

TOWN OF STRATTON
SCHOOL BOARD MINUTES
DECEMBER 2011

The Stratton School Board held its monthly meeting on Thursday, December 1, 2011 at the Stratton Town Office. The meeting was called to order at 7:00 P.M.

PRESENT: Thomas Montemagni, Chairman, Siobhan Eddy Young, Director, Lorraine M. Weeks-Newell, Secretary and Steven John, WCSU Superintendant.

The minutes of the November 2011 meeting were read with Thomas Montemagni approving and Siobhan Eddy Young seconding.

ON GOING BUSINESS: The Board received copies of the completed outside school audit conducted by Sullivan, Powers & Co. Thomas Montemagni issued a letter to Sullivan, Powers & Co. in response to two concerns raised during the audit.

The first concern is in regards to making sure that all Special Education revenue and expenses are properly recorded and in the correct fiscal year. Town Treasurer, Laura Hawksley, will be in contact with WCSU to make sure that all Special Education information is correctly coded and received in a timely manner. A detailed accounting of the year's invoices will be provided to WCSU to ensure that they have been properly coded and all invoices are accounted for.

The second concern is in regards to when an error has been made in Journal Entries. Lorraine Weeks-Newell will be notified of the error by Treasurer, Laura Hawksley, and the necessary corrections can be made when reconciling the checking account. Ms. Newell can approve and sign off on the changes as needed.

A copy of the audit is available for review at the Town Office.

OTHER: Town Treasurer, Laura Hawksley, provided the Board with an up to date tuition paid report including students names and schools attending.

Superintendent, Steven John, provided the Board members with a copy of the WCSU proposed fiscal year budget for 2013. Also provided was a letter from Mary Peterson, Commissioner, Dept of Taxes to Rep. Shap Smith, Speaker of the House and Sen. John Campbell, President Pro Tempore. The letter is in regards to base education tax rate recommendations which reflect on tuition costs. A copy of these communications can be reviewed at the Town Office.

A copy of the Superintendent's report for the Stratton School Board was also received.

BILLING: Invoices were received for payment as follows:

Burr & Burton Academy – High School Special Education	\$ 1,109.25
Carol A. Joyce - Elem. School Special Education Contract Nov.	\$ 1,190.00
Carol A. Joyce – Elem. School Special Education Contract Oct.	\$ 910.00
Deerfield Academy – Out-of State Private HS Tuition	\$ 6,017.50
Hunter Montessori School – Out-of State Private Elem. School	\$ 5,286.50
Stratton Mountain School – Private HS Tuition	\$ 6,017.50
Sullivan, Powers & Co. – Audit expenses	\$ 991.00

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BILLING CON'T

The Mountain School At Winhall – Elem. School Special Contract Serv. \$ 2,626.33

The December 2011 order was reviewed, approved and signed.

The total amount of the December order is \$24,148.08.

As there was no other business, Lorraine Newell made the motion to adjourn the meeting.

Siobhan Young seconded.

The meeting was adjourned at 8:15 P.M.

Respectfully submitted,

Lorraine M. Weeks-Newell
Stratton School Board