

Friends of the Sharon Public Library Minutes, Board meeting on March 16, 2020 – held via phone due to the library being closed

Prepared by: Joanne Blatte

Present: Kate Mason, Joanne Blatte, Alice Cusner, Amity Kelley, Elizabeth Kassab, Giselle Princz

The town of Sharon has closed the library, schools and town offices in order to slow/stop the spread of the coronavirus

Key Tasks assigned at this meeting:

All:

Stay Safe

Alice:

Adopt a Book as needed once library reopens

Elizabeth:

Follow up with sponsors

Create and send newsletter

Determine another fundraising date with Sweethearts Three

Giselle:

Handle memberships, as needed once library reopens

Submit lottery tax forms

Pay fee for PO Box renewal

Joanne:

Manage Website and Facebook

Figure out new date for book sale with Lee Ann

Kate:

Handle membership, as needed

Forward email about PO Box fee to Giselle

Lee Ann:

Confirm when we can have the book sale

Amity motioned to approve February minutes

Alice seconded

Motion passed

Financial Report: Giselle

Giselle could not prepare financial report with library closed

Sweethearts Three:

We raised \$137. They are willing to do another fundraiser with us. Elizabeth will contact Sweethearts Three to work out another date: Passover and Easter (might be too busy of a time for them), Mother's Day (May 10) or May/June for graduations

Book Basket Raffle:

We raised around \$110. Giselle will submit lottery tax forms for raffle.

Stop and Shop:

We raised \$48

Shaw's:

We raised \$57

Ken Olum donated \$100 – his annual gift to be support the purchase of new books.
Kate will let Lee Ann know.

We paid our fee to renew GoDaddy (website and email).

We need to pay fee to renew our PO Box.

Giselle will check with Lee Ann about Constant Contact cost

Karen Mafera mentioned to Joanne that we might not want to purchase duplicate sets of passes for some museums. Will discuss in Fall when we renew passes

Green Day Event:

It is likely that this event will be canceled. Kate will check in with organizers

Book Sale:

Given the current status of affairs due to the Coronavirus, we need to reschedule the book sale. Joanne will contact Lee Ann to see if we can hold in late August (August 27 – 30) or September.

Town-wide mailing:

We will reschedule this after the book sale date is determined.

Next time we will discuss if we want to accept textbooks and sell them to a reseller prior to the sale.

Dedham Savings agreed to donate \$1400 to sponsor town-wide mailing

Eastern agreed to donate \$500 to co-sponsor book sale

Herb Chambers (book sale) – still waiting to hear back

Sharon Credit Union (museum pass program and adopt a book) – still waiting to hear back

Joanne will let Nancy know new dates

After we determine book sale dates, Elizabeth will email an update to the sponsors.

Alice found out pricing for Suburban Shopper. We can have a free listing under community events

For \$25 we can get a classified ad with 25 words in Sharon Edition. For another \$10, we can have ad in Stoughton and Canton edition. We thought this was cheap enough to try and run 2 weeks before the sale

Newsletter

Kate asked if there is an easier template we could use. Elizabeth said our current template is best for multiple items to highlight

We will send a newsletter in coming weeks with:

- Rescheduled book sale dates
- Explanation of funding issues (with book sale postponed)
 - o why we removed rental books and DVDs until we have a new building
 - o soft membership drive – please consider renewing and donating now so we can continue to fund programming when library is open again

Swirl:

Alice mentioned that Swirl (Sharon Women in Retired Living?) is a new group in town and meets at the library. They are meeting for social and civic engagement. They seem like a great group for us to work with

Joanne suggested that they could volunteer with us (town-wide mailing and book sale) and we could fund or co-organize some events or activities

Our next board meeting is Monday, April 13th at 7:00 pm

Amity motioned to adjourn

Elizabeth seconded

Meeting adjourned