

**MINUTES OF THE BOARD OF DIRECTORS' PUBLIC MEETING
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

TUESDAY, APRIL 8, 2014

**CITY OF KRUM
CITY COUNCIL CHAMBERS
146 W. MCCART ST
KRUM, TX 76249**

Members Present: Ronny Young, Philip Sanders, Chris Boyd, Dan Collins, Kenny Klement

Members Absent: Eddy Daniel, Evan Groeschel, Ron Sellman, Thomas Smith,

Staff: Drew Satterwhite, Carolyn Bennett, Wayne Parkman and Carmen Catterson

Visitors: Axel and May Haubald
Keith King, The Weekly News of Cooke County
Mark Patterson, Patterson Professional Services
Mike Schnittker, Town of Lakewood Village
Matt Van Hatten, Collier Consulting
Neal Welch, City of Sanger

1. Pledge of Allegiance and Invocation

Vice President Sanders led the Pledge of Allegiance and Secretary/Treasurer Young provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public

Vice President Sanders called the public meeting to order at 9:44 AM. All Board members were present except Board Members Daniel, Groeschel, Sellman and Smith.

3. Approval of Minutes from the March 11, 2014, public hearing and board meeting

Board Member Klement motioned to approve the Minutes from the March 11, 2014 board meeting. The motion was seconded by Secretary/Treasurer Young and passed unanimously with Board Members Daniel, Groeschel, Sellman and Smith absent.

4. Consider and act upon approval of invoices and reimbursements.

Mr. Satterwhite reviewed the invoices with the Board.

Secretary/Treasurer Young motioned to approve the invoices as presented for a total cost of \$58,921.73. The motion was seconded by Board Member Boyd and passed unanimously with Board Members Daniel, Groeschel, Sellman and Smith absent.

5. a. Budget and Finance Committee

1) Receive Monthly Financial Information

Mr. Satterwhite reviewed the monthly financial information with the Board. The Budget and Finance committee recommended that \$110,000 be repaid to each county. That will be a formal agenda item for the next meeting. Mr. Satterwhite provided a brief history on the loans provided by the three counties and the repayment schedule.

2) Consider and act upon amendment to FY 2014 budget

Mr. Satterwhite explained the proposed amendments to the FY 2014 budget. The three approved contracts for LBG Guyton, Inform Environmental and Mullican Associates are included in the amended budget. The staff also included an increase to purchase a portable flow meter. Mr. Parkman, the field technician is currently using a bucket and a stopwatch to measure flow rates. The cost of the flow meter might be able to be shared with the Red River GCD. The Board unanimously agreed to approach the Red River GCD to discuss sharing the cost of the equipment.

The Board discussed alternative methods for monitoring water levels. The Board expressed a desire for the staff to purchase an e-tape, which beeps when water is located. Board Member Collins provided his support for the method the staff feels is the best. Vice President Sanders stated that staff should purchase the tools that are necessary.

Board Member Klement commented that 400-500 feet is not sufficient to reach water levels in some parts of Cooke County.

Secretary/Treasurer Young motioned to adopt the amended FY 2014 budget as presented with an additional \$1,400 to the well monitoring line item and to present the equipment to the Red River GCD for participation. The motion was seconded by Board Member Klement and passed unanimously with Board Members Daniel, Groeschel, Sellman and Smith absent.

b. Investment Committee

No report received

c. Rules and Bylaws Committee

- 1) The Temporary Rules have been amended to include housekeeping issues. Mr. Satterwhite reviewed the recommended changes. These include adding definitions for capped wells, contiguous, tract and elaborating on the definition of a well system. A capping requirement was added to require that if pumping equipment is removed, the casing is intact and the well is intended for future use, the well be capped to State specifications. If the casing is deteriorated, the well should be plugged. The Board discussed the capping requirements. The reporting periods were cleaned up and the water loss report was modified to be able to be submitted annually. Replacement well guidelines were added to require that the well being replaced must be plugged within 90 days and to require that the new well be drilled on the same tract of land. The accounting software does not allow for tiered late fees, so the committee modified the late fees to be 15%. Aggregate meters were removed and sub-metering were removed.

The Board agreed unanimously to host a public hearing in May before the Board meeting.

d. Groundwater Monitoring and Database Committee

No report received

e. Policy and Personnel Committee

No report received

f. Conservation and Public Awareness Committee

No report received

g. Management Plan Committee

1) Receive quarterly report

Mr. Satterwhite provided the quarterly report to the Board. There are approximately 1,096 wells registered in the District. Mr. Satterwhite also commented that the University of Texas at Arlington will be publishing a press release on the water quality study being conducted. The staff is working with Dr. Hildenbrand to make sure that the wells that are tested are registered with the District.

6. Update and possible action on the Northern Trinity/Woodbine Aquifer GAM Overhaul Project and the development of proposed Desired Future Conditions (DFCs)

Mr. Satterwhite explained that the model runs have been modified, along with the timeline. The first model run will be completed with the existing MAG data and will be available by June 18th. The consultants will then review the information and maybe having a group consulting meeting and then provide the information for the final two GAM runs by July 18th.

Vice President Sanders requested that an inventory be provided as part of the annual audit.

7. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs) including the consideration and possible approval of consulting services

No report.

8. Consider and act upon establishing a procedure for closure of hand dug wells

Hand dug wells were popular in the 1800s and early 1900s. The method most people used to close these wells before groundwater districts was to fill them with trash and tires. This procedure would provide guidance in closing hand dug wells. The Board discussed enforcement of the policy and if it would be better suited to incorporate the policy into the rules in the beginning. Board Member Collins recommended providing the Texas Department of Licensing and Regulation (TDLR) guidelines for closing hand dug wells and just requiring them to be registered. Board Member Collins expressed that he felt hand dug wells are the same as a drilled well. The Board agreed that the wells should be capped and plugged per TDLR guidelines, but did not feel that the District should be forcing property owners to close their hand dug wells. The Board requested the staff examine the situation further.

This item was tabled for further discussion.

9. General Manager's Report

The District will be taking over the water quality and level monitoring program previously completed by the Texas Water Development Board (TWDB). Mr. Parkman asked how often and when the Board would prefer to test the wells. Secretary/Treasurer Young recommended since Mr. Parkman can test approximately 15 per day and there are only 60 or so wells, he complete the testing twice a year.

Mr. Satterwhite explained that the District had been charging a \$10 minimum billing fee. The attorneys have advised that the fee be removed. The staff has already removed the fee effective with the current billing cycle.

10. Public Comment

No public comment received.

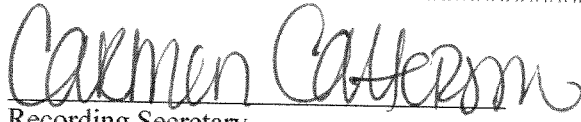
11. Open Forum / discussion of new business for future meeting agendas


The public hearing to discuss the rules will be held before the meeting on May 13th.

12. Adjourn public meeting

The public meeting adjourned at 10:54 AM.

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Recording Secretary


Secretary-Treasurer