



**Marinette County Board of Realtors  
MLS, Inc.**

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**Application form for Waiver of MCBOR MLS Subscriber Fees for  
Affiliated Licensed Realtors or Appraisers**

(An Individual Application for Waiver needs to be completed and returned for EACH Waiver Applicant)

Per the MCBOR MLS Rules and Regulations, the individual(s) named in the Individual Subscription Waiver Request Form shall be exempt from payment of the Marinette County Board of Realtors MLS, Inc. (MCBOR MLS) Subscriber fee so long as such Waiver Applicant(s) currently satisfy and continues to satisfy ALL of the following requirements:

1. Waiver Applicant is a REALTOR in good standing and is an active member of a REALTOR association owned MLS.
2. Waiver Applicant is NOT a Listing Agent/Co-Listing Agent for any active listing included in MCBOR MLS.
3. Waiver Applicant does NOT participate in the MCBOR Electronic Lock Box Program.
4. Waiver Applicant does NOT directly or indirectly access or use in any manner whatsoever the listing information stored in MCBOR MLS. Such access and use includes, but is not limited to, direct access to or use of the MLS and the use of the other devices or services provided by the MLS or its affiliated or licensed vendors or suppliers, that permit access to and use of any listing information, including statistical, from the MLS; and
5. Waiver Applicant does not use, directly or indirectly, in any manner whatsoever information from the MCBOR MLS to list properties for sale or lease, to identify or locate properties for any potential buyers or lessees.

**Certification by Waiver Applicant's MLS Participant/Designated Broker**

I certify that the Waiver Applicant(s) named herein is affiliated with me and meet ALL of the above requirements, and therefore is eligible for a waiver of MLS Subscriber fee. Further, I agree to notify MCBOR MLS within 5 calendar days if any Waiver Applicant remains affiliated with me but has become ineligible for a waiver of the fee. Simultaneously with such notice to MCBOR MLS, I will either (i) sever the agent from this office, or (ii) inform the agent that said agent must subscribe to MCBOR MLS and I as the Participant shall have 3 days from my initial notification to the MCBOR MLS to sign said agent up. Such affirmative notice to MCBOR MLS, and the subsequent completion of (i) or (ii) above, shall not constitute a breach of this agreement and shall therefore not incur the penalties described below.

I understand that any violation of the conditions of this waiver will result in automatic revocation of this waiver for the individual Waiver Applicant. I agree to pay any and all MLS Subscriber fees, retroactive to the beginning of the start of waiver, within 90 calendar days after the Waiver Applicant becomes ineligible for a waiver of the MCBOR MLS Subscriber fees. I understand and acknowledge that I will be invoiced for these additional fees/fines; any waiver applicant that violates these policies is subject to a \$1,000 fine and back billing to the start of the waiver, and any individual (with my firm/office) who gives information or shares a log in ID with a Waiver Applicant or provides access to the MLS is subject to the following fines and penalties: 1<sup>st</sup> offense: Fine of \$1000 and 30 days suspension, 2<sup>nd</sup> offense: \$2500 fine and 90 days suspension, 3<sup>rd</sup> offense will result in termination of services.

I acknowledge that non-payment of the fee(s), by the due date (90 days from the invoice date), as indicated on a separate invoice from MCBOR MLS, will result in the MLS access for myself and all Subscribers associated under my MCBOR MLS participation being suspended until such time as all fees have been satisfied.

I understand and acknowledge that all listings in which the Waiver Applicant is the listing or co-listing agent will not be / cannot be entered in the MCBOR MLS.

\_\_\_\_\_  
Signature of MLS Participant / Designated Broker

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Company Name

\_\_\_\_\_  
Office Broker Code

A waiver becomes effective on the 1<sup>st</sup> of the month following receipt and processing by MCBOR MLS of a properly completed application form provided the Applicant satisfies all requirements listed above. Approved waivers shall remain in effect until the applicant becomes an active subscriber, changes brokerages, or subsequently fails to satisfy any of the waiver requirements. Applicant will be notified by MCBOR MLS if this application is not approved. An approved waiver does not alleviate a Broker's responsibility to input a required listing type within the MCBOR MLS service area.

**Individual Subscription Waiver Request Form**

Waiver Applicant (Print Name): \_\_\_\_\_ is requesting a waiver from the MCBOR MLS. The Individual's MLS Participant/Designated Broker must also submit the Application for Waiver of Subscriber Fees request form along with this Individual Waiver Request.

Waiver Applicant's License Number: \_\_\_\_\_ Waiver Applicant's Primary Local Board/Association of REALTORS®: \_\_\_\_\_ (State the Waiver Applicant's Primary MLS – Individual's Broker must also be a member of this MLS or write in "inactive" if Agent is inactive. (Inactive means the Waiver Applicant is not conducting any real estate business or transactions).

Waiver Applicant's MLS Participant/Designated Broker: \_\_\_\_\_

Firm/Company/Office of the Waiver Applicant: \_\_\_\_\_

The Waiver Applicant is requesting exemption from payment of multiple listing subscription fees and by signing below; verifies that they will not directly or indirectly access or use the service in any manner whatsoever and that they are a member of another MLS which they consider their primary MLS.

Waiver Applicant's Primary MLS: \_\_\_\_\_

**Certification of Individual Requesting Waiver that is affiliated with a Participant of the MCBOR MLS:**

I, \_\_\_\_\_, associated with \_\_\_\_\_,  
Name of Individual Waiver Applicant Name of Participant

Certify I do not/ will not use the MCBOR Multiple Listing Service in any way at any time, that I am a member of another MLS I consider my primary MLS. *I understand that if I should utilize the multiple listing service at any time, the participant with whom I am affiliated is obligated to pay any and all MLS Subscriber fees, retroactive to the beginning of this waiver). I am subject to a \$1,000 fine, and the individual who gave me access to the MLS (either information gathered from, or access to their log in id) is subject to the following fines and penalties: 1<sup>st</sup> offense: Fine of \$1000 and 30 days suspension, 2<sup>nd</sup> offense: \$2500 fine and 90 days suspension, 3<sup>rd</sup> offense will result in termination of services.*

\_\_\_\_\_  
Signature of Individual Waiver Applicant; Affiliated with Participant Date: \_\_\_\_\_

**Certification by Participant of Association Multiple Listing Service as to Individual's Certification above:**

I agree that if \_\_\_\_\_ (Name of Individual) utilizes or plans to utilize the multiple listing service in *any way at a future date*, I will notify the service and pay the required subscription fee of the multiple listing service. *In the event the Waiver Applicant violates this agreement, I understand that I am obligated to pay any and all MLS Subscriber fees, retroactive to the beginning of this waiver. The waiver applicant is also subject to a \$1,000 fine, and the individual who gave the Waiver Applicant access to the MLS or the information from within is subject to the following fines and penalties: 1<sup>st</sup> offense: Fine of \$1000 and 30 days suspension, 2<sup>nd</sup> offense: \$2500 fine and 90 days suspension, 3<sup>rd</sup> offense will result in termination of services. Furthermore I understand that I, as the Participant, will be billed for the fines and am responsible for collecting payment from the Individual Waiver Applicant. Nonpayment of the fines by the due date could cause access to the MLS to be suspended.*

\_\_\_\_\_  
Signature of MLS Participant Date