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Rockford Town Regular Council Meeting June 20, 2018 7:00pm

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NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

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Mayor Carrie Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.

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Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke, and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were also present.

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Mayor Roecks opened the public hearing to take public comment on the town's Six Year Transportation Improvement Program (STIP). There were copies of the plan available to the public. Ms. Roecks asked if there was any public comment.

Resident Tom Tyler asked if there was anything in the works for public transportation. Ms. Roecks answered that public transportation was separate from the STIP. Ms. Harnois mentioned to Mr. Tyler that the Spokane Regional Transportation Council has a program in place and there is a vanpool option. Mrs. Johnson gave Mr. Tyler a packet of information regarding the Special Mobility Services for Spokane County.

There was no other public comment.

Ms. Roecks closed the public hearing and resumed the regular meeting.

Mr. Fricke made a motion to approve the amended agenda. Mr. Stevenson seconded the motion. Motion was carried.

Mr. Stevenson made a motion to excuse Councilmember Bill Benson's absence from the meeting. Mr. Fricke seconded the motion. Motion was carried.

Mr. Stevenson made a motion to approve the minutes from the 06/06/2018 regular meeting. Mr. Laude seconded the motion. Motion was carried.

Ms. Roecks welcomed resident Kevin Willms to the meeting. Mr. Willms asked to be placed on the agenda, to discuss with council, the option of using an existing septic system on his property as a personal RV dump station. Council discussed the guidelines of the sewer/septic ordinance and decided that there are no clear policies disallowing this type of use.

Mr. Laude said he would like Mr. Willms to test the septic's functionality before it is utilized. If the septic is operational, it can be used. If the septic fails, any use will have to stop, the Department of Health may need to be involved and the system will be decommissioned.

ANNOUNCEMENTS

- The first regular council meeting in July will be postponed until July 5th. This meeting will include a public hearing for the fire levy.
- Town Hall will be without power on July 12th. Avista will disconnect the power so that the owners of the neighboring building can safely remove a large tree.

COUNCIL REPORTS

None

53 COMMISSION REPORTS
54 Planning and Zoning
55 Spring Street – Munson Building Permit
56 **Mr. Stevenson made a motion to approve the building permit from Austin and Kelsey Munson. Mr.**
57 **Fricke seconded the motion. Motion was carried.**

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59 Comprehensive Plan
60 Ms. Harnois said that draft comprehensive plan is with the office staff to be reformatted. She would like to
61 schedule a workshop soon to discuss the zoning and development portion of the plan.
62 Council agreed to meet for a workshop on July 23rd at 6:00pm.

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64 COMMITTEE REPORTS
65 None

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67 PUBLIC COMMENT
68 None

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70 ORDINANCES/RESOLUTIONS
71 **Ms. Harnois made a motion to approve Resolution 18-03 regarding the Six Year Transportation**
72 **Improvement Plan. Mr. Fricke seconded the motion. Motion was carried.**

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74 OLD BUSINESS
75 Nuisance/Notice of Abatement
76 There has been a Notice of Abatement sent to 236 Pacific Street. The owners have done a lot of cleanup
77 around the property. The property still requires some work, like boarding the windows and doors and
78 removing the refrigerator from the yard. Public Works will give them until the 27th to address these items,
79 and if it has not been taken care of by owner, Public Works will do it and bill the owner.

80
81 Surplus Property
82 Ms. Roecks asked that this item be tabled for a couple of months. Mrs. Johnson will remove it from the
83 agenda.

84
85 NEW BUSINESS
86 Council discussed amending Resolution 18-01, Rule 4, by adding verbiage of time restrictions on guest
87 speakers. Mrs. Johnson will create a new resolution for council to approve at the next meeting.

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89 Ms. Harnois talked about the Public Development Authority (PDA) and how the town could possibly benefit
90 from adopting an ordinance regarding this. There is more information on PDAs on the MRSC website.

91
92 Mr. Fricke talked about hearing a report that Spokane has seen about 2 million dollars in revenue that have
93 come from traffic infractions captured on a traffic camera. He thought it a good idea to look into something
94 like this for Rockford. He said will do more research and discuss at the next meeting.

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96 PUBLIC COMMENT
97 Resident Tom Tyler stated that prosecution from traffic violations may be difficult for Rockford, since there is
98 no municipal court here.

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100 STAFF REPORTS
101 Public Works

- 102 • The owner of 126 N Sprague wants to connect his house to the town's sewer system. Everything is
103 ready, and the project will start July 9th. Public Works will do some work in the right-of-way and place
104 a manhole prior to the project.
- 105 • Stringham Road was patched by Spokane County on June 12th.

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- The dump truck that was purchased is being shipped and should be here by June 28th.
- Mr. Thompson gave Council some numbers regarding how much it could cost to purchase a sewer easement or entire street that is currently owned by Clint Stevenson. Obtaining an easement for any new sewer construction is imperative when considering future development in Rockford. Cliff Street used to extend further toward north First Street, but a portion was vacated in 1899. Mr. Thompson said that this is a good chance to “un” vacate the street so that the town could have access. Council will discuss this at a later meeting.

Clerk/Deputy Clerk

- May Treasurer’s Report
Mrs. Johnson stated that the total amount in all funds at the end of May was \$508,775.18.

APPROVE CHECKS

Mr. Stevenson made a motion to approve checks 14459 – 14473 a total of \$12,071.06. Mr. Fricke seconded the motion. Motion was carried.

Mr. Stevenson made a motion to adjourn the meeting at 8:25pm. Mr. Laude seconded the motion. Motion was carried.

Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor