

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, Oklahoma
Tuesday, November 9, 2021
6:00 P.M.**

I. Call Meeting to Order

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: October 12, 2021
- c. Approval of Special Meeting Minutes: October 27, 2021
- c. Approval of Payment of Purchase Order Invoices-\$781,457.14
- d. Financial Reports

III. Regular Agenda

1. Discussion and possible action to accept, with modifications, or not accept proposal from the Stilwell Police Department to set up a firing range at the City Lake. The location is 438 feet North of the City Lake Pump House and is illustrated on an attached map. Also attached is a suggested agreement memorializing the proposal.
2. Discussion and possible action to approve or not approve proposed Customer Service Policy modifications, sections 15.5 - 15.7.
3. Discussion of Rex Earl Starr letter concerning Jeromy Johnson and his crew a copy of which is attached.
4. Discussion and possible action to approve or not approve payment of retainage totaling \$15,596.06 from SADA Matching Funds for concrete work performed prior to February 1, 2021, by Rick Williams Concrete Construction. Copies of instruments documenting the amount owed are attached.
5. Discussion and possible action to approve or not approve a Christmas bonus not to exceed \$650.00 for full time employees including the Interim General Manager with taxes paid and retirement withheld.
6. Status report by Larry Eagleton.
7. Status report by Shelldon Miggetto.
8. Audit Committee Report.
9. Policy Committee Report.
10. Budget Committee Report.

- IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)
- V. Adjournment

Posted: 2:00 P.M. November 5, 2021
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer

Bill Garrett



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