

**TRINITY COUNTY FAIR ASSOCIATION**  
**BOARD OF DIRECTORS'**  
**MEETING AGENDA**

Trinity County Fairgrounds Boardroom  
6000 Hwy 3, Hayfork, CA 96041

IN PERSON

**December 18, 2025**  
**6:30 PM – Open Session**

**Board of Directors**

Michael Thompson, President, Director 2 <sup>nd</sup> District	Terra Kephart, Vice President, Director
Margie Watkins, Director, 1 <sup>st</sup> District.	Adam Dummer, Director, 4 <sup>th</sup> District.
Adrien Keys, Director, 3 <sup>rd</sup> District.	Jenny Millsap, Director, 5 <sup>th</sup> District.
Krista Hymas, Director	Donny Case, Director
Ryan Wilks, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the "Open Comment" portion of the agenda regarding items not agendaized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for "Public Comment," Once "Public Comment" is closed all discussion of Agenda items is limited to Fair Board Directors, unless a director requests input. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give directions to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by \_\_\_\_\_ at \_\_\_\_\_pm.

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall:     Watkins\_\_\_\_\_, Thompson\_\_\_\_\_, Dummer\_\_\_\_\_, Hymas\_\_\_\_\_, Wilks\_\_\_\_\_  
                  Kephart\_\_\_\_\_, Keys\_\_\_\_\_, Case\_\_\_\_\_, Millsap\_\_\_\_\_

**3. PRESIDENT WELCOME REMARKS**

**4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

**5. ELECTION OF OPEN BOARD DIRECTOR POSITION(S)**

**6. ELECTION OF OFFICERS**

**7. CONSENT AGENDA & MINUTES**

- a. Approve January 22, 2026, Agenda,
- b. Approve December 18, 2025, Regular Board Minutes.

**8. APPROVE FINANCIAL REPORTS**

- a. **December 2025**

**9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES**

**10. EXECUTIVE COMMITTEE REPORT/ 2025 REVIEW & 2026 FORECAST**

**11. STANDING COMMITTEES (Sub-Committees are incorporated)**

- a. **EXECUTIVE COMMITTEE: (POLICY COMMITTEE)** Director Michael Thompson (Chairman/Board President), Director Terra Kephart (Board Vice President), Director Marjie Watkins (Finance Committee Chair), Dennis Rourke (Past President),
- b. **FINANCE COMMITTEE: (GRANTS/REVENUE DEVELOPMENT)** Director Marjie Watkins (Chairman), Director Michael Thompson, Director Tera Kephart, Dennis Rourke (Past President), Sue Erenberger,
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins
- d. **EVENTS COMMITTEE: (FUNDRAISING, SPONSORSHIP, EXHIBITOR HANDBOOK, UPCOMING EVENTS)** Director Terra Kephart (Chairman), Director Krista Hymas, Director Adrian Keys, Director Donny Case, Director Jenny Millsap, Shelby Proud, Teresa Miller, Jennilea Brookins, Christina Merritt,
- e. **BUILDING, GROUNDS AND EQUIPMENT COMMITTEE (WELL COMMITTEE)** Director Donny Case (Chairman), Director Adrien Keys, Director Terra Kephart, Teresa Miller
- f. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Co-Chairman), Director Michael Thompson, Director Marjie Watkins,
- g. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Teresa Miller
- h. **ESQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Teresa Miller
- i. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Jenny Millsap, Shelby Proud, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight

**12. CORRESPONDENCE:**

- a. Notes of the January 7, 2026, JLC Meeting
- b. Approved JLC minutes from November
- c. Letter of resignation from Adrian Keys
- d. Letter of appointment by Liam Gogan to appoint Sunday Stanley to fill Director Keys seat
- e. Email on Safety Grant extension to 1-31-26
- f. ADA letter from CDFA
- g. Honest Pricing from CDFA

**13. NEW BUSINESS**

- a. Approve allowing the Junior Livestock Committee (JLC) to amend the prior recommendation (11-20-25) to add an additional 13 utility poles be delivered and stored at the fairgrounds. Once all twenty poles have been received, the JLC will request that the Trinity County Fair Association (TCFA) submit a Community Investment form to Trinity Public Utilities District (TPUD) for assistance in setting the poles around the show ring for the purpose of installing shade cloth.

**14. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS**

**Rental**

RA26-01 Christina Merritt

**Storage**

RA26-18s Kaleena Hiller

**Annual**

**15. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVERNMENT CODE SECSTIONS 54957**

- a. **Personnel Matter – Public Employee Appointment/Employment – PRUSUANT TO GOVT. CODE 54957**

**16. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT**

**17. DIRECTORS' REPORTS**

**18. ADJOURNED BY**

**Submitted By:**

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***Krista Hymas, Director and Appointed Secretary***

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***Michael Thompson, TCFA  
President or Terra Kephart, TCFA  
Vice President or Marjie Watkins,  
TCFA Committee Chair of Finance  
Committee***