



Volunteer Jobs

Silpe Gallery, Hartford Art School (Unless another location is indicated)

Artwork Jury Day

Volunteers need computer expertise

When: Saturday 1/3/26

Time: 8:00 am – 5:00 pm, *Hartford Art School*

WHAT TO DO:

- ☐ Facilitate/moderate jurying of images
- ☐ Organize technology equipment as needed
- ☐ Record jury results

Accepted Work Drop Off Days

When: Wednesday 1/7/26 and Thursday 1/8/26

Time: 3:15 – 7:45 pm, *Hartford Art School*

WHAT TO DO:

- ☐ Work with chairperson
- ☐ Check in schools
- ☐ Check in accepted work
- ☐ Organize and Place into media and award categories

(Bring: mounting/matting materials, etc. to donate help those who can't afford matting/mounting materials.)

Hang Show

When: Saturday 1/10/26 (Snow Day Sunday 1/11)

Time: 9:00 am – 5:00 pm, *Hartford Art School*

WHAT TO DO:

- ☐ Work Exhibit Designer
- ☐ Apply student identification labels to work
- ☐ Apply gold and silver key stickers
- ☐ Invite your best students and colleagues to help
- ☐ Working in teams to hang selected works

(Bring: staplers, staples, tape, glue, white paper (18 x 24), matt knives, nails, hammer, pliers, etc.)

Strike Show

When: Saturday 1/31/26

Time: 9:00 am – 12:00 pm, *Hartford Art School*

WHAT TO DO:

- ☐ Work with Scholastic's chair
- ☐ Pull artworks *(Bring: staple removers, pliers, screwdrivers)*
- ☐ Organize work by school

Artwork Pick-Up Days

When: Saturday 1/31, Sunday 2/1 Monday 2/2

Time: Saturday 12:00 – 5:00 pm (After Strike)
Sunday 12:00 – 5:00 pm
Monday 3:30 – 6:00 pm

WHAT TO DO:

- ☐ Monitor school pick up of artwork and certificates
- ☐ Oversee sign-off of each school pick up
- ☐ Assist teachers with issues
- ☐ Secure gallery at close of pick up

To Sign Up to Help go to the Volunteer Sign-Up Form:

<https://forms.gle/B5doxtwuUamhowhR8>

For Questions Contact Andrea Haas – ctartawards@gmail.com