St. Andrews Estates Homeowners Association, Inc. (SAE HOA) Board of Directors Monthly Meeting Minutes March 12, 2017 - Armstrong Room - 1:30 P.M.

Page 1 of 2

Pledge of Allegiance - lead by Dossey.

Roll Call - A quorum was present with the following six Directors attending: Terrell Dossey (V.P.), Barbara Gocek (Treasurer), Maureen Coviello, John Clarkin, Joanne Kerr, Linda Clapp (Secretary). Denise Gill (President) absent.

Call To Order - Dossey called the meeting to order at 1:32 P.M.

President Report - Dossey read Gill's report as follows: Need volunteers to call Gill to help install entry lights which should save about \$1,000.00 according to contractor bids. Entry memo sign is being made. Vote information and ballots were mailed nearly two weeks ago. Enough for a quorum has already been returned. Next potluck flier was mailed with ballots. Hired Felipe Orendain as landscaper and cost dropped from \$190 to \$137.50 monthly (average of his charges to do mowing, plant care, and tree trimming). Changed due to discontent with entry appearance and inability to contact Michael Burch, prior landscaper. Also, Burch charged \$140.00 for replacements which Gill had understood should have been covered under first year planting agreement. Gill asked Board for agreement with the change and notified Burch of dismissal by Certified Letter. Felipe Orendain was first offer with best price so will be used for a three month trial. No more contracts. Gill will be working on getting a better plant presentation.

Secretary Report - Clapp asked if the Board had reviewed the February 19, 2017 monthly Meeting Minutes and whether there were any corrections or additions. There being no corrections or additions, Dossey requested a Motion to accept the Minutes. Gocek made the motion; seconded by Clarkin. Motion carried unanimously.

Treasurer's Report - Gocek indicated Beginning Balance was \$10,688.60 and Ending Balance is \$10,833.70. During February, Income was \$1,050.00 and Expenses were \$1,541.36. Clarkin questioned Uncategorized lighting which Gocek explained is the cost of the lights which were purchased (differs from Utilities, lighting expense).

Old Business -

Sign (Grant Money): Memo sign will be here soon and we will need volunteers for pictures and to help install it.

Front Entrance; The lighting has been purchased and will be installed on March 19th and 20th. Please contact Gill to offer help installing it.

Unpaid Dues: Only five homeowners have not paid; these will be addressed. Thanks to Gocek for hard work on this.

Yard Sale: Sale is March 17 & 18; entryway sign will be put out today. SCC Fun Fest is also on March 18th.

Pot Luck: Bring any kind of dish; doesn't have to be Italian. Contact Kerr to loan any size table or if any questions.

Vote Ballots/Rental Restrictions: Ninety-five ballots are back but all are urged to vote and return as soon as possible. Dossey will look into re-mailing seven that came back as undeliverable. Remember to complete information on back of the ballot as it may be helpful when Board is trying to contact an owner. And, it could be a great help if there is ever an emergency situation. The ballots will be counted at the April 9th Board meeting and members attending will be asked to volunteer to help count the vote.

New Business -

ARC: Chairman is Chuck Fleming. Other members are Craig Allen, Gloria Clarkin, Doug Gill, and Jim Kerr. Thanks to them for working hard on updating the forms which really look good.

Complaints (loose dogs; unkempt landscaping): Nothing specific in SAE Covenants and Restrictions about dogs (*or cats*) but people can find the Hillsborough County code at the website and, then, call the County with complaints. There is a SAE HOA complaint form that can be completed regarding unkempt landscaping.

Committee Reports:

Welcoming - Kerr said no recent new residents to welcome. Please help her by notifying her of new neighbors. Also, contact her if you want to join the neighborhood (closed) Facebook group.

Webmaster - Dossey trying to keep it maintained and put some new pictures on it. Remember that the meeting dates for the whole year, as well as meeting Minutes, can be found there.

Architectural Review - Fleming said the forms are close to being finalized then will be put on the Website. Still working on checklist to use in reviewing property for sale to be sure complies with Covenants and Restrictions. No change requests have been received. (In response to question on what to do to add a room, get building permit from the County plus check with ARC Committee to make sure within SAE Covenants.)

Our plan is for forms to be on Website to be printed, completed, and given to Board or ARC Committee.

Sun City Center News - no report

Adjournment - Dossey requested a Motion to adjourn. Gocek made the motion; seconded by Coviello. Meeting adjourned at 2:05 P.M.

General Membership Discussion

News on bettering traffic control: Not sure when but repaving changes will be done and there will be efforts to better control traffic lights sequencing to combat red light runners. Watch for golf carts when turning in to SAE because, when going in a straight line, they do have the right-of-way. Watch for bicycles too since they don't watch for you.

Golf Cart Safety: <u>Signs will be going up at crossing lights indicating carts cannot use pedestrian crosswalks</u>. <u>Deputy Merry will be giving citations to carts that use the sidewalk instead of the road when crossing Hwy 674</u>.

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Next Bo	oard of	Directors Mo	eeting = Ap	oril 9, Armstro	ong Room,	1:30 P.M.			
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