

**SUMMER VILLAGE OF SOUTH VIEW
AGENDA**

Regular Council Meeting via Teleconference, held on
Friday, May 8th, 2020 commencing at 9:30 a.m.

1. Call to Order

2. Agenda: a) May 8th, 2020 Regular Council Meeting Agenda

3. Minutes: p1-5 a) April 15th, 2020 Regular Council Meeting

4. Appointments: n/a

5. Bylaws: n/a

6. Business: a) C-COU-DEV-1 Recreational Vehicle Site Requirements Policy – further to previous discussions attached is a draft policy with respect to acceptable standards for a recreational vehicle parking stall or site. Further discussion to take place at meeting time (*approve policy as is or with amendments, or some other direction as given by Council at meeting time*)

p6-9

b) Request for permission to place a dock – please refer to the email request from Terri Raichel of 190 Oscar Wikstrom Drive to place a dock in the lake across from this property in Park P. New provincial regulations require a Temporary Field Authorization from the Province and along with the application must a letter from the municipality approving or having no objection to the placement of this dock (*that the Summer Village provide a letter of no objection to the placement of a dock as noted above providing all provincial guidelines are followed and provincial approvals are in place, or some other direction as given by Council at meeting time*)

p10

c)

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d)

7. Financial a) Income and Expense Statement – n/a

8. Council Reports

- a) Mayor Benford
- b) Deputy Mayor Johnson
- c) Councillor Ward

9. Chief Administrator's Report

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10. Information and Correspondence

p 11-12
p 13
p 14

- a) Alberta Urban Municipalities Association – April 20th, 2020 letter from President Barry Morishita to Municipal Affairs Minister Kaycee Madu on shovel ready projects.
- b) Community Peace Officer reports for March 2020
- c) Government of Alberta Statement of Direct Deposit on April 3rd, 2020 in the amount of \$292.00 representing April FCSS allocation
- d)

11. Closed Meeting Session (n/a)

12. Next meeting:

13. Adjournment

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Upcoming Meetings:

- June 17th, 2020 South View Regular Council Meeting @ 9:30 a.m.
- June 21st, 2020 Summer Villages of Lac Ste. Anne County East (VQ to host)
- July 15th, 2020 South View Regular Council Meeting @ 9:30 a.m.
- August 19th, 2020 South View Regular Council Meeting @ 9:30 a.m.

SUMMER VILLAGE OF SOUTH VEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, APRIL 15, 2020
VIA TELECONFERENCE

PRESENT: Council: Mayor Sandi Benford
Deputy Mayor Brian Johnson
Councillor Garth Ward

Administration: Wendy Wildman, Chief Administrative Officer (CAO)
Heather Luhtala, Assistant CAO
Colleen Richardson , Director of Emergency Management
(joined the meeting at 10:33 a.m.)

Appointments: 9:36 a.m. – Seniuk & Co. – to present the draft 2019 Audited
Financial Statements

Public at Large: None

	MOTION #	
1.	CALL TO ORDER	Mayor Benford called the meeting to order at 9:33 a.m.
2.	AGENDA 60-20	MOVED by Deputy Mayor Johnson that the April 15, 2020 Agenda be approved as presented. CARRIED
3.	MINUTES 61-20	MOVED by Deputy Mayor Johnson that the minutes of the March 18, 2020 Regular Council Meeting be approved as presented. CARRIED
4.	APPOINTMENTS 62-20	9:36 a.m. – Seniuk & Co. – to present the draft 2019 Audited Financial Statements MOVED by Deputy Mayor Johnson that Council approve the draft 2019 Audited Financial Statements for the Summer Village of South View as presented by Zahid Maqsood, Auditor, Seniuk & Co. CARRIED The Auditor exited the meeting at 9:51 a.m.
5.	BYLAWS	Councillor Ward excused himself from the Council meeting via teleconference at 9:52 a.m. citing a pecuniary interest in the matter of Bylaw 207-2019 as he is the spouse of the owner of one of the lots included in the noted bylaw.



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	63-20	<p>MOVED by Mayor Benford that Bylaw 207-2019, being a bylaw to remove the park reserve designation from certain lands and to confirm an environmental reserve designation to certain lands being Lot P, Block 1, Plan 2647KS, be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	64-20	<p>MOVED by Deputy Mayor Johnson that Bylaw 207-2019, be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
		<p>Councillor Ward returned to the meeting at 9:55 a.m.</p>
6.	BUSINESS	
	65-20	<p>MOVED by Deputy Mayor Johnson that Council approve the Summer Village of South View to participate in the All-Net Connect Proposal with the 2020 costs to come from unrestricted surplus or reserve funds up to \$1,000.00.</p> <p style="text-align: right;">CARRIED</p>
	66-20	<p>MOVED by Councillor Ward that the Summer Village of South View participate in the regional COVID-19 initiative by contributing \$1,000.00 with costs coming from FCSS funds if eligible, and if not from either unrestricted surplus or reserve funds.</p> <p style="text-align: right;">CARRIED</p>
	67-20	<p>MOVED by Councillor Ward that the Summer Village of South View accept the Sturgeon River Watershed Management Plan for information and that South View continue to work collaboratively with other municipalities in the Sturgeon River Watershed Alliance to implement this plan.</p> <p style="text-align: right;">CARRIED</p>
	68-20	<p>MOVED by Councillor Ward that in recognition of the extreme circumstances resulting from the COVID-19 pandemic and potential resulting hardships faced by property owners, Council approve the 2020 Draft Budget as presented with a 0% increase in municipal tax dollars collected from the previous tax year, AND THAT the minimum municipal tax remain at \$1,025.00 per property.</p> <p style="text-align: right;">CARRIED</p>
	69-20	<p>MOVED by Councillor Ward that Bylaw 216-2020 being a Bylaw to authorize a special tax charge to be levied against all taxable properties for the 2020 taxation year for the Summer Village of South View, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>

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SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
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70-20	<p>MOVED by Deputy Mayor Johnson that Bylaw 216-2020 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
71-20	<p>MOVED by Councillor Ward that Bylaw 216-2020 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
72-20	<p>MOVED by Mayor Benford that Bylaw 216-2020 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
73-20	<p>MOVED by Deputy Mayor Johnson that Bylaw 217-2020 being a bylaw to authorize the several rates of taxation imposed for all purposes for the 2020 tax year for the Summer Village of South View, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
74-20	<p>MOVED by Councillor Ward that Bylaw 217-2020 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
75-20	<p>MOVED by Mayor Benford that Bylaw 217-2020 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
76-20	<p>MOVED by Councillor Ward that Bylaw 217-2020 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
77-20	<p>MOVED by Deputy Mayor Johnson that in recognition of the extreme circumstances resulting from the COVID-19 pandemic and resulting potential hardships faced by non-residential entities, and as mandated by the Province of Alberta, Council approve for the 2020 taxation year only, a 6-month deferral for the payment of non-residential property school tax to September 30th, 2020 with an 18% penalty being applied on October 1st, 2020 to those tax accounts with outstanding non-residential school tax balances.</p> <p style="text-align: right;">CARRIED</p>
78-20	<p>MOVED by Councillor Ward that Bylaw 218-2020, a bylaw to impose penalties on unpaid taxes be given first reading.</p> <p style="text-align: right;">CARRIED</p>
79-20	<p>MOVED by Councillor Ward that Bylaw 218-2020 be given second reading.</p> <p style="text-align: right;">CARRIED</p>

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	80-20	MOVED by Mayor Benford that Bylaw 218-2020 be considered for third reading. CARRIED UNANIMOUSLY
	81-20	MOVED by Councillor Ward that Bylaw 218-2020 be given third and final reading. CARRIED
7.	FINANCIAL	n/a
8.	COUNCIL REPORTS	
	82-20	MOVED by Mayor Benford that due to COVID-19, the annual picnic and 50 th anniversary celebration previously scheduled for June 27, 2020 be cancelled. CARRIED
	83-20	MOVED by Councillor Ward that due to the COVID-19 crisis, the Summer Village's Director of Emergency Management be compensated in the amount of \$400 per month retroactive to March 1 st , 2020; the monthly compensation end date to be determined by Council. CARRIED Colleen Richardson, Summer Village of South View Director of Emergency Management, joined the meeting via teleconference at 10:33 a.m. The Director of Emergency Management exited the meeting at 10:55 a.m.
	84-20	MOVED by Deputy Mayor Johnson that Council accept for information the Council reports and the discussion with the Director of Emergency Management as presented. CARRIED
9.	CAO REPORT	
	85-20	MOVED by Deputy Mayor Johnson that Council accept for information the Chief Administrative Officer report as presented. CARRIED

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SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, APRIL 15, 2020
VIA TELECONFERENCE

10.	INFORMATION AND CORRESPONDENCE 86-20	<p>MOVED by Deputy Mayor Johnson that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> a) Alberta Urban Municipalities Association – March 19th, 2020 letter from President Barry Morishita to Municipal Affairs Minister Kaycee Madu on the \$60 million investment by the Province in community services to support our most vulnerable citizens. b) Lac Ste. Anne Foundation – March 26th, 2020 letter advising of 2020 Municipal Requisition of \$3,799.33 (2019 requisition was \$3,886.56) c) Alberta Municipal Affairs – March 31st, 2020 letter to Silver Sands advising their Alberta Community Partnership application for \$200,000.00 for the Sturgeon River Watershed Alliance Intermunicipal Watershed Planning project has been approved. <p style="text-align: right;">CARRIED</p>
11.	CLOSED MEETING	n/a
12.	NEXT MEETING 87-20	<p>MOVED by Mayor Benford that the next Regular Council meeting be scheduled for Wednesday, June 17, 2020 at 9:30 a.m.</p> <p style="text-align: right;">CARRIED</p>
13.	ADJOURNMENT	The meeting adjourned at 11:01 a.m.

Mayor, Sandi Benford

Chief Administrative Officer, Wendy Wildman

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Summer Village of South View Council Policy

Number	Title			
C-COU-DEV-1	Council Recreational Vehicle Site Requirements Policy			
Approval	Approved		Last Revised	
(CAO initials)	Resolution No:		Resolution No:	
	Date:		Date:	

Purpose

Recreational Vehicle use, as provided for under the Land Use Bylaw, remains a matter that is important to the community. Council has asked that a policy be designed to assist the Development Authority on interpreting their expectations as to what constitutes an acceptable standard for a recreational vehicle parking stall or site.

Policy Statement

This Council policy shall supplement the provisions of the Land Use Bylaw, as it pertains to Recreational Vehicle (RV) parking stalls, sites and servicing of same, where the provisions of the Land Use Bylaw are subject to interpretations by the Development Authority, or the public, which may result in an application of the Land Use Bylaw that is inconsistent with the intended desires of Council.

Responsibilities

While Council has designated Development Authority status to the Development Officer, Council considers it their responsibility to guide how the Development Authority applies the Land Use Bylaw and development standards where interpretation may cloud the intent of the Land Use Bylaw. The Development Authority shall consider this policy when reviewing, approving or refusing development permit applications relating to RV use in the municipality.

Standards

1. When considering the general location of any permitted RV(s), every RV permitted within the municipality should be located entirely on private property, and specifically the subject property owned by, or in-care-of, the applicant.
2. When considering the specific location of the RV on the subject parcel, every RV permitted within the municipality should be in a parking stall or site, as per the Land Use Bylaw. While the Development Authority has discretion to consider what standard they deem acceptable for an

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Summer Village of South View Council Policy

“approved parking stall or site,” Council considers the following to be a minimum standard for setbacks, dimensions and construction material applicable to every RV, regardless of the extent of its use (storage or living) or length of time it is to be used in any given time period:

- a. Setbacks – should be consistent with those that would apply to an accessory structure that includes living accommodations within the same district, specifically a Guest House or equivalent as per the Land Use Bylaw. The setback should be from the outer edge the required parking stall/site development (rather than the exterior walls of any given RV). The setback from property line should not be subject to variation, however the setback provisions as they relate to other developments/structures on the subject parcel may be relaxed at the discretion of the Development Authority.
 - b. Dimensions – should be constructed with a buffer of the same approved construction material for the parking stall or site. This buffer should be, at minimum, 1.0 m (3.28 ft.) in all direction from the exterior structure of the RV to the outer edge of the parking stall or site.
 - c. Construction Material – should be at minimum $\frac{3}{4}$ crush (washed) gravel, or equivalent, with a consistent material used throughout the entire parking stall or site. While applicants can seek, and should be encouraged to use, a higher standard (such as concrete or asphalt), Council does not consider it acceptable that the parking stall or site may be bare ground or grass/vegetation, no matter how well maintained and no matter how temporary the use, or nature of the use.
 - d. Preferred Location – the Development Authority should encourage an applicant to site any RV parking stall or pad, and any related infrastructure improvements (property access /driveway, water, power, septic), towards the exterior of the developable boundary of a lot. While this may not always be feasible, or the preference of an applicant, this discussion should be had as a proactive step in encouraging future assessable developments (i.e. a new dwelling or accessory building) by making such projects less cost prohibitive.
3. When considering the amenities which are to be accessible as part of an approved parking stall or site, the Development Authority should consider the following as a minimum standard:
- a. Power/Electricity – should be self-contained (battery) or readily available access to an approved outlet installed onsite or sourced from another structure on the subject parcel.





Summer Village of South View Council Policy

Council does not consider portable generators – whether gas or electric – to be an acceptable source of power as it related to RV use within the municipality.

- b. Water – Notwithstanding the capacity of the subject RV to carry any self-contained supply of potable water, while considering an application the Development Authority should seek, at a minimum, clarification on anticipated water use for the development. Excepting those uses which are for storage, the Development Authority should inquire about the RV water capacity, where the applicant has arranged to get additional potable water if required, and may deem it necessary that – depending on the extensiveness of the intended use – the applicant be required to install a well, cistern or hook-up to a municipal distribution network as part of completing an approved parking stall or site. Where applicable, access to a capacity of water equivalent to 14 days of reasonable use should be a reasonable standard for any RV use which is to extend beyond 30 days of consecutive use during the calendar year.
- c. Sewage collection system – Notwithstanding the provisions of the applicable Safety Codes requirements, when considering if the parking stall or site must have on-parcel to access to, or be directly serviced by, an approved septic system, the Development Authority should consider the nature of the intended use of the development. While a site intended to accommodate storage of a RV should not require consideration of external septic servicing, Council does want to ensure user, public and environmental safety is promoted. Where application of the Land Use Bylaw requires the installation of, or access to, an approved onsite sewage collection system, the preference shall be for an holding tank not less than 250 gallons and installed to the standards as if the development was an approved Guest House, or equivalent. When not occupied for the requisite period so as to require an approved external sewage collection system, the applicant may still be required to provide detail on how they plan to address safe sewage collection and disposal (i.e. emergency or required pump-outs, for example “do you have the contact name of a local hauler?”).

4. Schedule “A” of this policy will contain a sample diagram of the recommended standards outlined above.

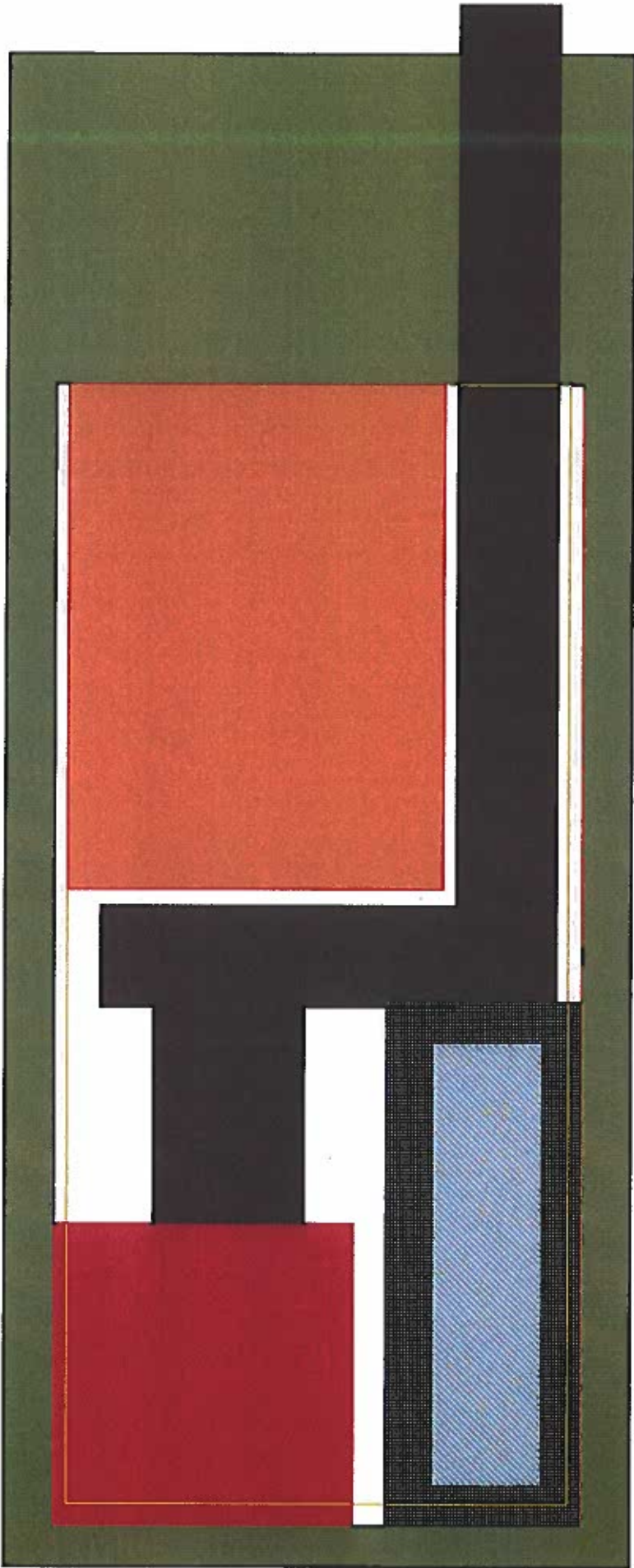
Legal References: MGA Part 5 & 6

Cross References: Land Use Bylaw

Revisions:

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Resolution Number	MM/DD/YY
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Wendy Wildman

From: administration@wildwillowenterprises.com
Sent: May 3, 2020 2:15 PM
To: Wendy Wildman
Subject: [FWD: Boat Lift/dock] - South View

Wendy, please see request below for the next South View Agenda.

Heather Luhtala,
Asst. CAO
S.V. of South View
S.V. of Silver Sands
S.V. of Yellowstone
Phone: 587-873-5765
Fax: 780-967-0431
Website: www.wildwillowenterprises.com
Email: administration@wildwillowenterprises.com

----- Original Message -----

Subject: Boat Lift/dock
From: TERRI RAICHEL
Date: Sun, May 03, 2020 12:52 pm
To: administration@wildwillowenterprises.com

Hello

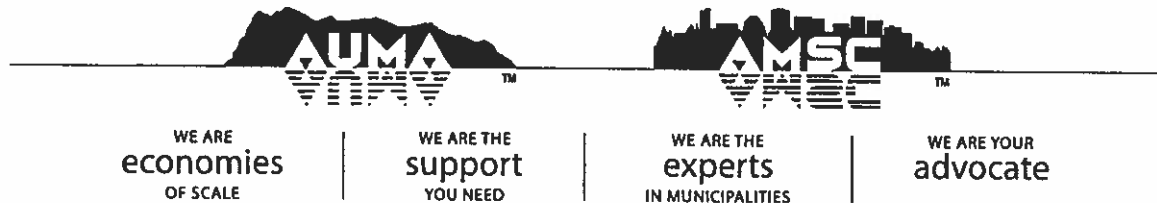
We are living at 190 oscar wilkstrom drive south view lake isle and would like permission to put a boat lift and dock across the street. I think its reserve land but see other boats and docks. Just want to make sure we go thru the proper procedures for approval.

Thanks

Terri Raichel

Sent from my Bell Samsung device over Canada's largest network.

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April 20, 2020

The Honourable Kaycee Madu
Minister of Municipal Affairs
132 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister Madu:

On behalf of the Alberta Urban Municipalities Association (AUMA) and our members, we are pleased that your government is seeking input from municipalities on shovel-ready projects that can be funded as part of a provincial economic stimulus package. This news is welcomed by AUMA and municipal leaders as it will create thousands of jobs for Albertans who are currently struggling due to the current economic crisis caused by depressed oil prices and the COVID-19 pandemic.

As we understand that your ministry is currently exploring options for how economic stimulus funding can be rolled out for municipal infrastructure projects, AUMA recommends two key levers for this stimulus funding.

1. That this new economic stimulus funding for municipal infrastructure be implemented using the fundamental mechanisms of the Municipal Sustainability Initiative (MSI) program. While the new program must be separate from MSI, the allocation formula and guidelines of MSI would serve as a foundation for the delivery of new economic stimulus funding and would result in the following benefits.
 - **Minimize red tape** – The MSI formula is an established and successful mechanism to flow funding with minimal administrative burden for the province or municipalities. The simple allocation of funding would eliminate the costs and time for the province to create a new system for collection and review of applications and would also eliminate the time for municipalities to submit applications that have no guarantee of success.
 - **Diversity in job creation** – MSI allows municipalities to invest in a broad range of infrastructure projects based on community need. By using a similar set of guidelines, the economic stimulus funding would create jobs across numerous trades and industries without overloading one particular sector.
 - **Spread jobs across the province** – By distributing funding to all municipalities, jobs will be created in every community across Alberta. This includes construction contractors as well as indirect investments in local retail and service businesses such as suppliers, restaurants and accommodation providers.
2. This new and additional infrastructure stimulus funding will need to be a multi-year investment in Alberta's economy. It is recommended that the Provincial government front-load the funding in the 2020-21 budget year, and then cash-flow the funds to municipalities for projects over the next 1 to 3 years. This will allow for municipal projects that require a few more months of design before they can be considered as shovel-ready to be funded and proceed. Also, by committing to and

300 - 8616 51 Avenue, Edmonton, AB T6E 6E6 Toll Free: 310-AUMA (2862) Phone: 780-433-4431 Fax: 780-433-4454 auma.ca

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accounting for historically significant stimulus infrastructure costs in 2020-21, this gets the expenditure booked in an already horrific financial year for the province and allows for the funds to be cash-flowed out in future years, when the province can focus on budget balancing.

Collectively, our goals are the same. A focus on job creation and ensuring Albertans receive value for their money. The use of MSI as the foundation for economic stimulus funding will minimize red tape and ensure that communities, businesses, and workers from all parts of the province can benefit.

Thank you for your consideration of our proposal and if you would like to discuss this matter further, please feel free to contact me by email at president@auma.ca or my cell phone at (403) 363-9224.

Sincerely,



Barry Morishita
AUMA President

cc: The Honourable Jason Kenney, Premier of Alberta
The Honourable Travis Toews, President of Treasury Board and Minister of Finance
Al Kemmere, President, Rural Municipalities of Alberta
Ken Gibson, Executive Director, Alberta Construction Association
Ron Glen, Chief Executive Officer, Alberta Roadbuilders and Heavy Construction Association

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Town of Mayerthorpe

Report Title : SOUTHVIEW DAILY EVENTS
Report Range 3/1/2020 12:00 am to 3/31/2020 11:59 pm

RECEIVED
APR 14 2020

Daily Event Log Report

Date: 2020/03/12

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2020/03/12 1930 Event End: 2020/03/12 2100
Event: GENERAL PATROL
Location: SOUTHVIEW
Specific Location: SUMMER VILLAGE
Notes: PATROLLED SUMMER VILLAGE ROADS CHECKING ON HOMES, MIXING IT UP WITH WEEKDAY EVENING SHIFT, NO TRAFFIC

Total Group Events: 1 Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

Date: 2020/03/19


Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT
Backup Officer:
Group: TOWN OF MAYERTHORPE
Event Start: 2020/03/19 1330 Event End: 2020/03/19 1500
Event: ADMIN-FIELD
Location: SOUTHVIEW
Specific Location: SUMMER VILLAGE
Notes: COLLECT INFO FOR AFRRCS ON RADIOS

Total Group Events: 1 Total Time on Events: 0 Days 2 Hours 30 Minutes

Total Events By Date: 1

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VENDOR		VENDOR ID	DATE ISSUED	
SUMMER VILLAGE OF SOUTH VIEW		0000090394	03-Apr-2020	
DEPOSITED AT BANK: 021908989		DEPOSIT NO	DATE	AMOUNT
BRANCH: 08989	ACCOUNT: 904475200	0068642189	07-Apr-2020	\$292.00
TOTAL				\$292.00
PAYMTE D 00760 SUMMER VILLAGE OF SOUTH VIEW PO BOX 8 ALBERTA BEACH AB CAN T0E 0A0 <div style="text-align: center; margin-top: 10px;"></div>				

DEPOSIT NO: 0068642189		DEPOSIT DATE: 07-Apr-2020		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
ET006903	FCSS April Payment Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 825/468-4314	095261319FCSS040120	\$292.00	\$292.00
DEPOSIT TOTAL				\$292.00

JCA5216043-0001521-00760-0001-0001-00-

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