

KITTITAS COUNTY EMS DIVISION
AFTER COURSE COMPLETION

EXAMINATION: TEST VOUCHERS MAY BE AVAILABLE!!

- See National Registry (NR) Exam instructions at www.nremt.org or <https://content.nremt.org/static/documents/exam-pathway.pdf> on how to apply for the NREMT exam. Start applying 3-4 weeks in advance of when you plan to test. Felony convictions may prevent or delay processing/certification. Use correct Training Program. See instructions. Authorizations to Test (ATT) for National EMS Certification will be valid for up to 90 days.
- Cognitive Exam Information - <https://www.nremt.org/rwd/public/document/cognitive-exam>
- For Washington State Certification, applicants must have a current NREMT certification.
 - All certification exam results (written and psychomotor) are valid for 24 months from the date of the examination.
 - Unsuccessful attempts will require retesting, additional testing fees, and under certain circumstance require refresher training. Approved refresher training covering specific topics and pass the department-approved certification examinations.
 - Exam results are usually received within three business days after testing. Test results will expire after 24 months.
 - If not state certified with 24 months of course completion or NREMT certification is lapsed, you may be required to complete the EMT Re-entry Pathway <https://www.nremt.org/Document/EMT-Re-entry-Pathway>
 - If certification is delayed, the MPD may require additional training and testing.
 - **DON'T WAIT TO TEST!!**
- **Passing the National Registry exam and receiving a National Registry EMT card DOES NOT mean you are certified in Washington State. Apply for WA State Certification.**

CERTIFICATIONS:

- NREMT Certification is good for approximately two years. Renewal is not required for WA state. **Know NREMT renewal requirements.** <https://www.nremt.org/EMT/Recertification>
- Certification in Washington State requires the following:
 - Successful completion of a state approved course
 - Pass the National Registry Exam within two years of course completion.
 - Complete current State Application (agency and MPD recommendation)
- WA State application packet for Initial Certification (processing may take up to 30 working days),
 - Online - [EMS Provider Certification | Washington State Department of Health](#)
 - Hard copy - go to [Initial EMS Certification Application Packet \(wa.gov\)](#)

Requirements:

- Agency affiliation (Supervisor signature and date)
- Clear copy of ID (i.e., drivers). Photo must be clear, and information must be legible.
- Copy of Course Completion Certificate (if EMT includes SGA training)
- Copy of current NREMT certification
- Medical Program Director Recommendation (**Kittitas County specific requirements**)
 - Submit to County EMS Office for MPD signature.
 - **Acknowledgement of Protocols & Procedures** (available online only) go to: <http://www.kittitascountyems.org/>, click on "Certification" and follow instructions to **complete the review** for your certification level and submit the on-line form.

Revised 10-2024 (DOH reviewed)

Note: Requirements are subject to change at all levels and student's responsibility to verify as needed.

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- How to check the status of your state application online once it is processed:
 - Go to: <https://fortress.wa.gov/doh/providercredentialsearch/>
 - Select "Health Care Provider", then your credential type (i.e., Emergency Medical Technician)
 - Search by last and first name (or first letter of first name incase misspelled)
 - Allow 2-3 weeks to show "pending".
 - Once your status reflects "**active**", you are considered certified in WA State. Make sure you receive your **Washington State EMT card in the mail** (NREMT card is not applicable for WA).
- If you plan to be affiliated with more than one agency, you must submit a "Personal Status Change" application for each additional agency in the applicable county. Submit an online application after initial certification has been issued. You must sign up at <https://secureaccess.wa.gov/myAccess/saw/select.do>
- **All communications from WA DOH Credentialing and KCEMS Office are by email.**

ONGOING TRAINING & EVALUATION PROGRAM (OTEP) / CONTINUING MEDICAL EDUCATION (CME) - OTEP is recommended and does not require NREMT exam.

- Ongoing Training & Evaluation Program / Continuing Medical Education participation recommended as soon as you complete your initial training course and/or obtain state certification. Go to link for state regulations and codes. [Chapter 246-976 WAC](#): Also, see Medical Program Director Operational Policies.
- To stay current with OTEP in Kittitas County, you must complete the OTEP modules in the year they are offered from the time of your certification. At a minimum, participation is required quarterly. Exceptions are made for extenuating circumstances only with MPD approval. OTEP modules or CME completed prior to certification, does not count towards recertification requirements. Please see Kittitas County Operational Policy #1-CME/OTEP & Skill Maintenance Requirements for more detail. Requirements may vary by county.
- Kittitas County Ongoing Training & Evaluation Program instructions and schedule can be obtained at the Kittitas County EMS Division website www.kittitascountyems.org, go to Training page. To receive a monthly training announcement and training materials via email, please send your email address and request to kcems@co.kittitas.wa.us. Certification applicants will automatically be added.
- OTEP & CME training records you obtain for recertification are your property right as is your certification in Washington State. All continuing medical education records (CME/OTEP) should be kept a minimum of seven years. **YOU** are responsible for these records, not your agency, not the instructors, and not the County EMS Office. **DO NOT** rely on anyone to maintain these records for you!

If you have questions or concerns, contact the EMS Office in the county where you plan to have your primary affiliation or receive training. DON'T WAIT TO TEST! 😊

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