

**New Jersey
Traffic Safety
Specialist (TSS)
Certification
Program
Level 1**

Revised February 2019



New Jersey Traffic Safety Specialist (TSS) Program

Description

The Traffic Safety Specialist (TSS) Program was first established in Maryland with funding provided by the Maryland Highway Safety Office to support the Maryland Strategic Highway Safety Plan. The TSS designation is a statewide consistent recognition of police officers who attained notable experience, education, training, and proficiency in Highway Safety and Traffic Enforcement methods and procedures. The program began in 2011 and was opened to police agencies that performed law enforcement duties. Designations were developed by a Criteria Selection Committee, in coordination with the Maryland Police and Correctional Training Commissions. The committee also includes representatives from the Maryland Police Chief's Association, the Maryland Sheriff's Association, and the Maryland Police and Correctional Training Commissions (MPCTC).

The New Jersey Traffic Safety Specialist (TSS) Program intends to promote highway safety among police officers, as well as provide a mechanism for support, acknowledgement, recognition, and prestige among officers who have achieved advanced levels of training proficiency. This award program serves to motivate officers who have attained notable levels of proficiency in safety. A long-term commitment to the program is required, which results in outside recognition of highway safety efforts. This designation is not considered an advanced rank, nor does it qualify for an increase in pay compensation, but has been recognized as a testament to an officer's level of training in the court of law.

Program Requirements

The TSS Program is open to all Law enforcement officers in recognition of extraordinary achievement, while promoting traffic safety on New Jersey roadways. Eligibility involves officers enrolling in the program and submitting documentation materials required for specific TSS Designation Levels that are being pursued.

Applicants must:

1. Be an actively-employed, sworn officer in "good standing" by any New Jersey law enforcement agency
2. Complete New Jersey police academy officer certification
3. Submit the appropriate TSS documentation forms (e.g. course list, certificates of completion, and course syllabus)
4. Ensure that TSS Verification forms are signed by an agency supervisor or designate
5. Ensure that all TSS documentation forms are submitted by a quarterly Deadline

**1st Quarter
March 31**

**2nd Quarter
June 30**

**3rd Quarter
September 30**

**4th Quarter
December 31**

Traffic Safety Specialist (TSS) Specifications

The TSS program requires documentation of experience levels, training, job performance, and skill proficiency as a traffic officer. The first phase enables officers to be recognized for specialized training beyond the academy. **Level I** requirements include three years of independent patrol/traffic experience, speed detection device certification, standard field sobriety certification, and 30 points of earned electives. One elective point is also awarded for each year (up to three points) of documented military experience.

Points are also awarded for documented college experience. **Associate = (1) pts. Bachelors = (2) Masters = (3) pts.** Applicants may also obtain up to seven points for traffic safety awards received from Law Enforcement, Traffic Safety Organizations and Advocacy Groups such as MADD & SADD, during their employment.

After the **TSS - Level I**, has been successfully attained, the **TSS- Level II** requires applicants participate in local traffic studies or traffic safety implementation projects. Applicants must also have six years of uniform patrol/traffic safety division experience, hold the **TS-Level I** for one year, and have completed **Crash Reconstruction**, or be **ACTAR** Certified, or a **Drug Recognition Expert**, or completed **Police Traffic Safety Engineering** training course. A traffic study written report will be submitted by applicants, along with proof of (30) Additionally earned Elective Option credits.

Table 1. Traffic Safety Specialist Designation

Categories	Level I	Level II
1. Patrol Experience	3 Years	6 Years
2. TSS Level Designation	n/a	Level I (Held for 1-Year)
3. Certifications	Speed Detection Device Field Sobriety Test Cert.	Completion of Crash Reconstruction, DRE recognition, Police Traffic Engineering training or ACTAR Certification or other approved Instructor Certification's.
4. Elective Options* Military (3 points) Post-Secondary (3 points) Traffic Awards (7 points)	30 points	30 points (Cannot be repeated from TSS-1)
5. Written Reports	n/a	Traffic Study Written Report Participant Level

Over seventy existing courses are currently available in nine designated areas at county-based police academies. Several nationally sponsored programs (i.e. FBI, IPTM, and NIMS) are held in New Jersey and sponsored by the NJSP. One half point is awarded to courses that are four hours in duration, while maximum credit of 10 points will be received for 80-hour training programs. The approved Course Lists are attached to both the TSS-1 & TSS-2 applications.



The TSS project has established the New Jersey Review Committee of state representatives. Program sponsors were invited to participate in a quarterly review process with Kean University being responsible for awarding continuing education credits. Kean University will also take leadership as the Committee Chairperson for the proposed ten-member committee. The Committee role will be to annually review courses for approved points and offer input into the review process.

New Jersey Review Committee Membership

- ◆ Dr. Claudia Knezek (Chairperson) & Michael Tullio, Kean University
- ◆ Pam Chappelle, Rutgers CGS
- ◆ Ken Drost, NJPTOA
- ◆ Eric Nelson, NJPTOA
- ◆ Richard Maxwell, NJPTOA
- ◆ Chris Dudzik, NJ Crash Investigation
- ◆ Rutgers NJ Law Office Representative

Technical Advisor: Dr. James Drylie, Kean University, Criminal Justice Department

This volunteer program was piloted through the Ocean County Police Traffic Officers Association, beginning in February 2016. Kean University staff, on behalf of the Division and the NJSP, will continue to implement the successfully proven Maryland Traffic Safety Specialist Program in New Jersey. Crash Investigation faculty will also be recruited to develop and instruct courses that are not currently available but requested by local agencies (e.g. Crash Investigation Refresher Training).

To obtain a fillable PDF electronic version of the TSS-1 application Email: Michael Tullio (TSS Program Coordinator) at Mtullio@kean.edu

NOTE: Before completing, please read this application thoroughly. Then complete and submit **pages #9 through #15 only**. Be sure to Include copies of certificates or other appropriate documentation. Submit completed application and certificate copies in PDF format if possible. Before one of the quarterly deadlines.

APPROVED ELECTIVE COURSE LIST BY TOPIC AREA

(List represents presently approved courses for elective credit and training venues)

Drug Interdiction

Course # /Title	Hours	Points	Academy/Agency/Hosts
DI-1. DRE	80	10	Various NJ Academies/NJSP – Staff Instructors
DI-2. DRE Patrol	4	½	Cape May County - Prosecutors/ Office-Instructor's Staff
DI-3a. DRE Introduction	8	1	Morris - C/O Private Contractor, J&J Enterprises
DI-3b. Drug Identification	8	1	Passaic - Academy Staff
DI-4. Drug (Training) for Police Officers	40	5	Gloucester - Rowan Academy-Staff
DI-5. Narcotics Investigation	24	3	Camden - Sgt. Jeff Moore/Camden County Pros/office
Prescription Drug Crimes	8	1	Middlesex - Ed Cartwright/Purdue Pharma L.P.

DUI Enforcement

Course #/Title	Hours	Points	Academy/Agency/Hosts
DE-1. Alcotest Operator	40	5	NJSP-Instructor Staff/Various Locations
DE-2. Alcotest Refresher	4	½	Cape May-NJSP
DE-3. DUI Enforcement (SFST)	40	5	NJSP
Drunk Driving Enforcement	8	1	Camden - Pennsauken PD
DE-4. DWI Detection (SFST)	40	5	NJSP
DE-5. NHTSA/ARIDE (Advanced Roadside Impaired Driving Enforcement)	16	2	Online - NHTSA

Safety Inspection

Course #/Title	Hours	Points	Academy/Agency/Hosts
Police Work Zone Safety	32	4	Passaic- Rutgers CAIT
SI-1. Police Work Zone Refresher	8	1	Rutgers CAIT
SI-2. Public Safety Traffic Engineering	24	3	Rutgers CGS
SI-3. Roadway Technical Training (Pavement, Safety, Asphalt, Work Zone)	1.5-6	½	Rutgers CAIT
SI-4. Traffic Control Coordinator	32	4	Rutgers CAIT
SI-5. Work Zone Awareness for Police	5	½	Rutgers CAIT
SI-6. Work Zone Safety Conference	6	½	Rutgers CAIT

Instructor Training

Course #/Title	Hours	Points	Academy/Agency/Hosts
IT-1. Defensive Tactic Instructor	40	5	Gloucester/Rowan Private Contractor
IT-2. EVOC Instructor Training P/D	40	5	Middlesex-Lt David Richel Summit
Defensive Driving	8	1	Gloucester/Rowan-Academy Staff
IT-3. Field Training Officer Prep	24	3	Camden-Cherry Hill PD Morris – “Penn State Justice And Safety Institute” Passaic-Academy Staff
IT-4. Methods of Instruction	48	6	All Academies -Instructor Staff
IT-5. Police Motorcycle Instructor	40	5	Northwestern/Ocean-Staff
IT-6a. Radar Instructor	40	5	Essex Gloucester-Academy Staff
IT-6b. Radar Instructor (Modified)	16	2	Camden-Off Chris Roznowski Gloucester Twp. P/D
IT-7. Radar Instructor Refresher	8	1	Camden
IT-8. School Crossing Guard (Train the Trainer)	4.5	½	SRTS – Rutgers
IT-9. Share the Keys Facilitator Training	6	½	NJDHTS/Kean
IT-10. Work Zone Safety	28	3.5	Rutgers CAIT Police Train/Trainer

Crash & Forensics Investigation

Course #/Title	Hours	Points	Academy/Agency/Hosts
CF-1. Advanced Crash Investigation	80	10	NJSP/Kean
CF-2. Advanced EDR training (IPTM)	32	4	NJSP/Gloucester/Rowan
CF-3. Applied Physics (IPTM)	40	5	NJSP
CF-4. At-Scene Crash Investigation	8	1	Middlesex
CF-5. Basic Crash Investigation	80	10	NJSP/Kean
CF-6a Basic Digital Photography	8	1	Gloucester-Gloucester County Pros/Office Crime Scene Unit
CF-6b Investigative Photography	16	2	Camden- Camden County Pros/Office Crime Scene Unit
CF-7. Basic Forensic Crime	32	4	NJSP Scene Investigation
CF-7b Crime Scene Investigations	40	5	Camden-Camden County Prosecutors Office
CF-7c Advanced Investigative Detective course	16	2	Cape May- Cape May Pros. Office
CF-7d Basic Crime Scene	16	2	Morris Investigation
CF-7e Crime Scene Processing	24	3	Passaic
CF-8a. Bicycle/Pedestrian Crash Investigation	40	5	NJSP
CF-8b. Motorcycle Crash Investigation	40	5	(IPTM)
CF-9. CDR Tech Training	8	1	NJSP/Kean
CF-10a. Major Crimes Investigation	24	3	Passaic
CF-10b. Advanced Criminal Investigations	40	5	Bergen-FBI
CF-10. Commercial Vehicle Crashes	40	5	NJSP (IPTM)
CF-11. Computerized Collision Diagramming (IPTM)	40	5	NJSP
CF-12. Crash Reconstruction (IPTM)	80	10	NJSP
CF-13. Crisis Intervention Team	40	5	Passaic
CF-14a. Effective Report Writing	8	1	Camden-Gloucester/Rowan Academy Staff Instructors

Course #/Title	Hours	Points	Academy/Agency/Hosts
CF-14b. Effective Report Writing	16	2	Passaic-Academy Staff
CF-14c Cops in Court/Testimony	24	3	DCJ-Sea Girt
CF-15. Heavy Vehicle Electronic Control Module Data Use in Crash Reconstruction (IPTM)	36	4.5	NJSP
CF-16. Interview & Interrogation	40	5	NJSP, Somerset, Ocean
CF-17. Investigative Photography	8	1	Cape May – Cape May County Prosecutors Office
CF-18. Investigator Survival Training	40	5	Camden Police Academy
CF-19. NJAAR Annual Conference	6	1	Middlesex
CF-20. Crash/Recon-Update	40	5	NJSP
CF-21. Statement Taking Training	8	1	Stamler (Union)
CF-22. NJ TR-1 Refresher	8	1	NJSP

Occupant Protection

Course #/Title	Hours	Points	Academy/Agency/Hosts
OP-1. Child Safety Seat Training	32	4	“SafeKids”

Traffic Enforcement

Course #/Title	Hours	Points	Academy/Agency/Hosts
TE-1. GDL Enforcement	8	1	Bergen/Passaic
TE-2. Heavy Truck Enforcement	8	1	NJSP
TE-3. Traffic Incident Management	4	½	Morris
TE-4. Use of Force Vehicle Pursuit	4	½	Morris
TE-5. Motor Vehicle Stops	4	½	Passaic

Police Emergency Vehicle Operations

Course #/Title	Hours	Points	Academy/Agency/Hosts
PE-1. Defensive Driving(NSC)	8	1	Gloucester/Rowan
PE-2. Driving Simulator	8	1	Middlesex
Training PE-3. EVOG Training	40	5	All Academies
PE-4. EVOG Training in-Service	8	1	Middlesex/Passaic/Ocean
PE-5. Maryland Motorcycle Operations	16	2	Bergen

Command/Supervisory Training

<u>Course #/Title</u>	<u>Hours</u>	<u>Points</u>	<u>Academy/Agency/Hosts</u>
CS-1. Command & Leadership Program	14 weeks	10	NJ Chief's Association
CS-2. Enhanced Incident Management Unified Command Course	28	3.5	Texas A & M
CS-3a First Line Supervisor Training	32	4	NJSP
CS-3b First Line Supervision	8	1	Morris- Private Contractor
CS-4. Frontline Supervisor Training	32	4	NJ Chiefs Association
CS-5. High Impact Supervision	24	3	(Penn State University)
CS-6. Making the Move to Sergeant	36	4.5	NJ Department of Personnel
CS-7. NIMS 1S-300	24	3	Morris
CS-8. NIMS 1S-400	16	2	Morris
CS-9. Police Supervision (FBI)	24	3	Somerset
CS-10 Proactive Police Supervision	23	2.5	Bergen- Chief Denis O'Connell Clark NJ P/D (Ret)
CS-11 Supervision School	96	10	Gloucester/Rowan-Academy
CS-12 Coaching as A Leadership Skill In Law Enforcement	8	1	Morris- Staff
CS-13 Leadership & Ethics for Law In Law Enforcement	32	4	Bergen-FBI
CS-14 Leadership Training Performance & Accountability	16	2	Morris- Private Contractor "Marin Associates"
CS-15 Supervision of Police Personnel	32	4	Passaic

Other Training

<u>Course #/Title</u>	<u>Hours</u>	<u>Points</u>	<u>Academy/Agency/Hosts</u>
OT-1. Traffic Signal Design	24	4	Rutgers CAIT

NEXT

1-Complete the initial TSS-1 application pages #9-15 and sign verification forms.

2-Fill in boxes Pages 10-13 (include codes) from course list found on pages 4-8.

3-If you run out of space, submit additional courses on a separate PDF document.

4-Scan all certificates, letters, diplomas and awards and return with TSS-1 application

New Jersey Traffic Safety Specialist (TSS) Level 1 Designation Application

Directions:

1. Fill out the application completely
2. Print your name and sign the Chief/Director/or Administrator Verification form
3. Have your Police Chief/Director/or Administrator sign the Verification Form
4. Scan and Email the completed application to Mike Tullio, the TSS Coordinator: Mtullio@kean.edu

First and Last Name _____ Rank: _____

Agency: _____ Length of Service: _____ Yrs.

Address: _____

Email _____ Phone: _____

Category 1: Uniform Patrol/Traffic Safety Division Experience

___ I have completed at least three years of Uniform Patrol/Traffic Safety Division Experience

Category 2: Speed Detection Device Certification

___ I am certified in Speed Detection Device Operation and have included a copy of the certificate/card with this application

Category 3: Standardized Field Sobriety Testing Certification

___ I am certified in Standardized Field Sobriety Testing and have included a copy of the certificate/card with this application

Category 4A: TSS Elective Courses

(See TSS Course List for course number, hours, and elective point credit that range from ½ point to 10 points per course.) If course is not on TSS Elective Course List, provide title, sponsoring agency, hours, and date attended).

____ I have successfully completed courses on the following dates;

Course # and Title _____
PT _____ Date(s) Attended _____
Course # and Title _____
PT _____ Date(s) Attended _____
Course # and Title _____
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PT _____ Date(s) Attended _____

Course # and Title _____

PT _____ Date(s) Attended _____

Course # and Title _____

PT _____ Date(s) Attended _____

Course # and Title _____

PT _____ Date(s) Attended _____

Total Course Points _____ Total Classroom Hours _____

Category 4B: Military Service *(Up to 3 points of elective credits)*

One point per year of service is earned upon examination of the submitted discharge document. List your service record below.

Branch: _____ Years of Service: _____

Military Service Completion Date: _____

Total Points for Military Service _____

Category 4C: Post-Secondary Education Degree Credit *(Up to 3 points of elective credits are awarded that cannot be used in Level 2).* In order to receive credit, a diploma copy or college transcript with graduation date must accompany the submission.

Education Degree (Check one)

Documentation (Check one)

___ Associate of Arts,

Major _____, Date _____

Diploma ___ Transcript ___

___ Bachelors,

Major _____, Date _____

Diploma ___ Transcript ___

___ Masters,

Major _____, Date _____

Diploma ___ Transcript ___

Total Points for Education _____

Category 4D: Traffic Safety Awards *(A maximum of one award per type, earned within the last 5 years, may be submitted for up to seven TSS elective credits.)* In order to receive credit, a copy of each award document must accompany the application.

Award Types *(Check all that apply-maximum of one award per type)*

___ DUI Enforcement Year Awarded _____ Points: 1

___ Occupant Protection Year Awarded _____ Points: 1

___ Local Traffic Safety Award Year Awarded _____ Points: 1

___ State Traffic Safety Award Year Awarded _____ Points: 2

___ National Traffic Safety Award Year Awarded _____ Points: 2

Total Points for 4b,4c,4d _____

Approved TSS course pts _____

TSS-1 Grand Total Points _____

Traffic Safety Specialist Level 1 Signature Page

(Submit with completed TSS-1 Online Application)

Applicant Name and Title (*please print*)

Date Hired _____

I certify that content of my New Jersey Traffic Safety Specialist, Level 1 online application is accurate and has been properly documented.

Applicant Signature _____ Date _____

Agency _____ Address _____

Police Chief/Director/ Administrator Verification

(Signature Required)

I certify that the above information is accurate.

Name _____

Phone _____

Email _____

Signature _____ Date _____

