



MELVINDALE HOUSING COMMISSION

Regular Board Meeting November 20, 2023

A meeting of the Melvindale Housing Commission Board was held on Monday, November 20, 2023 at 3:06 p.m., in the community room of Coogan Terrace (3501 Oakwood Blvd., Melvindale, MI 48122).

Chair C. Sue Herman called the meeting to order at 3:07p.m.

ROLL CALL: Janette Decaire, Annette Taylor and C. Sue Herman were present.

Also present: Staff— Cynthia C. Telfer, Executive Director; Elizabeth Dionisi, Operations Manager; and Angie Foote, Property Manager.

Commissioner *Decaire* moved to approve the absence of C. Cotto and H. Cotto; *Taylor* seconded. Motion passed unanimously.

I. Approval of Agenda

Taylor moved to approve the agenda as modified to add a closed meeting for personnel issues; *Decaire* seconded. Motion passed unanimously (3-0).

II. Approval of Minutes

Decaire moved to approve October 16, 2023 minutes; *Taylor* seconded. Motion passed unanimously (3-0).

III. New Business

a. Resolution 2023-012 Approve Write off of Uncollectible Accounts

Decaire moved to approve; *Taylor* seconded. Telfer briefly reviewed the accounts presented for write off. Motion passed unanimously (3-0).

b. Resolution 2023-013 Approve Revisions to the Tenant Selection Plan

Taylor moved to approve; *Decaire* seconded. A brief review of HOTMA changes were discussed. Telfer noted more updates will follow in subsequent months. Motion passed unanimously (3-0).

III. Commission Reports

Telfer and Dionisi reviewed staff reports.

VI. Public Commentary –

No comments by audience

VII. Announcements by Commissioner's

- Decaire: Happy Thanksgiving. Share with your neighbors if you can. Travel carefully.
- Taylor: Commendation to staff for doing a good job. Tenants love the programs Mary has been bringing into the building. Thank you to fellow tenants for showing love to those who have lost a loved one.
- Sue Herman: Happy Thanksgiving. Be kind to each other.

Decaire motioned to adjourn into closed session at 3:50 p.m. *Taylor* seconded. Motion passed unanimously.

Meeting closed for Personnel Issues at 3:50 p.m. audience and staff were dismissed.

Herman reopened meeting at 4:10 p.m.

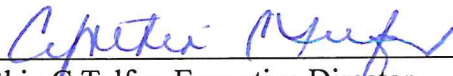
Resolution 2023-014 Approve Adoption of Executive Director's Contract Renewal

Decaire moved to accept updated Executive Director's contract which had previously expired. *Taylor* seconded. Motion passed unanimously (3-0)

VIII. Adjournment 4:12p.m.– *Taylor* moved to adjourn; *Decaire* seconded. Passed unanimously.



C. Sue Herman, Board Chair



Cynthia C Telfer, Executive Director