



Spanish For All Austin, L.L.C

Office: 2602 Bridgeway Ct. Austin, Texas 78704

Mailing Address: 2900 N. Quinlan Park Rd. B-240 PMB 130 Austin, Texas 78732

Phone: 512-909-7466

Recruitment Notice

Qualification of Program's Instructors:

Spanish For All Austin, L.L.C shall accept or solicit instructors as independent contractors in Spanish language and other languages (e.i Vietnamese, Portuguese, Chinese, German, Hindi, Arabic, French, etc.) who possess the necessary qualifications to teach one-on-one 40 Hours Healthcare Interpreting coursework as follows:

1. Minimum 3 years of experience as a medical interpreter
2. Bachelors Degree or equivalent
3. Medical Interpreting Training of 40 hours
4. Instructor shall adhere to the IMIA Instructor Code of Ethics (Appendix III)
5. New hires must be nationally certified after January 1, 2014 (For languages for which oral exams do not exist, written exams will suffice.) This requirement can be postponed, but must be fulfilled within 18 months of hire.
6. Cultural competency training and exposure to diverse populations. Instructors shall complete 8 hours of cultural competency course within the first year. (Appendix II)
7. Instructors for language-specific programs shall meet the qualifications for instructors which qualifies them to teach in English and their second language.
8. Train-The-Trainer Certificate (Recommended only, NOT required)
9. Each instructor shall have a written plan for continuing professional development (recommendation, NOT required)

Student Name: _____ Date: _____

Signature: _____