



2018 TEAM PLAY CHECK LIST

25 October Team Play General Information Meeting

1-30 November

- ◆ Designate Team Captain and Assistant Captain
- ◆ Send Player Recruitment Email or put out Sign-Up Sheet
- ◆ Have Club Handicap Chair check Eligibility of potential Players
- ◆ Notify Players if they need to get matches in to meet Eligibility requirements

15 December - Club Team Registration and \$25 Entry fee due to SDCWGA

1-31 January

- ◆ Re-Check Player Eligibility with Handicap Chair and continue to do so monthly until all Players on Roster are qualified
- ◆ Check Home Course Maintenance Schedule for Punching Greens/Over Seeding and notify SDCWGA Team Play Director

24 January

- ◆ Attend Team Captains Meeting at Bernardo Heights CC @ 12:30PM

5 February

- ◆ Submit Team Roster to SDCWGA Team Play Director

6-12 February

- ◆ SDCWGA sets Regions/Divisions and Match time frames and Posts "Master Schedule" to Team Play page <https://www.sdcwga.net/team-play.html>

25 January -16 February

- ◆ Conduct a Team Meeting; Review SDCWGA Team Play Rules and Conditions of Play, Sample Scorecards and Good Sportsmanship handout

13 February

- ◆ Begin scheduling Matches with opposing Captains [refer to Club calendar and County Event calendar to ensure no conflicts]
- ◆ Check Pro Shop for Dates/Times Available
- ◆ Email "Home" match play dates to Team Play Director

26 February Team Play Matches Start

- ◆ Notify SDCWGA Team Play Director of your Women's Club Events scheduled in May and June