



Meeting Minutes

April 7, 2025

7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday April 7, 2025, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:01P.M. and established a quorum. All the Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. Approval of the minutes from March 3, 2025, and March 12, 2025, Board Meetings. Commissioner Huber motioned to approve the Meeting Minutes from the Board Meetings. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
4. ESD 4 Board discussions:
 - a. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property. Mr. Perez is continuing to work with the San Antonio Water System (SAWS) on the easement documentation for the sanitary sewer and water lines. He is also working with Mr. Bagheri on a right of entry for the property whereby any sewer contractors have adequate liability insurance if they are on the ESD 4 property during construction. The plating process for the property is in good shape and waiting on the completion of the utilities to be recorded.
 - b. The Board discussed the retention of Protection for All to conduct Human Relations training for the entire department. Commissioner Surratt motioned to approve the Protection for All training. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
 - c. Chief Ramon provided an update on the Ladder 134 refurbishment. Siddons-Martin is continuing to work through the truck issues and is providing Chief Ramon with a weekly update. The priority items are being repaired and replaced within the available budget.
 - d. Mr. Charles Laljer, Administrator, provided an update that a letter requesting qualifications and interest has been sent to the attorneys for ESDs 7, 8, and 3.
 - e. Mr. Laljer updated that Board that the City Council of Fair Oaks Ranch had approved the Emergency Medical Services Interlocal Agreement and ambulance transport started on April 1, 2025.
5. Chief Ramon presented the Chief's report to include:
 - March 2025 run report with major responses for the month.
 - EMS Ambulance run statistics.

- Discussion on the risk of brush fires within the District.
 - Vehicle status.
 - New SCBA have been received and are being put into service. The Chief will investigate options to sell or donate the current units which have approximately 18 months of utility before reaching end-of-life.
 - Peer support activities.
 - All positions are currently filled.
6. Financial discussions and appropriate action:
 - a. Mr. Laljer reviewed the ESD 4 financial report for April 2025.
 - b. Mr. Laljer reviewed the bills paid by the ESD 4 through March 2025, future bills through the end of April 2025, and anticipated payroll.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 bills. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
 7. Determine date, time, and possible agenda items for the next meeting. The next scheduled Board meeting will be Monday, April 28, 2025, to discuss the long-range planning for the District.
 8. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of. The meeting was adjourned at 8:11 P.M.