

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
November 10, 2016 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Vice-Chairman Fendley called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioners Jared Moyle, Steve Martin and Brian Fendley were present.

**Staff Present:** Fire Chief Greg Timinsky and White Peterson Attorney Brian O'Bannon were also present. Recording Secretary/Treasurer Robin Ward was absent from the meeting. Some of the District firefighters were also present.

**Public Present:** A couple members of the public were in attendance.

**Approval of Meeting Agenda and Postings:** Fire Chief Greg Timinsky reported the original Agenda Notice of the Regular Meeting of the Board was posted on November 8, 2016, at Fire Station #1 at 8:10 a.m. and at Star City Hall at 8:20 a.m.

Chairman Moyle moved to accept the Chief's report of the agenda posting and to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Approval of Minutes:** Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on October 13, 2016, as provided by Recording Secretary Robin Ward and found them to be consistent with what occurred at that meeting.

Commissioner Martin then moved to approve the Minutes from the Regular Board Meeting held on October 13, 2016. Comm. Fendley seconded the motion, motion passed unanimously.

**Financial Reports:** Chief Timinsky presented Robin Ward's report of the District's financial status and requested approval for payment of expenses as presented in the *Treasurer Report*.

Commissioner Martin then moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$109,234.40 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

*(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)*

**Public Comment/Special Presentations:** None

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle had nothing additional to report.

**Secretary of the Board:** Commissioner Fendley had nothing additional to report.

**Treasurer of the Board:** Commissioner Martin had nothing additional to report.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following items:

- **Impact Fees:** He and Robin Ward have completed the update to the City of Star 2008 Impact Fee Study and provided the update as well as a Staff Report for consideration and

review. Chief Timinsky provided copies of each to the Commissioners and a discussion then took place regarding the Staff's findings and recommendation.

- **Firefighter Academy:** The new firefighter will be taking his final test at the Treasure Valley Fire Academy the week of November 28th, Graduation ceremony is planned for December 9th, at 4:00 p.m. at the Idaho Center. Chief Timinsky invited the Commissioners to attend.
- **Maintenance Division:** Continues to stay very busy.

**Firefighters Union Representative:** Dustin Gardner was in attendance and had nothing to report.  
**Recording Secretary/Bookkeeper:** Robin Ward was absent from the meeting.

**Attorney Report:** Attorney O'Bannon provided an updated report on current items being worked on by White Peterson, copy of report is attached.

#### **Committee Reports:**

- **Impact Fee Committee:** As reported earlier by Chief Timinsky the Staff Report and updated City of Star 2008 Impact Fee Study was reviewed and the Commissioners directed Chief Timinsky to work with the City of Star and Attorney Gigray to move forward with the implementation process.

#### **Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **McMillan Property** - No new information was provided.
- **ACCESS JPA Annual Renewal:** The annual renewal for the ACCESS JPA was presented for consideration.

Chairman Moyle moved to adopt Resolution 2016-132 authorizing the renewal of the ACCESS JPA Agreement and authorizing the Chairman to sign the Annual Renewal Notice. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

#### **New Business:**

- **Policy Code - Title 1, Chapter 2:** Comm. Martin moved to adopt Resolution 2016-133, updating Policy Code Title 1, Chapter 2 of the District Policy Code, by adding the Vision Statement, Core Values, and Communication Behavior Agreement. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.
- **Policy Code -Title 3, Chapter 3:** Chairman Moyle moved to adopt Resolution 2016-131, updating Title 3 Chapter 3 of the District Policy Code, regarding Sub District Boundaries. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.
- **Policy Code - Title 11, Chapter 2:** Chairman Moyle moved to adopt Resolution 2016-134 updating Title 11, Chapter 2 of the District Policy Code. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.
- **Petition for Annexation - John Wood:** Chief Timinsky presented a petition for annexation into the Fire District that was submitted by John Wood for properties located on Chaparral off Highway 16 and requested that a public hearing be scheduled.

Comm. Fendley moved to schedule a public hearing for December 8, 2016, at 7:00 p.m. and to authorize the publication of legal notice for the hearing to consider the Petition for Annexation from John Wood. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

- **Authorization of District Legal Council Letter to Eagle:** Comm. Martin moved to authorize the letter to Eagle regarding the JPA Agreement between EFPD and the City of Eagle. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

**EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS:** None needed.

**Announcement of the Next Meeting:** The next Regular Meeting of the Board is scheduled for December 8, 2016 at 7:00 p.m. at Star City Hall.

**Adjournment:** Chairman Moyle moved to adjourn the meeting. Commissioner Martin seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 7:50 p.m..

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Minutes submitted by: \_\_\_\_\_  
Greg Timinsky, Fire Chief

Minutes approved by the Board of Commissioners at the December 8, 2016, Regular Meeting of the Board.

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Secretary, Brian Fendley

**Appended to these Minutes:**

- Agenda Notice
- Public Input Sign-up Sheet; and,
- *Treasurer's Report* prepared by Ward
- *Attorney's Report*