



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Chair Sorensen called the meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:00p.m. EST Wednesday, July 13, 2022. The meeting was held in person at Station 24, 7606 E. State Road 45, Bloomington Indiana and via Zoom for public to view. Public notice of the meeting had been duly made to local media by email transmission and hard copy notices had been placed in all the usual places.

Mrs. Bovenschen called the roll of the board of trustees to determine members present, absent, and to identify others present via Zoom.

Those present were as follows: Vicky Sorensen, Chair
C. Ed Brown, Fiscal Officer
Michael Baker, Trustee
Christina Courtright, Trustee
Dan Vest, Trustee

Those present via Zoom as follows: Kevin Robling, Trustee

Those absent were as follows: Mark Kruzan, Vice Chair

Others present were as follows: Dustin Dillard, Chief
George Cornwell, Deputy Chief, Operations
Steve Coover, Deputy Chief, Community Risk Reduction
Matt Bright, Deputy Chief, Special Operations/EMS
JJ McWhorter, Assistant Chief, Training
Joel Bomgardner, Assistant Chief, Administration
Christine Bartlett, Attorney, Ferguson Law
Tammy Bovenschen, Administrative Assistant
Lorie Robinson, Financial Assistant
Darrell Cooper, IT Specialist
Michelle Bright, Benton Township Trustee

CHANGES OR AMENDMENTS TO THE AGENDA

**HEADQUARTERS
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)**

Chair Sorensen asked if there were any amendments or changes to the agenda. There were no requests for changes or amendments to the agenda.

PUBLIC COMMENT

Chair Sorensen explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. There were no public members requesting to speak.

MINUTES OF PREVIOUS MEETING

Minutes from the June 8, 2022 regular meeting, were presented to the board for approval. Chair Sorensen asked for a motion to approve the minutes.

Fiscal Officer Brown made a motion to approve the minutes of June 8, 2022 as presented.

Trustee Courtright 2nd

Roll Call vote was taken:

Yeas: Sorensen, Baker, Courtright, Brown, Robling, Vest

Motion passed 6-0

UNFINISHED BUSINESS

Mrs. Bovenschen reported no unfinished business.

NEW BUSINESS

Chair Sorensen addressed the board and staff stating that the board understood that today had been a difficult and sad day and that only highlights of each report were needed and if any trustee had questions concerning the reports those could be asked and answered.

Department Updates

a. Legal Updates

Legal Counsel, Mrs. Bartlett informed the board that she had worked some with Deputy Chief Coover on the Monroe Fire Ordinance. Continuing to work on Benton transfers of the building and property (Station 24).

b. Statistics

	<u>June 2022</u>
TOTAL Emergency Calls	400
Fire Calls	12
Over Pressure Rupture, Explosion, Overheat	0
EMS Calls	273
Hazardous Conditions	14
Service Calls	43
Good Intent Calls	32
False Alarms	24
Severe Weather	0
Special Incidents	2
Incidents by Township	362

Benton	20
Bloomington	26
Clear Creek	40
Indian Creek	11
Perry	93
Van Buren	152
Washington	20
Incidents – Contracted Townships	30
Polk	12
Salt Creek	18
Incidents by Aid Given	8
Bean Blossom	0
Bloomington City	1
Ellettsville	2
Richland Township (EFD)	1
Greene County	4
Lawrence County	0
Brown County	0
Owen County	0
Morgan County	0
AID Received - June	2
Year to Date	12

Average Response (dispatch to arrival on scene)	8 min 04 sec
Average Turnout (dispatch to enroute)	1 min 03 sec
Average Time on Scene	31 min 57 sec

SOR (Statements of Refusal) signed: 3

Trustee Baker asked about false alarm calls. If we are contacted by the homeowner or the alarm company do we still go ahead and respond. Chief Dillard stated that it depends on each situation. With commercial alarms, we always go to the location to just be sure that everything is returned to service correctly. Chief Dillard stated that a pull alarm station could have been pulled but not set back in to place correctly, so they check to be sure. Chief Dillard stated that on home alarms if the homeowner is on site and has the proper code, they will disregard the incoming units.

c. Emergency Medical Services – Special Operations

Chief Dillard updated the board on the current situations:

- Currently have 3 light duty individuals.
- Annual Physicals are underway.
- Rope Equipment has been distributed and training plans are established for the District.

Accomplishments:

- Received an updated quote from Public Safety Medical for continuing current department physicals through 2024.
- We are currently working on an Ambulance proposal.

Planned Activities:

- Obtain additional quotes for physicals from other providers.
- Investigate options for ortho injuries – occupational/physical therapy
- Investigate reporting and billing options for ambulance service
- Renew conversation with Ascension St. Vincent's about medical control over our license.

d. Operations

Deputy Chief Cornwell went over his Operations report:

- Apparatus out of service:
 - Rescue 21
 - Engine 21
 - Support 25
 - Marine 21
 - Tender 23
- Engine 22 is in Indianapolis. It will still be a few weeks before it is delivered. Once delivered, all crews at Station 22 will attend a training session with E-One the first two days after delivery.
- Items approved for E22 have been ordered and are beginning to arrive.
- 4th of July Fireworks to kick off the Monroe County Fair
- Apparatus daily to the Monroe County Fair
- Fireworks at Lake Lemon, where we have learned that we need to be able to get out of the area prior to everyone trying to pull out.
- Ladder 25 and Rescue 22 were in the City of Bloomington 4th of July parade.
- We contacted Ford concerning an update on the two vehicles ordered at the end of 2021. Our representative Sam, stated that we are just waiting for production to pick up the order and start the build.

Deputy Chief Cornwell gave special recognition to crews:

- Gold Shift Station 22 – Captain Fipps & crew took it upon themselves to complete the yard mowing for a patient after an EMS call.
- Red Shift Station 21, 22, 24 and Battalion Chiefs – water rescue/recovery at Moore's Creek
- Black Shift Station 21, 22, 24 and Battalion Chiefs – water rescue/recovery at Fairfax

e. Training

Chief Dillard gave the training report:

- Total Training hours for June: 2,829.7
 - Full Time Personnel: 2,298.45
 - Part Time Personnel: 531.25

- Volunteer part-time: 148
- Volunteers: 106.25
- 20 personnel attended the bus extrication training.
- Driver Operator General class has been completed for newer personnel.
- EVOC (Emergency Vehicle Operator Course) has been completed by all crews.

Planned Activities:

- Driver Operator Pumper class starts July 16th
- Ropes Technician classes will be held in October.
- Leadership class titled, Leadership Lessons of Gettysburg had to be canceled due to instructor being ill. Hope to reschedule in 2023.

f. Community Risk

Deputy Chief Coover updated the board on ongoing events.

- Fire at 400 W. Terrace Drive has been ruled arson and paperwork has been filed.
- Hoosier Burn Camp will be July 20 and 21.
- We are working with the V.A. on lethal means prevention. We are the only place in the United States doing this work with the VA.
- Continue to look for a new contractor to install the new gate system at Burch Road and I69.
- Working with Ferguson Law on the Fire Protection Ordinance.

Chair Sorensen asked why the contractor for the Burch Road gate no longer wanted to do the job. Deputy Chief Coover stated that he just said he could no longer do the job.

g. Administrative Report

Chief Dillard went over items from the administrative report.

Current Activities:

- Continue to receive volunteer applications.
- Negotiating Comcast Internet contracts for 2022-2023

Accomplishments:

- Built shelving at the mechanics building and at station 29 for EMS inventory as well as many other projects.
- Built walls for office area at Administrative Annex.
- Members attended a four-day FLSA webinar.
- Met with Bill C. Brown to resolve health insurance questions.
- Two new interns have begun working on the history of the district and Monroe County fire service.
- Accident Review committee met twice, one involving a lawn mower accident at Station 39 and the other concerning an incident at Station 23.
- Auxiliary members collected 109 pounds of food during their movie night event.

- Received a check from Van Buren Township in the amount of \$23,756. The was reimbursement from FEMA Public Assistance RPA during COVID. This donation will be a “direct donation” to the District earmarked for future ambulance services.
- Transferred nine of eleven Benton Township Apparatus titles to the District.

Planned Activities:

- Auxiliary members will be hosting Family Fun Night at Karst Farm Park Splash pad on July 26 from 6-9pm.
- Assistant Chief Bomgardner will continue to work on transferring the remaining Benton Township apparatus.

NEW BUSINESS

a. Financial – Claims

Financial Assistant Robinson informed the board that the Mechanic 21 vehicle has been returned and that the invoice came in under the initial quote.

Financial Assistant Robinson presented claims signed June 7, June 16 and June 28, 2022.

Fiscal Officer Brown made a motion to approve claims for June as presented.

Trustee Robling 2nd

Roll Call vote was taken:

Yeas: Sorensen, Brown, Baker, Vest, Courtright, Robling

Motion passed 6-0

b. Payroll: Included the semi-monthly payrolls for June 2022. Administrative Assistant Bovenschen stated that the payrolls for June includes Trustee quarterly compensation, Incentive pay for uniforms and EMS certification, a 28-day period and normal payroll period.

Fiscal Officer Brown made a motion to approve the payrolls for June as presented.

Trustee Robling 2nd

Roll Call vote was taken:

Yeas: Sorensen, Vest, Brown, Baker, Courtright, Robling

Motion passed 6-0

c. Financial – Statement

Financial Assistant Robinson stated that our normal expenditures at the end of June would be 50% and we have spent currently 45.5% of the General fund.

Financial Assistant Robinson stated that the Certified Financial Statement for June 30, 2022 is presented for your approval.

Fiscal Officer Brown made a motion to approve the certified financial statement as presented for June 30, 2022.

Trustee Vest 2nd

Roll Call vote was taken:

Yeas: Sorensen, Brown, Vest, Baker, Courtright, Robling

Motion passed 6-0

Chief Dillard informed the board that he and Mrs. Robinson had met with County Counselman Iverson. They discussed the upcoming budget. Chief Dillard stated that there are two things we really have to look at in preparing the budget, health insurance and worker's compensation insurance. We have had the worst loss ratio in history of the department. We have already started a safety program with Captain Combs being assigned to take over that. Chief Dillard stated that we may be put back into the workers compensation pool again and that will increase our rates.

Chief Dillard reminded the board that we had a two-year lock on our health insurance which is now up, so the renewal this year may seem rather high, however it has been two years. We have both of these things on our radar.

d. 911 Fleet & Fire - Gear

Deputy Chief Cornwell requested the board purchase turnout PPE gear. This will bring everyone up to two sets of gear. The list of gear includes 16 coats, 17 pair of pants along with boots, gloves and hoods. Our plan is to purchase 10 full sets of gear each year moving forward.

Trustee Robling asked if we give an annual uniform allowance? Chief Dillard stated that the uniform allowance is essentially for their duty wear, daily boots, tactical pants, gloves and hoods. Chief Dillard stated that this PPE (turnout gear) is something we have always purchased.

Trustee Robling made a motion to approve the purchase of Turn Out Gear in the amount of \$61,634.00

Trustee Courtright 2nd

Roll Call vote was taken:

Yeas: Sorensen, Brown, Vest, Baker, Courtright, Robling

Motion passed 6-0

NEXT MEETING

Chair Sorensen stated that the next meeting will be August 10, 2022, at Station 29, located at 2130 S. Airport Road, Bloomington, IN. The meeting will also be held via zoom.

ADJOURN

Chair Sorensen called for a motion to adjourn.

Fiscal Officer Brown made a motion to adjourn at 6:41pm

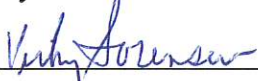
Trustee Robling 2nd

Motion passed -0

Trustee Robling asked Mrs. Bovenschen how he should sign the minutes approved this evening. Mrs. Bovenschen stated that only members present will sign the minutes.

Minutes approved by the board of trustees on August 10, 2022:

Aye:



Vicky Sorensen, Chair

Mark, Kruzan, Vice-Chair



C. Ed Brown, Fiscal Officer



Michael Baker, Trustee



Christina Courtright, Trustee



Kevin Robling, Trustee



Dan Vest, Trustee

Nye:

Vicky Sorensen, Chair

Mark Kruzan, Vice-Chair

C. Ed Brown, Fiscal Officer

Michael Baker, Trustee

Christina Courtright, Trustee

Kevin Robling, Trustee

Dan Vest, Trustee

Copy furnished:

Mrs. Vicky Sorensen, Chair
C. Ed Brown, Fiscal Officer
Ms. Christina Courtright, Trustee
Mr. Daniel Vest, Trustee
Mr. George Cornwell, Deputy Chief
Mrs. Christine Bartlett, Legal Counsel
Station No. 22, Bulletin Board
Station No. 24, Bulletin Board
Station No. 29, Bulletin Board

Mr. Mark Kruzan, Vice-Chair
Mr. Michael Baker, Trustee
Mr. Kevin Robling, Trustee
Mr. Dustin Dillard, Fire Chief
Mr. David Ferguson, Legal Counsel
Station No. 21, Bulletin Board
Station No. 23, Bulletin Board
Station No. 25, Bulletin Board
Station No. 39, Bulletin Board