

NCRTAC Executive Council Meeting
December 14, 2023
Teleconference

Members present: Sara Steen, Liz Kracht, Dr. Michael Clark, Del Horn, Ken Marg, Cathy Connor, Jenny Blenker, Dr. Jennifer Roberts-Hagen, Chris Keller, Corey Smith, Linda Vollmar

Recorder: Michael Fraley

Call to order	Meeting was called to order by Blenker. A quorum is present (11/17)
Correspondence	None
July 18, 2023 Minutes	Motion by Connor to approve the July 18, 2023 minutes as posted. Second by Horn. Unanimously approved.
Unclassified Hospitals	<p>Michael reviewed the list of unclassified hospitals in the region and expressed concern about the growing number. Group discussed barriers including cost vs benefit, competing accreditations hospitals must evaluate, expenses greater than revenue recovered through activation fees and staff being pulled into patient care due to staffing shortages.</p> <p>Group asked if the state could develop recommended or required FTE ratios for hospital trauma staff based on volumes. Michael will forward this to DHS Trauma.</p>
2023-2024 Expenses	<p>Michael reviewed the 2023-2024 expense workbook. Michael requested that the Council determine how the funds in the hospital category be allocated. A discussion was had about use of the funds for unclassified hospitals. Group felt that rewarding hospitals that maintained classification was important but also wanted to support hospitals that were unclassified and working to regain classification. Participation in the NCRTAC will be monitored.</p> <p>Motion by Steen to divide the \$5,000 by 16 hospitals to offer reimbursement for hospital staff training. Second by Connor. Unanimously approved.</p>
Regional Trauma Plan	Michael advised the group that we are required to submit an updated regional trauma plan to DHS by June 30, 2024. The requirement of a needs assessment was discussed. Michael will present the current Plan at the general membership meeting Jan 11 to review the previous needs assessment and solicit ideas for the update.
Conference Planning	Michael provided an update of the conference planning progress and expressed concerns about finding break-out track speakers.
Regional collaboration	The NFL Draft will be April 24-26, 2025 in Green Bay.
Other Business	Michael will be remote for the January 11 meeting but will be in a spot with good internet and will still coordinate the Zoom, etc.

Future agenda items	None
Adjourn	Motion to adjourn by Horn. Second by Roberts. Unanimously approved.