

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
April 14, 2016 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Jared Moyle called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioners Jared Moyle, Steve Martin and Brian Fendley were present.

**Staff Present:** Fire Chief Greg Timinsky and Recording Secretary/Treasurer Robin Ward were present, and White Peterson Attorney William Gigray arrived at 7:15 p.m.

**Public Present:** Some of the District firefighters were also present.

**Approval of Meeting Agenda and Postings:** Recording Secretary Robin Ward reported the original Agenda Notice of the Regular Meeting of the Board was posted by Chief Greg Timinsky on April 11, 2016, at Fire Station #1 at 3:30 p.m. and at Star City Hall at 3:35 p.m.

Chairman Moyle moved to approve the Agenda as posted and to accept Ward's report of the Agenda posting. Comm. Martin seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Approval of Minutes:** Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on March 10, 2016, as provided by Recording Secretary Robin Ward and found them to be consistent with what occurred at that meeting.

Chairman Moyle then moved to approve the Minutes from the Regular Board Meeting held on March 10, 2016. Comm. Fendley seconded the motion, motion passed unanimously.

**Financial Reports:** Robin Ward reported on the District's financial status and requested approval for payment of expenses as presented in the *Treasurer Report*.

Comm. Martin then moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$154,426.46 be authorized. Chairman Moyle seconded the motion, motion passed unanimously

*(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)*

**Public Comment:** Chairman Moyle invited members of the public to make comments about Fire District matters at that time. No public comment was given.

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle reported that he had attended the Regional Master Plan presentation and was looking forward to seeing the full report.

**Secretary of the Board:** Commissioner Fendley also attended the Regional Master Plan presentation.

**Treasurer of the Board:** Commissioner Martin had nothing additional to report.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following matters:

- **Training:** All members have met or exceeded training expectations to date.

- **National Testing Network:** Provide testing sights, plan to use to create a hire list as required by the Bargaining Agreement.
- **Radio Updates:** All radio updates have been completed.
- **Public Defibrillators:** Adam Ward will provide public education and training for defibrillators that will be placed throughout the community for emergency use.
- **Drug Disposal:** A container for drug disposal will be placed at Station 1 for the public to discard unused prescriptions.
- **Call Volume:** To date call volume is up from last year.
- **Inspections:** Ongoing and up to date at this point.
- **Phonality System:** The District has a phone system that was purchased for approximately \$25,000 several years back and basically has no value at this point to sell. Chief is working on re-purposing the system by updating the software and then offering a shared system with Middleton. He estimates it will save the District approximately \$3,000 a year. Commissioners voiced their support for the idea and directed Chief to follow up with Gigray to determine if some kind of an agreement would be needed to cover the shared use of the system. Each entity would maintain separate numbers and lines and Middleton would reimburse Star for costs.
- **Ford Explorer:** District's Ford Explorer has no value and is not worth putting money into repairs. Meridian has surplused some Explorers and are willing to give to Star as replacement.
- **Maintenance Division Software:** In the process of implementing the new software to track work orders, inventories, assets and invoicing.
- **ACCESS JPA:** Executive Board will be meeting next week, Chief updated Comm. Fendley on the items that will be discussed including the possibility of a shared QA/QI position and training position.
- **Regional Master Plan:** Presentation to the elected officials went well, will be looking forward to the written report.
- **Out of Office:** Chief reported that he will be out of the office the week of April 23rd to assist in Blue Card training back east.
- **BLM:** BLM will be returning to Station 2 sometime in June.

**Firefighters Union Representative:** President Garringer reported that they had voted to return back to Star Local 4716, splitting back off from the Eagle Local. They will be working out the details to make that happen.

**Recording Secretary:** Nothing additional to report.

**Attorney Report:** Attorney Gigray discussed the current items being worked on and provided information on a couple of resolutions to be considered for the May meeting. One is a correction to the title of Title 24 the other will be a change to the public records request form. He is also still working on the details of the McMillan property sale to the Joint Fairview Cemetery Maintenance District. Is hoping to make progress with Mr. Jones. Chief Timinsky suggested possibly deeding the District's portion of the property to the Cemetery District and let them figure out how to work to get Jones off the deed. Attorney Gigray provided a letter from the Joint Fairview Cemetery Maintenance District authorizing an extension of the purchase until September of 2016. Attorney Gigray also gave an update on the legislative items that were passed that effect fire districts.

**Committee Reports:** None

**Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **McMillan Property** – Update given under Attorney report.

**New Business:**

**Form 2016 Negotiations Committee:** Chairman Moyle moved to appoint Moyle and Fendley to the Negotiations Committee. Commissioner Martin seconded the motion, motion passed with a unanimous voice vote.

**Form 2016 Budget Committee:** Chairman Moyle moved to appoint Chairman Moyle and Commissioner Martin to the 2016 Budget Committee. Commissioner Martin seconded the motion, motion passed with a unanimous voice vote.

**Schedule 2017 Budget Hearing:** Commissioner Martin moved to schedule the 2017 Foregone Amount Hearing (if applicable) and the 2017 Budget Hearing for August 11, 2016, at 7:00 p.m. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

**EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS:** None needed.

**Announcement of the Next Meeting:** The next Regular Meeting of the Board is scheduled for May 12, 2016 at 7:00 p.m. at Star City Hall.

**Adjournment:** Chairman Moyle moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 8:15 p.m.

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Minutes submitted by: \_\_\_\_\_  
Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the May 12, 2016, Regular Meeting of the Board.

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Secretary, Brian Fendley

**Appended to these Minutes:**

- Agenda Notice
- Public Input Sign-up Sheet; and,
- *Treasurer's Report* prepared by Ward
- *Attorney's Report*