

**EMERALD CREST HOMEOWNERS ASSOCIATION
EXECUTIVE BOARD OF DIRECTORS
REGULAR MEETING MINUTES
April 19, 2022**

BOARD MEMBERS PRESENT

Acting President Ken Bitting (via phone), Acting Treasurer Paul Rogers, Acting Secretary Kim Piwowarczyk, Director Charles Crutchley, and Director Fred Smith.

BOARD MEMBERS ABSENT

None

OTHERS PRESENT

Dustin Marshall with Performance CAM, and owners per the sign in sheet.

I. CALL TO ORDER / AUDIO RECORDING

Ken Bitting called the meeting to order at 6:03 p.m. inside the Performance CAM conference room located at 5135 Camino Al Norte Suite 100, North Las Vegas NV, 89031

II. FLOCK CAMERA SYSTEM PRESENTATION BY STEVEN GOMEZ

Steven Gomez gave a presentation of the Flock camera system via Zoom.

III. OWNERS COMMENT AND DISCUSSION PERIOD (Limited to Agenda items)

A homeowner asked for clarification regarding the curb painting agenda item
A homeowner asked if a neighborhood watch for the community was possible.

IV. APPROVAL OF MINUTES

The Board reviewed the meeting minutes from January 18, 2022. A motion was made by Kim Piwowarczyk to approve the meeting minutes, Fred Smith seconded the motion. Motion carried unanimously.

V. REVIEW OF FINANCIAL STATEMENTS

The Board reviewed the December 31, 2021, year-end financial statements as well as the March 31, 2022, financial statements. Paul Rogers motioned to accept both December 2021 and March 2022 financial statements. Fred Smith seconded the motion. Motion carried unanimously.

VI. LITIGATION DISCLOSURE

Dustin Marshall disclosed that the Association is not currently involved in litigation.

VII. OLD BUSINESS

1. **Social Committee Report**

Kim Piwowarczyk reported that the social committee has a community garage sale planned at the end of the month. Kim Piwowarczyk asked for volunteers to assist in placing the garage sale banners.

VIII. NEW BUSINESS

1. **Election of Officers**

Kim Piwowarczyk was nominated for President. Paul Rogers motioned to approve the nomination. Charles Crutchley seconded.

Paul Rogers was nominated for Treasurer. Fred Smith motioned to approve the nomination. Ken Bitting seconded the motion.

Fred Smith was nominated for Secretary. Kim Piwowarczyk motioned to approve the nomination. Charles Crutchley seconded the motion.

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All motions carried unanimously.

2. Discuss/Review/Approve Monthly Landscape Maintenance Bids

The Board opened sealed bids for monthly landscape maintenance from the following companies:

LSK Landscape - \$1,250

SB Landscape - \$968

Ortan Landscape - \$1,500

After discussion, Charles Crutchley motioned to table this agenda item. Ken Bitting seconded the motion. Motion carried unanimously.

3. Discuss Curb Painting

The Board discussed the possibility of painting the curbs at both entrances red in an effort to mitigate non community members from parking at the entrances during school pick up and drop off. The general consensus was that it would potentially cause non community members to park even further inside the community in front of homes. Charles Crutchley motioned to table this agenda item. Ken Bitting seconded the motion. Motion carried unanimously.

4. Discuss/Review/ Approve Landscape Work Orders

1. Palm Tree Trimming

The Board reviewed proposals for pal tree trimming. Paul Rogers motioned to accept the proposal from XL Landscape of \$65 per tree contingent upon obtaining a lower cost proposal from SB Landscape. If the pending proposal from SB Landscape is lower, then that proposal will be automatically approved in place of the XL Landscape proposal. Fred Smith seconded the motion. Motion carried unanimously.

2. Regina St Landscape Curbing Repair

The Board reviewed a proposal from Pierros landscape to replace several sections of damaged landscape curbing along the south perimeter wall along Regina St. The cost of the proposal is \$1,005. The consensus was that the cost of repair would severely strain the landscape repair budget and the landscape along Regina St. should be given the lowest priority as it is on the backside of the community. Ken Bitting motioned to table this item. Paul Rogers seconded. Motion carried unanimously.

5. ARC Committee Chair

Paul Rogers motioned to appoint Ken Bitting as chairman of the ARC committee. Kim Piwowarczyk seconded. Motion carried unanimously.

IX. OWNERS COMMENT AND DISCUSSION PERIOD (Non-Agenda items)

None

X. ADJOURNMENT / AUDIO RECORDING CEASED

There being no further business to discuss the Board adjourned the regular meeting at 8:01p.m. and the audio recording was stopped.

Submitted by Recorder, Dustin Marshall, Community Manager
Approved,

By