

**Notice of Board Meeting**  
**Regular Meeting**  
**Stilwell Utility Department**  
**925 West Hickory, Stilwell, Oklahoma**  
**Tuesday, February 13, 2024**  
**5:00 P.M.**

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**I. Call Meeting to Order**

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: January 09, 2024
- d. Approval of Payment of Purchase Order Invoices for the Month of January 2024: \$700,870.59
- e. Financial Reports for the Month of December 2023

**III. Regular Agenda**

1. Discussion and possible action to approve, approve with modifications, or deny Pay Application #2 from Tri-Star Utilities, Inc in the amount of \$236,360.00. A copy of which is attached.
2. Discussion and possible action to approve, approve with modifications, or deny Pay Application #3 from Tri-Star Utilities, Inc in the amount of \$376,276.00. A copy of which is attached.
3. Discussion and possible action to approve, approve with modifications, or deny Pay Application #4 from Tri-Star Utilities, Inc in the amount of \$11,400.00. A copy of which is attached.
4. Discussion and possible action to approve, approve with modifications, or deny invoice #SADA-22-05-05 submitted by Infrastructure Solutions Group for the Wastewater Collection System Improvements project in an amount not to exceed \$21,490.00, a copy of which is attached.
5. Discussion and possible action to approve, approve with modifications, or deny the advertising for bids for SADA-23-01 and SADA-23-02, Hickory Street Wastewater Collection and Water System Improvements. A copy which is attached.
6. Update on new Water Treatment Plant project.
7. Discussion and possible action to approve, approve with modifications, or deny the installation of 18' slide gate at Stilwell WWTP flow diversion structure in an amount not to exceed \$29,300.00 by KBC Construction, INC. A copy of the quote is attached.
8. Discussion and possible action to approve, approve with modifications, or deny the installation of new 10" check valve at Stilwell WWTP lift station structure in an amount not to exceed \$10,800.00 by KBC Construction, INC. A copy of the quote is attached.

9. Discussion and possible action to approve, approve with modifications, or deny the installation of new suction line at Stilwell WWTP contact chamber in an amount not to exceed \$8,500.00 by KBC Construction, INC. A copy of the quote is attached.
10. Discussion and possible action to approve, approve with modifications, or deny Wire Crossing Contract, Tracking #23-15395 with Kansas City Southern in an amount not to exceed \$12,500.00. A copy of which is attached.
11. Discussion and possible action to approve, approve with modifications, or deny Wire Crossing Contract, Tracking #23-15402 with Kansas City Southern in an amount not to exceed \$12,500.00. A copy of which is attached.
12. Discussion and possible action to approve, approve with modifications, or deny DEQ permit #SL000001230265 for the Cherokee Nation-Crittenden Addition Sewer Line. A copy of which is attached.
13. Discussion and possible action to approve, approve with modifications, or deny DEQ permit #WL000001230264 for the Cherokee Nation-Crittenden Addition Water Line. A copy of which is attached.
14. Discussion, and possible action to approve, approve with modifications, or deny agreement with Local Government Testing Consortium (LGTC) to provide Federal DOT & Non-DOT Drug/Alcohol Testing, a copy of which is attached.
15. Discussion, and possible action to approve, approve with modification, or deny clarification regarding the use of signature stamps by staff for vendor checks, payroll checks, and refund checks. A copy of the authorization form is attached.
16. Discussion, and possible action to award, award with modifications, or deny bid(s) for the previously declared surplus trucks.
17. Discussion and possible action to approve, approve with modifications, or deny the hiring of Cole Johnson to pour cement for SUD/SADA projects.
18. Status report by Larry Eagleton.
19. Status report by Joe Miller.
20. Status report by Dewayne Palmer.
21. EXECUTIVE SESSION – Motion to exit Regular Session and enter Executive Session.
  - a. Confidential communications between a public body and its attorney concerning all pending investigations, claims, and/or actions if the public body, with the advice of its attorney, determines that disclosures will seriously impair the ability of the public body to process the claims or conduct a pending investigation(s), litigation, or proceeding in the public interests, including but not limited to all pending disputes with Ozarks Electric, as provided by 25 O.S. §307(B)(4).
  - b. Discussion related to the purchase and/or appraisal of real property, particularly including but not limited to easement(s), in Section 3, Township 15N, Range 25E, Adair County, Oklahoma, as provided by 25 O.S. §307(B)(3).

22. Reconvene Regular Session.

23. Discussion and possible action related to providing utility services at Carson Addition and/or Adair County Park.

24. Discussion and possible action related to Territorial Agreement with Ozarks Electric.

25. Discussion and possible action related to the purchase and/or appraisal of real property, particularly including but not limited to easement(s), in Section 3, Township 15N, Range 25E, Adair County, Oklahoma.

**IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

**V. Adjournment**

Posted: 2:00 P.M. February 09, 2024  
925 West Hickory-Utility Office  
503 West Division-City Office  
20 South First-New City Office  
SUD Board Chairman, Vice-Chairman, Secretary, or Vice-Secretary



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