

## CITY OF LINDEN UTILITY WORKER

Under direct supervision of the Public Works Director, the Utility Worker performs a variety of tasks in the general installation, maintenance and repair of water and wastewater infrastructure and provides support to the public and assigned City departments.

### **Essential Duties**

- Assists in the installation, maintenance and repair of the water and wastewater utilities including main lines, service lines, valves, hydrants, meters and treatment and/or pumping facilities.
- Connects and disconnects water and sewer services.
- Responds to complaints regarding low water quality.
- Locates leaks in water and wastewater lines.
- Assists in the basic operation, inspection, and maintenance of a variety of tools, vehicles and heavy equipment.
- Performs labor intensive work and other related duties as assigned.
- Responds to emergency service calls as required; remains on call after hours on a rotating schedule. The employee may be required to work overtime or comp time with little, or no notice at any hour or day of the year, as needed.
- Maintains clean and organized workspace.
- Completes and returns paperwork, forms and work orders for assigned jobs in a timely manner.
- Maintains safety regulations including wearing appropriate Personal Protective Equipment (PPE), erecting proper barricades and signage and using equipment and tools properly.
- Establishes and maintains effective working relationships with city staff, vendors and the public.

### **Knowledge and Skills**

- Must be able to safely and responsibly operate vehicles and equipment such as dump trucks, backhoes, front end loaders, tampers, jackhammers, pneumatic tools, and sewer jetting machine.
- Must be able to read and comprehend operating and instruction manuals, chemical labels, policy manuals, etc.
- Skill in following oral and written communications and directions.
- Skill in planning and organizing materials and supplies necessary to complete work orders or daily assignments.
- Ability to maintain effective working relationships.
- Ability to follow all City policies and procedures.
- Ability to establish and meet deadlines.

### **Requirements**

- High School Diploma/GED.

- Ability to read, write and perform basic mathematical calculations.
- Possession of a valid driver's license issued by the State of Texas for the type of vehicle or equipment operated.
- Requires ability to acquire Class "D" water certification within 12 months (1 year) of hire date
- Requires ability to acquire grade "C" water certification within three (3) years of hire date.
- Must pass a pre-employment drug screen and criminal background check.

### **Preferred**

- Min. two years of experience in general underground utility maintenance or plumbing activities.

### **Physical Requirements**

- Work is performed in an outdoor environment.
- May be subject to repetitive motion and heavy manual labor such as digging, repairing water/sewer lines, transporting, delivering and picking up debris, or other required equipment.
- May be confined to small spaces.
- Daily physical labor that includes extended periods of sitting, standing, bending, reaching, kneeling, entering enclosed spaces, climbing ladders, lifting heavy equipment, digging potholes, swinging a sledgehammer, driving a dump truck, operating other equipment and other similar physically exerting activities on a daily basis.
- Must be able to lift up to 80 pounds.
- May be exposed to moving traffic, extreme weather conditions, hazardous chemicals, fumes, heights, confined spaces, trenches, air and water borne pathogens, body fluids, infectious diseases, rodents and insects.