



Dear Parents,

In our desire to create a safe environment for your child here at ECCEC, we have implemented a two-level pick-up card system. These cards are available at the office per parental request. They are a form of security—giving them out arbitrarily and losing them greatly compromises that security.

GOOD FOR ONE DAY ONLY!

(Name of Authorized Person)

May pick up my child _____
(Name of Child)

On _____
(Pickup Date)

(Parent Signature)

GOOD FOR ONE DAY ONLY

2020-21 PICK UP

(Name of Authorized Person)

May pick up my child _____
(Name of Child)

on my behalf.

(Parent Signature)

YEARLY PICK UP

- ❖ Only parent or guardian may request a pick-up card
- ❖ When picking up a child, the authorized person is to show the card to the classroom teacher **each** time along with a photo id.
- ❖ Yearly pick-up cards (teal) should be filled out completely and signed. A free laminating service is available for these cards.
- ❖ One time pick-up cards (lime green) are available and will be collected by the classroom teacher upon use.
- ❖ The individual will also be asked to sign out the child indicating the time of pick-up.

NO CHILD WILL BE RELEASED by the classroom teacher to other than the parents without showing a pick-up card accompanied by a photo id.

KEY KOB'S MAY BE REQUESTED BY THE PARENT IF THE INDIVIDUAL WILL BE PICKING UP FREQUENTLY THROUGHOUT THE YEAR.