

Inscription Canyon Ranch Sanitary District

PO Box 215

Chino Valley, AZ 86323

NOTICE OF MEETING

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Tuesday, January 5, 2016 at 9:00 am. The meeting will be held in the Conference Room at 5360 W. Inscription Canyon Drive. The Board may vote to go into executive session with the District's attorney on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice or pursuant to A.R.S. Section 38-431.03.(A)(4) to give instructions to the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL OF BOARD MEMBERS**

3. **CALL TO THE PUBLIC**

Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.

4. **POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR:** discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Consideration to award a design contract for a series of improvements and expansion of the wastewater treatment plant at 14000 Grey Bears Trail. The contract is not expected to exceed \$300,000 for the design. Actions may include holding further work sessions or field trips.
- B. Claim against PurSolar & Electric for damages to the Silent Moon Lift Station.

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened

RECONVENE INTO PUBLIC SESSION

5. **REPORTS**

Report from Accountant

- Financial Reports for October & November

Report from District Manager

- Status of Plant Operations
- Plant treatment daily averages

6. **CONSENT AGENDA (Routine items that may be approved by one motion)**

Minutes of Meetings

Minutes of Public Meeting of November 16, 2015
Executive Session Minutes of November 16, 2015
Minutes of Work Session of November 16, 2015
Minutes of Work Session of December 10, 2015

Reimbursement to District Manager for \$66.08.

A&E Reprographics - As Built Drawings- Whispering Canyons Phase 3 (\$47.67)
Staples - paper supplies for Board Packets (\$18.41)

7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE:.

- A. Consideration to award a design contract for a series of improvements and expansion of the wastewater treatment plant at 14000 Grey Bears Trail. The contract is not expected to exceed \$300,000 for the design. Actions may include holding further work sessions or field trips.
- B. Claim against PurSolar & Electric for damages to the Silent Moon Lift Station.
- C. Setting a time and place for future meetings of the District Board.

8. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Approval of financial reports for September, October and November, 2015.
- B. Approval for the District Manager to submit the Annual Financial Report for Fiscal Year Ending June 30, 2015 to Yavapai County.
- C. Approval to issue the annual repayment to developers in accordance with the Amended & Restated Development Agreement. The repayment amount for 2016 is estimated at approximately \$35,000.
- D. Approval of insurance proposals (Liability-Alteris Insurance Services, Inc.: D&O insurance - Ace Municipal Advantage). Presented by Bill Weber- Weber Insurance Agency.
- E. Election of Officers of the Governing Board.

9 . ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on December _____, 2015 at _____ a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this _____ day of December, 2015.

Print Name

Signature