

ICR SANITARY DISTRICT BUDGET 2018-19

May 2018

	Approved Budget	REVISED Proposed Budget	
	2017-18	2018-19	
Ordinary Income/Expense			
OPERATING REVENUES			
610 OPERATING & MAINTENANCE REVENUES			
6110 Ad Valorem Tax Revenue	\$266,820	\$644,988	property taxes collected from all properties in the District
Ad Valorem Tax-capital formation			
6118 Inspection Fees	\$4,725	\$7,500	Hookup up inspections
6123 Applicatin/Transfer Fees	\$1,925	\$1,750	Fees for handling record updates when property transfers/new connects
6140 Interest on Bank & Savings	\$4,600	\$8,000	Interest from bank and County accounts
6300 Effluent Sales	\$52,600	\$54,000	Sales of effluent to Talking Rock Golf Course
6600 Miscellaneous Income	\$400	\$1,200	Other revenue not covered above (Lab use fee- A Quality)
6860 Lawsuit Settlement			
6125 Commercial User Fees		\$13,800	
6130 Residential User Fees		\$254,100	
TOTAL USER FEE REVENUE		\$267,900	
TOTAL OPERATING REVENUES	\$331,070	\$690,546	
Ad Valorem Tax-capital formation		\$100,000	
Total User Fee Revenue		\$267,900	
TOTAL REVENUE FOR CAPITAL FORMATION		\$367,900	
NON-OPERATING REVENUE			
6125 Lot Fees	\$9,750	\$32,500	Fees collected in TRR & WC for developer lots sold
6120 Capacity Fees	\$2,000	\$21,000	Fees collected for new connections to system (ICR & certain others)
Reimbursement Income			Reimbursements for District expenditures (principally for WWTP upgrades)
TOTAL NON-OPERATING REVENUE	\$11,750	\$53,500	
TOTAL REVENUE(Operating & Non-Operating)	\$342,820	\$1,111,946	

OPERATING EXPENSES

Reimbursements Paid to Developers

ADMINISTRATIVE EXPENSE

District Operating Overhead

7210 Mandatory Publishing	\$200	\$200	Required publication of notices of hearings, etc
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Ordinary Income/Expense			
7215	Website Maintenance	\$1,000	\$1,000 expenses to host & update District website
7380	Yavapai County Elections		\$2,500 Expenses billed to ICRSD for County elections
Accounting & Bookkeeping			
7224	Monthly Accounting Fee	\$6,000	\$6,000 Contracted monthly fee for bookkeeping contract extras, office expense, additional hours, etc., not covered by
7225	Special Projects/Extras	\$1,000	\$2,000 contract
7222	Customer Billing/Record Maintenance	\$1,200	\$14,760 expenses to maintain customer records, prepare bills, etc
7300	Office Expense	\$2,000	\$4,000
7350	Post Office Box Rental	\$70	\$70
7251	Postage	\$200	\$3,916 postage for mailings and bills
7352	Office Supplies	\$500	\$1,000 supplies for mailings, inserts, preparation of Board packets
7353	Telephone at MDI	\$800	\$900 Office phone line
Total Accounting & Bookeeping		\$11,770	\$32,646
TOTAL ADMINISTRATIVE EXPENSE		\$12,970	\$36,346
7250	Insurance	\$6,000	\$18,000
WAGES			
7280	Manager Services	\$24,000	\$24,000 Manager salary
7285	District Clerk	\$2,400	\$2,000 District Clerk wages
7286	Payroll Taxes	\$2,200	\$2,200 payroll taxes for manager # District Clerk
TOTAL WAGES & SALARIES		\$28,600	\$28,200
PLANT & OPERATING EXPENSE			
Plant Utilities			
7530	Water	400	400 Water services at WWTP
7532	Telephone at Plant/Communications	2,200	900 Telephone and LD carrier for WWTP phone/Lift Station communications
7533	Electric	21,000	21,000 electricity at plant and 3 lift stations
7534	Trash	200	200 trash services at WWTP
Total Plant Utilities		\$23,800	\$22,500
Plant Operating Expenses			
7510	Landscape Maintenance	1,600	1,800 Landscape upkeep at WWTP
7540	Chemicals	23,000	2,300 Primarily Chlorine & Methanol for WWTP

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7550	Hauling Sludge(proessing & disposal)	6,000	6,000	pumping, hauling & disposal of sludge waste from WWTP(incl eqpt rental)
7560	Laboratory Analysis	9,000	7,500	Required periodic lab testing of samples from WWTP
	Sample Testing/Certification			Annual certification of onsite test lab
7575	Contract Courier Services	1,000		Courier transportation of samples to laboratory
7576	Operating Permits	2,500	4,300	Annual permit to operate WWTP & Lab permit
	Total Plant Operating Expenses	\$43,100	\$21,900	
Operator Expenses				
7570	Operator Contract	78,000	78,000	Contract for operation of sanitary system
7572	Operator Extras	8,000	6,000	Extras not covered in operator contract
	Total Operator Expenses	\$86,000	\$84,000	
Repairs & Maintenance				
7580	Maint/Repairs Outside Services	15,000	15,000	Use of contractor services for repairs
7590	Plant Material & Supplies	6,000	6,000	parts/supplies used in maintenance/repair
7995	Generator Maintenance	3,000	3,000	repairs and annual servicing of backup generator
	Total Repairs & Maintenance	\$24,000	\$24,000	
TOTAL PLANT & OPERATING EXPENSE		\$176,900	\$152,400	
7710	Accounting Audit	4,000	4,000	Required annual review of District financial reports
	Attorney Fees - Cost Retainer			
7720	Attorney Fees - District Operations	15,000	25,000	Fees for legal services of District Counsel
7722	Litigation Fees		300,000	
7730	Consulting Services			Engineering Consulting - Plan for Plant Expansion
7750	Engineering Services - District	6,000	45,000	engineering consulting services
TOTAL CONSULTING SERVICES		\$25,000	\$374,000	
7800	Other Expenses			
	Contingencies			
TOTAL OTHER		\$0	\$0	
TOTAL OPERATING EXPENSES		\$249,470	\$608,946	
NON-OPERATING EXPENDITURES				
2470	Repayment of Infrastructure	\$35,000	\$35,000	Annual repayment for infrastructure costs
	Capital Expenditures	\$253,500	\$50,000	Additions to WWTP
	Reserve for Replaceents (unrestricted fund)	\$46,600	\$46,600	Amounts set aside for non-WWTP asset addns or replacements
	Other Deposits to Capital Accts	-\$241,750	\$398,292	Net of revenue to capital accounts and capital expenditures
TOTAL NON-OPERATING EXPENDITURES		\$93,350	\$529,892	

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Ordinary Income/Expense

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TOTAL EXPENDITURES (Operating & Non-Operating)	\$342,820	\$1,138,838