

Clerk: Maxi Freeman, Charlwood, Kineton, GL54 5UG

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Notice is hereby given that the Annual Parish Council Meeting for the Parish of Naunton will be held in the Cricket Pavilion at 8.00pm on **Monday 21st May 2018**

Members of the public are welcome to attend and are invited to address the council at item 14 on the agenda following the statutory annual meeting business that the Parish Council will conduct first.

- 1. To elect the Chairman of the council for the year 2018/19 and to receive the new Chairman's Declaration of Acceptance of Office.**
- 2. To appoint the Vice Chairman for the council year 2018/19 and to receive the Vice Chairman's Declaration of Acceptance of Office.**
- 3. To receive and consider apologies for absence.**
- 4. To approve the minutes of the Parish Council Meeting held on the 19th March 2018.**
- 5. To receive the Clerk's Report.**
- 6. To approve the Annual Governance Statement (Section 1 of the Annual Return) for 2017/18**
- 7. To approve Section 2 of the Annual Return for 2017/18 for internal audit (12 June 2018).** *Note: Due to the PWLB loan which takes both income and expenditure above £25,000, Naunton Parish Council cannot exempt itself from the 'Limited Assurance' review by the external auditors PKF Littlejohn at a cost of £200.*
- 8. To review and adopt the Parish Council's Code of Conduct.**
- 9. To review and adopt the Standing Orders for Naunton Parish Council, as amended in light of General Data Protection Registration.**
- 10. To review and adopt the Financial Regulations for Naunton Parish Council.**
- 11. To review the Council asset register**
- 12. To review the Parish Council's risk assessment.**
- 13. To receive quotes for insurance and approve insurance provider for 2018/19.**
- 14. To receive comments and concerns from the public**
- 15. To consider and note planning applications and agree responses:**

For noting

[18/01291/FUL](#) Lavender Hill Farm. Erection of single storey extension to agricultural worker's dwelling (amendments to design of permission 15/04214/FUL). Clerk has posted a 'No objection' comment on the CDC planning portal.



[18/01295/FUL](#) Greystones, Grange Hill. Alterations and extension to garage and external steps. Clerk has posted a 'No objection' comment on the CDC planning portal.

- 16. **To consider the Annual RoSPA inspection report**
- 17. **To consider whether to renew membership of the Gloucestershire Playing Fields Association**
- 18. **To consider whether to renew membership of GAPTC (Gloucestershire Association of Parish and Town Councils)**
- 19. **To consider a grant to St Andrews Church.**
- 20. **Website**
 - To decide whether to add the following links to the website:
 - 'Post office near me' locator
 - Police contacts link
 - 'Housing with Care' survey
- 21. **Finances**
 - To receive current state of accounts and bank reconciliation
Current balances: A/c 00462740 £14,274.52; A/c 01612290 £454.33

**Naunton Parish Council
Bank Reconciliation**

Period 28 February to 19 April 2018 (latest statement)
Current Account 00462740

Balance at 28 February 2018 £56,179.45

Deposit Account 1612290

Balance at 28 February 2018 £454.29

Total	£	56,633.74
Less payments made	£	101,056.93
Plus payments received	£	59,152.04
Reconciled balance	£	14,728.85

Cashbook summary

Opening balance 28 February 2018 £ 56,633.74

Add receipts to 19 April 2018 £ 59,152.04

Less payments to date £ 101,056.93

Cashbook balance 19 April 2018 **£ 14,728.85**

Signed:

Clerk & RFO

Councillor

- To approve payments and note receipts

The following payments were made between meetings:			
Chq no	Payee	Purpose	Cheque Value
710	Naunton Village Hall Trustees	Village hall restoration loan	50,000
711	Kendall & Davies Solicitors	Land registry fee for The Pound	30.00
Cheques for signing:			
Chq no	Payee	Purpose	Cheque Value
708	Kingfisher Direct Ltd	New dog waste bin for Summerhill Lane	211.79
712	M Freeman	April/May salary for Clerk @ 194.81 p mth	389.62
713	JRB Enterprises	Dog bags	132.90
714	RoSPA	Annual inspection	84.00
715	GAPTC	Annual subscription	88.02
716	Gloucestershire Playing Fields Association	Annual subscription	50.00
717	Kendall & Davies Solicitors	Legal fees for First Registration of The Pound	360.00

Received:

19 April 2018

Cotswold District Council Precept (1)

£9,177.00

22. Any other business

NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.