

**DIABLO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
DRAFT MINUTES
TELECONFERENCE VIA THE APPLICATION ZOOM
May 12, 2020 7:30 p.m.**

CALL TO ORDER: President Ray Brant called the meeting to order at 7:30 p.m.

ROLL CALL: Secretary Jeff Eorio called the roll as follows:

Directors present: Brant, Urbelis, Becker, Eorio, Isom

Directors absent:

Director Brant welcomed Directors and the general public and stated that in response to the Governor's Executive Order N-33-20 the District would be using teleconferencing (via Zoom) to conduct the Regular Board Meeting.

COMMENTS FROM THE AUDIENCE: None

DISCUSSION ITEMS:

The General Manager presented the District's Draft Budget for FY21 (July 1, 2020-June 30, 2021). There were no comments or questions from the public.

Director Isom expressed concern about the condition of upper Alameda Diablo and requested that repair work be performed on upper Alameda Diablo this summer since the road is not scheduled to be ground and paved until FY22.

Director Urbelis asked to confirm that delaying the audit work until January to secure a lower audit price would not delay the filing of the report with the regulators due January 31st. The General Manager stated that the January audit would not delay the filing.

Director Urbelis asked if the budget reflected the possible impact of a COVID-19 recession. The General Manager stated that there should be no financial impact for FY21 and that the impact of a recession on the District in future years would be a decrease in ad valorem tax revenue as the result of a decline in property values. We have lowered the projected growth of ad valorem tax revenue in future years to 2% in anticipation of a possible recession.

Director Eorio inquired about the \$329,000 reimbursement from the insurance carrier for Tiernan legal fees incurred by the District received in April. The General Manager stated the money was received and that it was recorded as a reduction in April legal expense.

One minor correction was noted on the budget assumption page (weekly deputy hours of 40 not 50), but no other changes to the budget were requested.

ACTION ITEMS:

On motion of Director Eorio, second by Director Isom, the minutes of the March 10, 2020 Regular Meeting were approved:

Ayes: Brant, Becker, Eorio, Isom
Noes: None
Abstentions: Urbelis
Absent: None

On motion of Director Urbelis, second by Director Eorio, Resolution 2020-01 authorizing the Measure B Special Tax rates for FY21 was approved.

Ayes: Brant, Urbelis, Becker, Eorio, Isom
Noes: None
Abstentions: None
Absent: None

On motion of Director Becker, second by Director Urbelis, the authorization of the General Manager to execute a 3-year contract with Eide Bailly to conduct the District's FY20, 21 and 22 financial audits for an annual cost of \$9,600 was amended to say "negotiate and execute" and approved.

Ayes: Brant, Urbelis, Becker, Eorio, Isom
Noes: None
Abstentions: None
Absent: None

On motion of Director Eorio, second by Director Urbelis, the authorization of Director Brant to discuss and/or execute a contract with ENGE0, not to exceed \$8,000, to prepare scope of work and RFP to be sent to contractors for road work in FY21 was amended to say "negotiate and execute" and approved.

Ayes: Brant, Urbelis, Becker, Eorio, Isom
Noes: None
Abstentions: None
Absent: None

On motion of Director Urbelis, second by Director Isom, Resolution 2020-02, authorizing Director Becker and the General Manager to negotiate and execute a 3-year contract with GSRMA (Golden State Risk Management Authority) joint powers to become a member and provide insurance to the District effective July 1st 2020 was approved.

Ayes: Brant, Urbelis, Becker, Eorio, Isom
Noes: None
Abstentions: None
Absent: None

REPORTS:

DIABLO COUNTRY CLUB: No Report

CONTRA COSTA COUNTY: Alicia Nuchols reported that Contra Costa County (the County) issued a modified Health Order effective May 4th through May 31st that allows for certain businesses that follow certain social distancing protocols to open for business. The County has COVID-19 testing available for anyone who wants it by appointment at drive in test locations. To make an appointment call 844-421-0804 between 8 am and 3:30 pm. For more testing information visit the County website at www.coronavirus.cchealth.org/get-tested. For the most up to date COVID-19 information visit the County website at www.coronavirus.cchealth.org.

DIABLO PROPERTY OWNERS REPORT: Dana Pingatore reported that the DPOA has not met lately due to the shelter in place order. The DPOA plans to meet via Zoom in the next month and plan additional community events to keep morale up and show the community's appreciation for the Diablo post office.

ROADS: Director Brant reported he would be working with the General Manager to send the Vegetation Notice reminder (removal of vegetation that is encroaching on the roads) to all residents.

SECURITY: Deputy Sheriff Dan Buergi presented the April security report and stated that there were no crimes to report and that there continues to be heavy pedestrian traffic within Diablo. There were a few juvenile issues surrounding golf carts and pellet guns which were resolved quietly working with the families. Lieutenant Sliger commended Deputy Buergi on the resolution of the juvenile issues.

CALL OF NEXT MEETING/ADJOURNMENT:

The President called the next meeting for June 9th. The format of the next meeting is unknown at this time so please check the website for updates. There being no further business, the President adjourned the meeting at 8:20pm.

Diablo Community Services District by

Kathy Torru, General Manager