

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES

TUESDAY, APRIL 15, 2025

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford
Deputy Mayor Garth Ward
Councillor Colleen Richardson

Administration: Angela Duncan, Chief Administrative Officer
Heather Luhtala, Finance Officer (via Zoom, 9:30 a.m. until 9:46 a.m.)

Absent:

Appointments: Colton Kerswell, Seniuk & Marcato Chartered Professional Accountants, Summer Village Auditor (via Zoom, 9:30 a.m. until 9:42 a.m.)

Public at Large: 1 – Via Zoom / 0 – In Person

	MOTION #	
1.	CALL TO ORDER	Mayor Benford called the meeting to order at 9:30 a.m.
2.	TREATY 6 TERRITORY LAND ACKNOWLEDGEMENT	The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.
3.	AGENDA 061-2025	MOVED by Deputy Mayor Ward that the April 15, 2025 Regular Council Meeting Agenda be approved with the following addition: <ul style="list-style-type: none">• 7.k) T & T Sand and Gravel Open House and Public Consultation. CARRIED
4.	MINUTES 062-2025	MOVED by Mayor Benford that the March 18, 2025 Regular Council Meeting Minutes be approved as presented. CARRIED
5.	APPOINTMENTS	Colton Kerswell, Seniuk & Marcato Chartered Professional Accountants, Summer Village Auditor (via Zoom, 9:30 a.m. until 9:42 a.m.) Mr. Kerswell reviewed the 2024 audited financial statements with Council and Administration then left the meeting at 9:42 a.m.

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	063-2025	<p>MOVED by Councillor Richardson that the 2024 Summer Village of South View audited financial statements be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Financial Officer Heather Luhtala left the meeting at 9:46 a.m.</p>
6.	BYLAWS	
	064-2025	<p>MOVED by Mayor Benford that Bylaw 253-2025, being a bylaw to establish the positions of Chief Administrative Officer and Designated Officers, be given first reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	065-2025	<p>MOVED by Mayor Benford that Bylaw 253-2025, CAO and Designated Officers Bylaw, be given second reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	066-2025	<p>MOVED by Mayor Benford that unanimous consent be given to proceed to third reading of Bylaw 253-2025 in one sitting.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	067-2025	<p>MOVED by Mayor Benford that Bylaw 253-2025, CAO and Designated Officers Bylaw, be given third and final reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	068-2025	<p>MOVED by Mayor Benford that Bylaw 254-2025, being a bylaw to regulate the procedure and conduct of Council and Council Committee meetings, be given first reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	069-2025	<p>MOVED by Mayor Benford that Bylaw 254-2025, Council Procedural Bylaw, be given second reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	070-2025	<p>MOVED by Mayor Benford that unanimous consent be given to proceed to third reading of Bylaw 254-2025 in one sitting.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	071-2025	<p>MOVED by Mayor Benford that Bylaw 254-2025, Council Procedural Bylaw, be given third and final reading as presented.</p> <p style="text-align: right;">CARRIED</p>

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7.	BUSINESS	
	072-2025	MOVED by Deputy Mayor Ward that the 2025 Operating and Capital Budget for the Summer Village of South View be approved as presented. CARRIED
	073-2025	MOVED by Mayor Benford that Bylaw 255-2025, being a bylaw to authorize the several rates of taxation imposed for all purposes for the year 2025, be given first reading as presented. CARRIED
	074-2025	MOVED by Mayor Benford that Bylaw 255-2025, 2025 Tax Rate Bylaw, be given second reading as presented. CARRIED
	075-2025	MOVED by Mayor Benford that unanimous consent be given to proceed to third reading of Bylaw 255-2025 in one sitting. CARRIED UNANIMOUSLY
	076-2025	MOVED by Mayor Benford that Bylaw 255-2025, 2025 Tax Rate Bylaw, be given third and final reading as presented. CARRIED
	077-2025	MOVED by Councillor Richardson that the <i>Municipal Accountability Program (MAP) Report – Summer Village of South View</i> from Municipal Affairs, and South View Administration's response be accepted for information. CARRIED
	078-2025	MOVED by Deputy Mayor Ward that the Independent Contractor Agreement for Planning and Development Services between the Summer Village of South View and Paul Hanlan operating as SV Planning and Development be approved and its execution authorized. CARRIED
	079-2025	MOVED by Councillor Richardson that the Enforcement Services Agreement between the Summer Village of South View and Lac Ste Anne County be approved and its execution authorized. CARRIED

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	080-2025	<p>MOVED by Councillor Richardson that Council confirms the appointment of the following designated officer positions:</p> <ul style="list-style-type: none"> • Assistant CAO – Wendy Wildman • Finance Officer – Heather Luhtala • Bylaw Enforcement Officer – as per agreement with Lac Ste Anne County • Subdivision Authority – as per agreement with Municipal Planning Services • Municipal Assessor – Travis Horne • Safety Codes Officer – as per agreement with the Inspections Group Inc. <p style="text-align: right;">CARRIED</p>
	081-2025	<p>MOVED by Mayor Benford that the discussion regarding driveway Windrow Clearing be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
	082-2025	<p>MOVED by Deputy Mayor Ward that the discussion regarding the boat launch be accepted for information and FURTHER that administration look into the inconsistency between the 2017 boat launch extension and the 2021 Departmental License of Occupation.</p> <p style="text-align: right;">CARRIED</p>
	083-2025	<p>MOVED by Mayor Benford that Council approve CAO Duncan's participation in the Climate Resilience Capacity Building Program – Collaborative Learning Stream through the Municipal Climate Change Action Center and further that the Letter of Commitment be signed and its execution authorized.</p> <p style="text-align: right;">CARRIED</p>
	084-2025	<p>MOVED by Mayor Benford that the letter of support for Fire Chief Ives' expression of interest to join the Provincial Fire Liaison Committee be ratified.</p> <p style="text-align: right;">CARRIED</p>
	085-2025	<p>MOVED by Deputy Mayor Ward that the letter from T & T Sand and Gravel regarding their open house and public consultation be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
8.	FINANCIAL 086-2025	<p>MOVED by Mayor Benford that the Income and Expense Statement, as of March 31, 2025, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

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9.	COUNCIL REPORTS 087-2025 088-2025	<p>MOVED by Mayor Benford that 2 to 3 loads of gravel be purchased and placed at the Southwest end of Oscar Wikstrom Drive.</p> <p>Deputy Mayor Ward disclosed that he has a conflict of interest and will abstain from the vote as allowed by the Municipal Government Act RSA 2000 c M-26 section 172(3).</p> <p style="text-align: right;">CARRIED</p> <p>MOVED Mayor Benford that the Council reports be accepted for information and FURTHER that the turnaround at the end of Lake View Avenue be added to a future meeting agenda.</p> <p style="text-align: right;">CARRIED</p>
10.	CAO REPORT 089-2025	<p>MOVED by Mayor Benford that the Chief Administrative Officers' Report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
11.	INFORMATION AND CORRESPONDENCE 090-2025	<p>MOVED by Mayor Benford that the following Information and Correspondence items be received for information:</p> <ul style="list-style-type: none"> a) Municipal Affairs Bulletin: Changes to the Municipal Government Act (MGA) 2024 b) February 27, 2025 letter from Alberta Public Safety & Emergency Services: 2025 provincial police funding rate c) March 12, 2025 letter from Municipal Affairs Minister McIver: clarification regarding Elector Assistance Terminals d) March 13, 2025 email from The Inspections Group: The Inspections Group Inc. and One Nation Group Partnership e) March 14, 2025 letter from Municipal Affairs Minister McIver: Budget 2025 education property tax fact sheet and comparison report f) March 17, 2025 letter from Town of Onoway: Non-Chargeable Fire Invoice g) March 17, 2025 letter from Alberta Police Governance: Summary of Questions from Alberta Policing Legislation Information Sessions h) March 28, 2025 email from Municipal Affairs Minister McIver: Provincial Priorities Act and Municipal Sector Update i) March 31, 2025 letter from Alberta Public Safety and Emergency Services: Miscalculation of Police Funding Rate, Revised Rate

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		j) April 3, 2023 letter from Land & Property Rights Tribunal: New Fee Structure for Certification Training Courses k) April 8, 2025 letter from Municipal Affairs Minister McIver: Bill 50 Municipal Affairs Statue Amendment Act, 2025. CARRIED
12.	OPEN FLOOR DISCUSSION WITH GALLERY (15 min)	There was no gallery present at the end of the meeting.
13.	CLOSED MEETING	
14.	NEXT MEETING	The next regular Council meeting is scheduled for Tuesday, June 17 th , 2025 at 9:30 a.m. in a hybrid format.
15.	ADJOURNMENT	As there was no further business, Mayor Benford adjourned the meeting at 11:42 a.m.

Sandi Benford, Mayor

Angela Duncan, Chief Administrative Officer