**EAST RANGE WATER BOARD**

**Regular Meeting Minutes**

**Wednesday, June 18, 2025**

**City/Town Government Center**

***Appointed Board Members for City of Aurora:*** *Doug Gregor, David Skelton, Dennis Schubbe.*

***Appointed Board Members for the Town of White:****Jon Skelton, Clark Niemi*

***Appointed Board Members for the City of Hoyt Lakes****: Dave Jarvela, Jake Berndt*

***Absent Board Members:***

***Others Present:*** *Kimberly Berens (COA), Jim Gentilini (COA), Jodi Knaus (TOW), Brian Guldan (Bolton & Menk, Jacob Crispo (Bolton & Menk), Robert Rutka*

1. Call to Order/Roll Board meeting was called to order by Chair Gregor at 4:31 p.m.

2. Consent Agenda

 a. Approval of May 21, 2025 Regular Meeting Minutes – page 1

 b. Treasurer’s Report – Fund Balances – page 2

 c. Approval of Disbursements and Payroll for May 2025

 1. Employee wages, FICA/Medicare - $64.60

 2. Magney Construction Application for Payment No. 8 – Intake - $25,694.65 – pages 3-5

 3. Magney Construction Application for Payment No. 12 – Plant - $1,112,097.41 – pages 6-42

 4. Bolton & Menk – Invoice #0363289 - $54,855.10 – pages 43-48

 5. MN Power - $18,848.00 – page 49

 d. Correspondence – MN Dept. of Public Safety – Fire Sprinkler System Permit – pages 50-53

 **IT WAS MOVED BY JON SKELTON, SUPPORTED BY DAVOD SKELTON APPROVING THE CONSENT AGENDA AS PRESENTED AND DISCUSSED.  MOTION CARRIED**

3. Legal Matters –Updates Including but not limited to:

1. Creation of New Legal Entity Timeline & Guidance – Tabled to later in the Project; JPA needs revisions to get Hoyt Lakes members voting rights and replace the language for the new composition of the Board;
2. Hoyt Lakes Joining Water Board & Administrative Meetings – no administrative meeting this month was held;

4. Guests – None

5. Construction Management Updates – Bolton & Menk – June 2025 memo was reviewed – page 54

1. Funding Initiatives & Financing – WIF grant amount was increased for new projects; we have work to do for overall project funding; HL will qualify for $10 million; City of Hoyt Lakes approved on June 9th to get engineering started and will be working on getting their portion of Project shovel ready.

b. Engineering Work

1. Construction Updates - ECI back on July 10th for caisson structure; Magney continues to work on the process tanks for the WTP building. Punch list items in Pineville are being worked on with a deadline of 6/30/25.

 c. Permitting & Other Pending Items Discussion

 1. Permit updates – none

2. Water Modeling Presentation – Water model for the East Range report was reviewed and will be put on website.

6. Community Outreach – none planned; the Water Board could tour the plant in August – date will be determined at August meeting.

7. Other Business

1. St. James Pit & Current Water Plant updates – Jim Gentilini – Rain has made it interesting.
2. Luke Heikkila is leaving the City of Aurora and wants to adequately express gratitude to him for his work for both the City of Aurora and the East Range Water Board.

8. Next Meeting Date: Wednesday, July 16, 2025, 4:30 p.m.

9. Adjournment

**MOVED BY CLARK NIEMI, SUPPORTED BY DAVID SKELTON TO ADJOURN AT 5:20 PM. MOTION CARRIED**

Respectfully submitted,

Jodi Knaus, Administrative Recorder