

MEETING MINUTES - December 17, 2020

Call to order

The 2nd meeting of Eagle Ridge Elementary PTA for 2020/2021 school year is called to order at 6:04pm. A quorum is present (15 participants).

Introduction by Tara Faz. Motion to adopt the agenda was made by Melissa Miller and a second motion was seconded by Jaclyn DeLaune. Motion passes (no one opposed).

Approval of minutes

Minutes from the last general meeting in Oct. were approved by committee. A copy of the minutes are available from the secretary and will be available on the website, corrections to the minutes should be referred to the secretary.

Reports

Treasurer's Report - presented by Michael Arnold.

The beginning balance as of October 28, 2020 was \$44,635.55. The ending balance as of December 15, 2020 is \$43,630.24 with \$34.58 in escrow to pay state and national PTA dues and state income tax. There is a pending incoming transfer from our PayPal account from spirit sales. The financial report will be filed.

The budget income and expense report was sent to the PTA general assembly on December 17th.

Parliamentarian Report - presented by Myrtha Koelling.

The following changes to the PTA Standing Rules have been proposed and will be voted on at the April 2021 meeting:

I. Trainings: Section C-3

PTA Launch

Current: "Hotel-Reservations will be made to by the PTA president and will be paid for by the ERE PTA at double occupancy rates."

Proposed Verbiage: " Hotel-Reservations will be made by the PTA President and will be paid for by the PTA at double occupancy rates. **Single occupancy rooms may be made available only upon request and board approval.**"

I Trainings: Section D

PTA Launch

Current: "All Executive Board Members attending PTA LAUNCH will attend all sessions/workshops in their field."

Proposed: "All Executive Board Members attending PTA LAUNCH **are required to attend a minimum of 2 sessions/workshops in their field (or other if not available) per each day of LAUNCH.**"

III. Officer Duties: Section B-1

Second Vice President - Communications

Current: ‘Shall oversee the communication team’s printed publications including newsletter, ERE PTA Website, all applicable social media platforms and volunteers.’

Proposed: "Shall oversee the communication team’s printed publications including ~~newsletter~~ ERE PTA Website, all applicable social media platforms and volunteers **and manage printed/publicized PTA Event Calendar.**"

III. Officer Duties: Section B-2b

Second Vice President- Communications

Current: “Newsletter Subcommittee Chair —Responsible for providing an informative newsletter on a regular basis throughout the school year. Shall inform parents, staff and community of upcoming PTA events of important issues relating to the school and school district. Responsible for making sure that appropriate articles and materials are collected, edited, typed and published. The newsletter is sent to print upon approval by the PTA President, Communications Chair and the ERE Principal.”

Proposed: OMIT: III Section B-2b

Announcements

The PTA was happy to supply Thanksgiving pies to our teachers and staff and tomorrow we will be providing them with a boxed lunch from DeVivo brothers. We have also supplied each class with holiday treats. Thank you all for your continued support during this challenging time. We hope you all enjoyed the recent holiday drive through extravaganza and scavenger hunt. Earlier today we used an online name generator to select our winners for our food and toy donation drawing winners as well as our scavenger hunt drawing winners. Screen shots of our selected winners will be posted on Facebook after this meeting. We have 4 gingerbread mansions as our prizes and the winners are as follows:

For the food and toy donation drawing:

1. Jace Dickerson
2. Eddie Henninger

For the Scavenger hunt drawing:

1. Jack Edwards
2. Rebecca Smith

We will be contacting our winners today or tomorrow to coordinate the delivery of your gingerbread mansion kit.

Adjournment

Meeting is adjourned at 6:10pm.