

COLORADO MILITARY ACADEMY
BOARD MEETING MINUTES
360 COMMAND VIEW, COLORADO SPRINGS, CO, 80915
JUNE 4, 2019

Certification of Call: Meeting of the Colorado Military Academy Board of Directors was called for June 4, 2019, at 4:00 PM. The call of the Board was made via electronic e-mail and by physically posting a notice at Colorado Military Academy at least 24 hours in advance of the meeting.

- I. Board Chair, Joyce Schuck, called the Meeting to order at 4:03 PM. Roll call was confirmed. The board members in attendance were Joyce Schuck, Randy Cubero, and Eric Tucker. Board members attending via teleconference were Rob Applegate and Doug Murray. CMA Board Action Officer, Mark Hyatt; CMA Dean of Instruction, Linda Stahnke; and Recording Secretaries, Kim Owens and Dixie Weiss; and CMA Advancement Director, Karen Shannahan were present. CMA Commandant Nicole Roberts and Dr. Terry Croy Lewis, Executive Director of CSI were attending via teleconference. CSSI's Sabrina Hodges attended via Zoom. No members of the public were present.
- II. Approval of Agenda. Motion by Tucker/Second by Cubero. Resolved, the Agenda is approved. Motion is adopted 5-0
- III. Approval of Minutes of previous meeting. Motion by Cubero/Second by Tucker. Resolved, the Minutes of the May 7, 2019, Board Meeting are approved. Motion is adopted 5-0.
- IV. Public Comments. No comments were made by the Public.
- V. Board Work Session Items (part 1)
 - a. Update from the Commandant, Nicole Roberts
 - i. Actively seeking uniform solution for Civil Air Patrol
 - ii. Actively seeking sponsorships for CAP cadets
 - iii. Reviewing resumes for Military Studies Teacher candidates
 - b. Update from the Dean of Instruction, Linda Stahnke
 - i. CSI Milestones have been met for IEPs and FTE
 - ii. Current FTE 511
 - iii. Discussion of SpEd Coordinator as a contracted position
 - iv. Discussion of Unified Improvement Plan
 - v. Foreign Language offerings to include languages sought by military via Rosetta Stone and Language Lab Technician (Mandarin, Arabic, Spanish)
 - c. Update from Advancement Director, Karen Shannahan
 - i. Grant writing, marketing, local business sponsors, SOAR Fund
 - ii. Activities and field trips, Military Mondays, monthly Saturday activities

- VI. CSSI Briefing by Sabrina Hodges via Zoom. Discussion of the findings of the CSSI Consultation conducted at CMA in May 2019.
- VII. Board Work Session Items (part 2)
 - a. Update from Board Action Officer – Mark Hyatt
 - i. Comparison of FTE year over year and estimate for 2019-2020 school year
 - ii. Thanks and Farewell to Dixie Weiss for her service to CMA and to the Board of Directors. She will continue as a consultant through August.
 - iii. Leadership Team Meeting scheduled for July 25, 2019, at Penrose House. Leadership Team: Linda Stahnke, Mark Gleason, Nicole Roberts, Doug Hering.
 - b. Further Board Discussions
 - i. Benefits of NWEA testing multiple times during school year versus once-annually CMAS testing for both student and teacher metrics
 - ii. Need to establish policy, process, and follow-through in various areas at CMA
 - iii. Discussion of enrollment numbers for high school and middle school sections related to number of positions and competitive salaries
 - iv. Ensure students are made aware of their eligibility to participate in sports offered by district when not available at CMA (at initiation of student/parent)
- VIII. Finance Committee Report. Motion to Accept Finance Committee Report. Motion by Tucker/Second by Murray. Resolved, the Finance Committee Report is accepted. Motion is adopted 5-0.
- IX. Approval of 2019-2020 Annual Budget. Motion to approve 2019-2020 Annual Budget. Motion by Tucker/Second by Murray. Resolved, the 2019-2020 Annual Budget is approved. Motion is adopted 5-0.
- X. Action Items
 - a. Motion to approve Joyce Schuck as additional signatory on 1st Bank Account. Motion by Tucker/Second by Applegate. Resolved, Joyce Schuck is approved as an additional signatory on the 1st Bank Account. Motion is adopted 4-0.
 - b. Motion to approve Brian Repola as member for Building Corporation Board Member. (Discussion between E. Tucker and M. Hyatt on the purpose of Building Corporation.) Motion by Tucker/Second by Applegate. Resolved, Brian Repola is elected to the Building Corporation Board. Motion is adopted 4-0.
 - c. Motion to seek Charter Renewal with CSI. Motion by Eric Tucker/Second by Rob Applegate. Resolved, CMA will seek Charter Renewal with CSI. Motion adopted 4-0.
- XI. Other Business

- a. Board Training Session is June 22, 2019, 9:00 to 11:00 AM, at Colorado Military Academy.
- b. There will be no Board Meeting on July 2, 2019. See item (d.) below.
- c. Strategic Planning Committee meeting is July 12, 2019, 10:00 AM to 4:00 PM, at Colorado Military Academy. Strategic Planning Committee: Linda Stahnke, Mark Hyatt, Doug Murray, Randy Cubero, Doug Hering.
- d. Next Board Meeting date is July 16, 2019, 3:00 PM – 6:00 PM, at Colorado Military Academy and via teleconference. Meeting will include work session to finalize Strategic Plan in preparation for submission of Renewal with CSI.

XII. Executive Session. None.

XIII. Action Item: Possible action pursuant to items discussed in Executive Session. None.

XIV. Adjourn. The Agenda items having been covered and no further items having been brought forward for consideration, the meeting was adjourned at 6:30 PM. Motion by Murray/Second by Tucker. Resolved, the meeting is adjourned. Motion is adopted 4-0.

/s/ Robert Applegate, Secretary/Treasurer