

**SOUTHERN MINNESOTA EDUCATION CONSORTIUM #6083
CABINET**

Regular Meeting

Tuesday, September 18th, 9AM

SMEC Office, 203 2nd Street NW, Adams, MN 55909

The regular meeting of the Cabinet of Southern Minnesota Education Consortium #6083, was called to order at 9:09AM by Dan Armagost on Tuesday, September 18th, 2018. The meeting opened with roll call to determine a quorum. Cabinet members present were: Brian Shanks, Jeff Sampson, Paul Besel and Bryan Boysen. Jerry Reshetar joined the meeting at 9:28AM. Absent from the meeting was Jim Hecimovich. Administration and staff in attendance were: Executive director Dan Armagost, Business Manager Todd Lechtenberg, and Administrative Assistant Tiffany Lewison. Coordinator Denise Kennedy was absent.

A motion was made by Paul Besel, seconded by Jeff Sampson to approve the Agenda as submitted. Motion carried.

Public comments: none

A motion was made by Paul Besel seconded by Jeff Sampson to approve the Consent Agenda. Motion carried. The following items were approved: Minutes from the August 16th Regular meeting, Treasurer's Report/Financial Report and the NEXT Step bank account statement.

A motion was made by Jeff Sampson, seconded by Bryan Boysen to approve the resignation of Kris Neslon (COTA). Motion carried.

A motion was made by Paul Besel, seconded by Jeff Sampson to approve the contract for Stephanie Lackey (SMEC Para). Motion carried.

A motion was made by Bryan Boysen, seconded by Paul Besel to approve the contract for Kayla Duxbury (SMEC Para). Motion carried.

A motion was made by Jeff Sampson, seconded by Bryan Boysen to approve the tuition reimbursement contract for Danielle Hall. Motion carried.

Executive director Dan Armagost presented his updates: working on Fernbrook 5 year plan, ALC has 19-20 students, working on moving forward with all documentation needed for COP's for SMEC building.

No update from Coordinator Denise Kennedy (absent).

Business manager Todd Lechtenberg presented his updates: basic review of SMEC's billing procedures for FY19 school year.

Paul Besel presented admin council updates: information regarding Riverland's trucking program and collaboration with our districts and local trucking companies.

The next regular meeting of the board of education will be on Tuesday, October 16th, 2018 at 9AM at the SMEC office located at 203 2nd Street NW, Adams, MN 55909.

A motion was made by Bryan Boysen, seconded by Jeff Sampson, to adjourn the meeting. Motion carried. Meeting adjourned at 10:00AM.

*Unofficial minutes submitted by Tiffany Lewison, Admin Assistant for SMEC on September 18th, 2018.
Minutes approved by Cabinet on October 16th, 2018*