance form (see page 7) will be filled out and turned into the Safety Committee Chairman. At least one witness is required
  
- (B) First Violation
  - a. Viewpoints of both complainants and accused will be considered.
  - b. Complainants name will be disclosed.
  - c. A verbal reprimand will be given to the accused by the Safety Committee, and this will be recorded in the Committee files.
  
- (C) Second Violation
  - a. Complainants name will be disclosed.
  - b. The accused has the right to a written rebuttal, to be reviewed by the Committee.
  - c. If the Committee so decides, the flying privileges of the accused will be suspended thirty (30) days, Written notice of this shall be issued and a copy published in the Club newsletter.
  
- (D) Third Violation
  - a. Committee will notify the accused in writing and the Club members via the Club that the Club will vote on the expulsion of the accused at the next meeting.
  - b. Said expulsion will last for a one (1) year minimum. (Longer if deemed necessary by the Board of Directors).
  - c. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting.
  - d. Voting will be by secret ballot at a regular monthly meeting.
  - e. The expelled member may reapply for membership after the expiration of the expulsion time period.
  - f. The three (3) actions will not be enforced unless they are accumulated within a two (2) year period of time.
  - g. Any member receiving a Grievance, who directs any retaliation action against the person filing said Grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Directors.

# Dekalb Flying Models Club Grievance Form

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Nature of Violation

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Signature: \_\_\_\_\_

Witness: \_\_\_\_\_

Additional Witnesses (not required)

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