



## **Minutes**

**Wednesday October 10, 2018**

**7:00 pm**

**Galvin School Faculty Lounge**

**Welcome and Introductions-(ER)** – welcomed all, especially new prospective members Amy Blain & Peggy Macaluso

### **Officer Reports:**

Secretary Report – Meeting Minutes (Sept. 2018)( VY) – accepted with minor revision (since corrected)

Treasurer Report – (ML) – calendar money still coming in, altogether in great shape as we move into a new grant season

**Election of Board Members (ER)** – announced Kim Hartman as Director of Social Media & Community Engagement, Jennifer Moon as Director of Communications

**Calendars (CM, JT)** – congratulations to the team on a beautiful & successful WEF calendar, seeking feedback to make it even better (ex., perhaps less from seniors since they graduate before calendar is released, more from Doyle instead, also highlight “no school days”), sales money still coming in from back-to-school-nights, Hart’s and on-line sales still ongoing as well

**Run For All Ages (VY)** – will be promoted in Daily Item & Facebook, ER & CG to follow-up on email to Karen Fitzpatrick regarding email blast to schools, Wakefield Memorial Highschool Track Boosters recently distributed flyer (printed & arranged by ER) at recent race, Jeffrey MacInnis from the Galvin Middle School track team organized student runners, volunteer list was passed around & KH to create a Sign-up Genius profile for the event

## Wakefield Educational Foundation

PO Box 1752

Wakefield, MA 01880

[www.wakefieldeducationalfoundation.org](http://www.wakefieldeducationalfoundation.org)



**STARS (AM)** – teacher/staff recognition certificates (10\$ & up) to WEF in their name, normally flyers go out after Thanksgiving but during discussion it was agreed to mainly use social media & email, perhaps for 5/6<sup>th</sup> grade & younger still use printout, on-line STARS pay & submission will be enabled

**Chocolate Roses-** Seeking Chairperson(s) (SW) – still seeking leaders of this initiative, involves coordinating the supply/pick-up/filling/delivery of orders for each school, last year there were 2 co-chairs (KH & SW), on-line tracking system for orders initiated last year, prizes for top-seller students

**Grant Process (CG, AB)** – Grants meeting with Superintendent Doug Lyons is scheduled for Nov.6 @ 7pm @ WMHS conference room, prior to meeting around Oct. 30 a link for grant review will be active on Google Drive, all are welcome to attend/participate, please let CG know, a sign-up sheet for those interested was passed around

**Publicity Update** –(ER) – RFAA will be published in Daily Item

**Website Update-** (JM) – posted RFAA event, Dec. STARS will be next & then roses

**Facebook/Twitter Update** – (KH/CG) – have 406 followers, will look into Instagram WEF account to reach more people

**Spelling Bee-** 3/1/19 (JT) – adult team-based Spelling Bee (3<sup>rd</sup> year running), will start to promote Spelling Bee on line in Nov., event date is March 1 @ The Elks, Andrew Tetrault (teacher are GMS) to MC

### Attendance

- Colleen Guida
- Lina McManama
- Sonia Borda
- Mary Letchford
- Elizabeth Russell
- Jen Theriault

*Established in 1989 to support public education in Wakefield, WEF is a 501 (c) (3) non-profit organization  
Email us at [info@wakefieldeducationalfoundation.org](mailto:info@wakefieldeducationalfoundation.org)*

## Wakefield Educational Foundation

PO Box 1752

Wakefield, MA 01880

[www.wakefieldeducationalfoundation.org](http://www.wakefieldeducationalfoundation.org)

---



- Kim Harman
- Gayl Wettach
- Amy Blain
- Jennifer Moon
- Violeta Yu
- Amy Miller
- Melissa Holmes
- Peggy Macaluso
- Peggy Hagopian
- Nicole Jacob
- Cary Mazzone