



Marci Peebles, Director  
 110 Compton Road, Cincinnati, OH 45215  
 phone: (513) 761-1697 x184 | fax: (513) 761-0516  
 e-mail: MPeebles@FranciscanMinistriesInc.org  
 www. FranciscanMinistriesInc.org

Payment, Registration, &  
 Cancellation Policy  
 revised 9.1.20  
**COVID**

**Payment, Registration & Cancellation Policy**

All groups are booked on a first-come, first-serve basis. The trip is not booked until deposits are received. Deposits are not refundable. For subsequent payments, any requested adjustments to the number of participants must be made **in writing prior to the due date** or teams are financially committed to the number of spots reserved. Fees cannot be refunded, prorated, or transferred.

**- COVID POLICY-**

- Individuals prohibited from attending due to criteria below will be issued refunds (minus deposit) upon written request by group leader
- Groups prohibited from coming due to State of Ohio travel advisories will have the option, upon notification of cancellation by Director, of a refund (minus deposit) or transfer of funds (minus deposit) to a new trip
- Individuals who become sick during the trip and must leave will not be issued refund
- Group leader must ensure they are able to meet and maintain required adult : youth ratio

NO ONE should engage if they have tested positive for COVID-19 or have flagged any of following the pre-screening criteria:

- ✓ Participants have not had fever of 100.4 or higher within 2 weeks of leaving for Tau
- ✓ Participants have not had symptoms within 2 weeks of leaving for Tau
- ✓ Participants have not been in contact with exposed / positive person within 2 weeks of leaving for Tau
- ✓ Participants have not travelled internationally or to hotspots (15% or higher positivity) within 2 weeks of leaving for Tau

\* A COVID cleaning fee will be added to cover costs of additional disinfecting (\$100 for 1-3nights; \$150 for 4+ nights)  
 \* Due to COVID considerations, we are currently limiting the total number of participants/retreatants to 28 people (including chaperones)

**Mission Trips at Tau**

The Tau House Program traditionally runs from Sunday late afternoon to Friday morning. Included are meals, linens, availability of morning launches, worksite coordination, and some evening programming. Swimming at a neighborhood pool is typically available in the summer. Adjusted trip lengths and/or adjusted start/end dates may be possible based on availability. In order to secure the Tau House **for your group only**, you must guarantee a minimum of **28 people**. Otherwise, the Tau House remains opens to additional smaller groups. College groups and youth groups will not be combined.

Price per Person	
Weekly (Sun-Fri)	Daily *
\$300/week	\$60/night

*\*For groups who prefer to do a 6-night program, add this additional cost per person to the rates. This option is very limited and must be approved by the Director in advance. This option may not be available during June, July, and August.*

**SEPTEMBER – MAY trips:**

- ASAP** - \$75 per person, **non-refundable** deposit to reserve spots
- Second payment of \$75 per person due approximately **150 days** prior to start of trip
- Third payment of \$75 per person due approximately **90 days** prior to start of trip
- All planning sheets due approximately **45 days** prior to start of trip
- Final payment due approximately **30 days** prior to start of trip

**JUNE – AUGUST trips:**

- ASAP** - \$75 per person, **non-refundable** deposit to reserve spots
- January 1** - Second payment of \$75 per person due
- March 1** - Third payment of \$75 per person due
- April 15** - All planning sheets due for trips in **June**
- May 15** – All planning sheets due for trips in **July and August**
- May 1** - Final payment due for all trips

**Retreats at Tau\*\***

The Tau Community House is available for groups interested in using our facility for retreats and similar events not connected to our programming. In order to reserve dates, half of the retreat fee will be required as a non-refundable deposit. These events will be charged at the following rates:

Retreat Rates:	food not provided	food provided (not prepared)
<b>ONE NIGHT</b>	\$700 flat rate for 1-20ppl + additional \$35/person for 21-35ppl	\$900 flat rate for 1-20ppl + additional \$45/person for 21-35ppl
<b>TWO NIGHTS</b>	\$1,100 flat rate for up to 1-20ppl + additional \$55/person for 21-35ppl	\$1,500 flat rate for 1-20ppl + additional \$75/person for 21-35ppl

*\*\*Please note this availability is very limited during the summer months.*

**- prices are subject to change without notice -**