

**TOWN OF PARSONSFIELD
SOLID WASTE AND RECYCLING COLLECTION AND CARTAGE
BID PROPOSAL PACKAGE**

INVITATION TO ALL BIDDERS

The Board of Selectmen in accordance with established guidelines is soliciting quotations for a three year contract for the collecting and hauling of solid waste and recyclables for the Town of Parsonsfield.

SPECIFICATIONS

1. Terms

This contract will take effect on July 15th, 2022 and will remain in force until the expiration date of July 14th, 2025.

2. Contractor's Responsibility

The responsibility of the weekly curbside pickup of acceptable residential solid waste, as defined by Ecomaine, in the Town of Parsonsfield (Including camp roads- for the period of the week including Memorial Day to the week including Columbus Day) to be collected preferably Mondays between 6:00 AM and 6:00 PM; including holidays unless an emergency arises.

- A. The responsibility of curbside pickup of all acceptable recyclable materials, as defined by Ecomaine, twice a month, preferably the first and third Monday of each month. Solid Waste and Recycling are not to be placed or combined in the same vehicle (with noted 2/J exception).
- B. The responsibilities of one "White Goods" pickup in the spring. Contractor is to only pick up items with Town sticker if containing Freon. Stickers are to be purchased by Parsonsfield residents at the cost of \$20 per sticker at the Town Clerk's office in Parsonsfield.
- C. All residential solid waste and recyclable materials are to be delivered to Ecomaine of Portland, Maine.
- D. All vehicles and equipment are to comply with Federal and State regulations and be properly identified, and all employees must meet all State and Federal Regulations.
- E. Contractor will supply Town with proof of registration and Motor Vehicle Insurance for each vehicle used to satisfy this contract prior to the start of the contract period and prior to the date of expiration of each of these items.
- F. Contractor must supply proof of liability and workmen's compensation insurance. You agree to maintain liability insurance in the amount of ONE MILLION Dollars (\$1,000,000) for personal injury, death and property damage claims which may arise from trash collection and recycling operations under this contract. In addition, you will be required to provide a certificate of insurance listing the Town of Parsonsfield as additionally insured. (New vendors may be required to be bonded.)
- G. Contractor must comply with the Flow Control Ordinance and Recycling Ordinance of the Town of Parsonsfield, along with the agreement between the Town of Parsonsfield and Ecomaine, known as the "Waste Handling Agreement". Copies of which can be obtained at the Town Office.
- H. All contracts and agreements signed must be subject to revisions in response to changes in the Federal, State or Town legislation.

- I. The sale proceeds minus trucking and handling expenses of all recyclable material not accepted by Ecomaine, but acceptable at other facilities must be prorated at 80% to the contractor and 20% to the Town of Parsonsfield. Documentation of scrap metal weight and price to be provided to the Town, plus documentation of trucking and handling expenses.
- J. Recycling Collection, on the first and third Monday, must be done in different vehicles than the trash collection.(with noted exception: camp roads may be done in one small truck with separate containers for trash and recycling
- K. Camp roads are to be serviced the same as all other roads for the period of the week including Memorial Day to the week including Columbus Day.
- L. Brown Goods (2 pickups with 4 item limit Spring and Fall), Tire drop off (1 drop off in Fall, 8 tire limit), and White Goods (1pick up with 3 item limit in Spring). Each costs should be included separately along with the cost for Solid Waste/Recyclables pickups.
- M. Contractor will have adequate useable equipment to pick up all trash(contractor may use two consecutive days weekly to pick up trash) and /recyclables in the Town in an expediting manner and will provide a list of available equipment already owned by the contractor, or equipment contracted to be purchase if contractor is awarded the bid, proof of financing to purchase equipment to be provided if applicable.
- N. Pickup at Town Office, 634 North Road, shall be between the hours of 8am and 4pm.

3. Responsibilities of the Town of Parsonsfield

- A. The Town will authorize the Contractor to negotiate with commercial establishments for provision of dumpster containers and the fees for use and handling, to be paid for by the commercial establishment.
- B. The Town of Parsonsfield will not be responsible for tipping fees or cartage for any commercial entity.
- C. The Town will pay the contractor the annual fee in twelve equal monthly payments by the 16th of each month. The 1st payment will be in August.
- D. The Town reserves the option to cancel the contract, when in the opinion of the Board of Selectmen there has been a breach of any of the contract conditions.

4. Mutual Responsibilities

- A. Any and all notices as to dates for white goods pickup, Bulky Waste pick up, and Tire Drop Off will be advertised by the Town and changes of any scheduled pickup for solid waste and recyclable materials must be mutually agreed on by both parties two (2) weeks in advance and advertised in the Shopping Guide for two (2) consecutive weeks. The party to this agreement wishing to make the change shall be responsible for payment of the advertisements.
- B. The parties to this agreement intend that it is to cover the pickup and removal of all acceptable solid waste and recyclable materials in the Town of Parsonsfield in keeping with the Parsonsfield Flow Control Ordinance, Parsonsfield Mandatory Recycling Ordinance, and the Waste Handling Agreement between the Town and Ecomaine.
- C. The parties to this agreement agree that it is binding on their respective successors, assigns, heirs and personal representatives as the case may be, subject only to the right which the Town reserves in paragraph 3D to cancel this contract for breach of conditions.

This agreement is executed in two copies, each of which may be taken to be an original, on behalf of the Town by its Selectmen and on behalf of _____ by

Witness:

Town of Parsonsfield Selectmen:

Edward I. Bower Jr, Chair.

Harvey Macomber

Jesse Stacey

Contractor:

**TOWN OF PARSONSFIELD
PO BOX 30 FEDERAL ROAD
PARSONSFIELD, MAINE 04047**

SOLID WASTE AND RECYCLING INFORMATION

Solid Waste Facility

Ecomaine Representatives
64 Blueberry Road
Portland, Maine 04101
Contact Person: Kevin Roche
Contact Number: 1-207-773-1738 (Telephone)
1-207-828-4736 (Fax)

Recycling Committee

Patricia O'Day Senior 1-207-793-8444
Judy Ingram 1-207-625-3082

Selectmen, Town of Parsonsfield

Edward I. Bower, Jr.
Harvey Macomber
Jesse Stacey

Town Office 207-625-4558
Selectmen@Parsonsfeld.org
Town Web Site: Parsonsfeld.org

List of Camp Roads

The curbside pickup of acceptable residential solid waste and acceptable recycling will be done during the week including Memorial Day to the week including Columbus Day on the following roads:

Bluejay Lane
Brock Lane
Broken Yoke Farm Road
East Shore Drive
Evergreen Road
Lloyd Watson Road
Loon Point Road
Miller Ave
Pineridge Road
Shady Lane
Sokokis Road after the gate
Spinney Lane
Sunset Cove Road

And any other camp road on which trash is currently picked up.