

GARNETT HOUSING AUTHORITY

January 11, 2016

Members present: Steve Spring, Reed Richardson, Butch Rocker, Betts Abraham and Susan Stanton. Also attending were Joyce Martin, City Manager and Karlyn Hulett, Housing Director.

Minutes of the previous meeting were read and approved by the board.

Karlyn gave the following report:

- Review of Rental Agreement for PPN
- Review of Tenant Handbook
- Parkside 2 re-evaluations will begin this week
- Using Real Page for background check information

Board agreed to let Karlyn and Joyce do necessary changes of Rental Agreement for PPN and Tenant Handbook. The board will review these changes when they are complete.

Butch made a motion to set up Real Page for background checks. Betts seconded his motion. This motion was approved by the board.

The board went into executive session at 7:17.

Meeting reconvened at 7:57.

Butch made a motion to continue to support the section of the rental agreement that states a 30 day notice be given in advance of moving out. Betts seconded his motion. The motion was approved by the board.

Steve made a motion to follow the city's decision to give merit raises for 2016 based on evaluations of department heads. Susan seconded his motion. The motion was approved by the board.

The board looked over the bills. Betts made a motion to pay the bills. Reed seconded her motion. Board agreed to pay the bills.

Joyce presented the financial report. She commented the report looked good.

Meeting adjourned at 8:03.

Recorded by Susan Stanton, Secretary