



VILLAGE OF MAGDALENA

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AGENDA

NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES

MONDAY, FEBRUARY 10, 2020

VILLAGE HALL 108 N. MAIN STREET 6:00 PM

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - a. REGULAR MEETING – JANUARY 27, 2020
 - b. SPECIAL MEETING - JANUARY 31, 2020
6. APPROVAL OF CASH BALANCE REPORT
7. APPROVAL OF BILLS
8. MAYOR'S REPORT
9. CLERK'S REPORT
10. DEPARTMENT REPORTS
 - a. EMS
 - b. FIRE
 - c. MARSHAL
 - d. JUDGE
 - e. PUBLIC WORKS
 - f. LIBRARY
11. DISCUSSION & POSSIBLE DECISION CONCERNING DISPOSAL OF USED EQUIPMENT
12. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF RESOLUTION NO. 2020-03, AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY
13. DISCUSSION & POSSIBLE DECISION CONCERNING DELEGATION OF AUTHORITY TO NEGOTIATE A CONTRACT WITH THE HIGHEST RANKING ENGINEERING FIRM FOR THE AIRPORT PROJECT
14. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL TO APPOINT A MEMBER TO THE MAGDALENA HEALTH ADVISORY BOARD
15. EXECUTIVE SESSION - THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION: MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION:

a. DEPUTY MARSHAL

- MOTION & ROLL CALL VOTE TO RETURN TO REGULAR SESSION
- MOTION & ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATUTES SECTION 10-15-1

16. DISCUSSION & POSSIBLE DECISION CONCERNING HIRING OF DEPUTY MARSHAL

17. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT

18. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 8725. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

Konica Minolta	\$229.66	Napa Auto Parts	\$148.21
NTS Communications	33.09	Purchase Power	281.90
Quill	480.05	Rak's	159.64
RC Plumbing	289.75	Route 60 Trading Post	100.00
Sierra Propane	1,097.78	Socorro Electric Cooperative	4,354.93
Winston's Auto Service	186.58		

MAYOR'S REPORT

Mayor Rumpf stated that the issues with the garbage truck seem to be taken care of. He stated that the Village is in contact with the City of Albuquerque who are donating garbage trucks. Mayor Rumpf stated that they have offered to donate two trucks of which are both newer than the one that we currently have.

CLERK'S REPORT

Deputy Clerk Gomez stated that she had nothing to report unless there were questions.

LAZARUS SANCHEZ – PRESENTATION FROM MAGDALENA SCHOOL STUDENTS STUDYING STORMS AND HOW THEY WORK

Lazarus Sanchez, a Magdalena High School student introduced himself along with Mr. Seth Price who is a tutor at the schools and teaches the kids about storm. Mr. Sanchez stated that Mr. Price also works part-time at New Mexico Tech. He stated that Mr. Price takes the students to the mid-west, "Tornado Alley", area including Oklahoma and Kansas. He reported that the team of about six students go on a week trip to study tornadoes and clouds and their meanings on how they tie into predicting the weather. He stated that this will be the third year that this is happening. Mr. Sanchez stated that in the past they have done fundraising and received help from the school. He added that originally they wanted to request some funding from the Village of Magdalena but at this time he understands that the budget is tight. He added that this week long trip is usually in the beginning of May and it includes two chaparrones. Mr. Price stated that if anyone would like to make a donation checks can be made to the Magdalena Schools and the memo on the check should read storm chase club. Mrs. Conrad asked what the targeted fundraising amount is. Mr. Price stated that it is \$1,800.00 total. Ms. Dawson suggested that they ask the Kawanis Club to assist with fundraising because they support students and groups such as these. Mr. Price and Mr. Sanchez thanked the Mayor and Board for their time.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF U.S. FOREST SERVICE EMERGENCY FACILITIES & LAND USE AGREEMENTS

The Mayor and Board went over three U.S. Forest Service Emergency Facilities & Land Use Agreements. Mayor Rumpf stated that the agreements were for the use of the rodeo grounds and the airport.

Ms. Dawson stated that the first agreement is for water use, the second agreement is for the use of the airport and the third agreement is for the use of the community center and rodeo

grounds. Ms. Dawson suggested that all three agreements include a water rate of \$12.00 per 1,000 gallons.

Ms. Dawson motioned to add the water rate of \$12.00 per 1,000 gallons for the first agreement concerning water use, she also stated that water should be checked under utilities and services, seconded by Mr. Nelson. The motion carried unanimously.

Ms. Dawson, in the second agreement, motioned to delete “and the Community Center/Rodeo Grounds building for an ICP (Incident Command Post)” delete “\$50.00 per day for use of Community Center at Rodeo Grounds” delete “\$80.00 per day for use of Rodeo Grounds” add \$12.00 per 1,000 gallons, delete “Gas” off of Utilities and Services, seconded by Mrs. Conrad. The motion carried unanimously.

Ms. Dawson, in the third agreement, motioned to delete “Airport Facilities for helicopter/SEAT base and”, delete “Pay the Village of Magdalena a fee of \$75.00 per day for one helicopter or SEAT Aircraft, and use of onsite Administrative Building.” delete, “\$25.00 per day for each additional Helicopter or SEAT Aircraft.”, add \$12.00 per 1,000 gallons, and add electricity and water under utilities and services, seconded by Mr. Brown. The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL TO ADVERTISE DEPUTY MARSHAL POSITION

Mayor Rumpf stated that Deputy Dylan Coslin gave a two week notice and his last day would be on February 1, 2020.

Ms. Dawson motioned to advertise the Deputy Marshal position, seconded by Mr. Nelson. The motion carried unanimously.

PUBLIC INPUT – 1 TOPIC PER PERSON – 3 MINUTE LIMIT

Mayor Rumpf reported that Trustee Brown came up with the idea for storing the Village’s sewer jetter in the community building at the rodeo grounds. He stated that now there is heat and some shelter to help stop it from freezing. He added that the water is being drained from the jetter after each time it is used.

Mrs. Cricket Courtney reported that they had a successful Friends of the Library meeting. She stated that Librarian Ivy Stover had given a powerpoint presentation on the usage of the library. She included information on how much the library has been used and the number of programs that have been offered through the library.

Mrs. Courtney stated that an election of officers had been conducted for two year terms. She stated that the officers were as follows:

Carol “Cricket” Courtney – President

Sally Rogers – Vice President

Tess Anderson – Secretary

Lynda Middleton – Treasurer

Fancher Gotesky – Member at Large

Ian Jenness – Member at Large

She stated that these Officers would take office at the meeting on February 6, 2020.

Mrs. Catherine DeMaria reported that there are issues with pigeons in the community. She asked what could be done about this. Mr. Brown suggested using a bb gun, setting up traps for them and disposing of them, using decoys and put up screens anywhere where they are trying to get in.

Ms. Dawson motioned to adjourn the meeting at 6:45 p.m., seconded by Mr. Nelson. The motion carried unanimously.

Respectfully Submitted,

Carleen Gomez, CMC
Deputy Clerk

Richard Rumpf
Mayor

**MINUTES OF THE SPECIAL MEETING OF THE VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
HELD FRIDAY, JANUARY 31, 2020 AT 10:00 AM**

DRAFT

Mayor Richard Rumpf called the meeting to order at 10:00 a.m.

PRESENT: Mayor Richard Rumpf, James Nelson, Harvan Conrad, Donna Dawson, Clark Brown, Carleen Gomez – Deputy Clerk

ABSENT: Attorney Kathy Stout

GUESTS: Sabrina Aragon – Assistant Clerk

Mayor Richard Rumpf led the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Ms. Dawson motioned to approve the agenda as presented, seconded by Mr. Nelson. The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING TIPPING FEES WITH THE CITY OF SOCORRO LANDFILL

Mayor Rumpf stated that he wanted to update the Board of what is going on. Mayor Rumpf stated that he met with Mayor Bhasker of the City of Socorro and their finance officer and gave them the information that the Clerk's were able to find concerning payment for tipping fees with the City of Socorro. He stated that the finance officer would go through the paperwork. Mayor Rumpf stated that they previously spoke about the City picking up the Village's garbage but that would also mean that we would lose an employee. Mayor Rumpf stated that we have \$11,751.13 in Environmental Gross Receipts taxes that can be used to pay down some of the balance. He added that when we are able and can get the Clerk/Treasurer position filled we can do a budget adjustment to the Solid Waste Fund to help pay down the 2018 invoices. Mayor Rumpf stated that we get Small Cities Assistance in March which will give a little cushion. Mayor Rumpf reported that he is trying to get help in reconciling the bank accounts. Mayor Rumpf stated that Mayor Bhasker asked if we could help them get garbage trucks donated to the City of Socorro as well. He stated that if that was done, he would consider cutting the bill for the tipping fees in half. Mayor Rumpf stated that we would work on in and see what could be done.

PUBLIC INPUT – 1 TOPIC PER PERSON – 3 MINUTE LIMIT

No public input was given.

Ms. Dawson motioned to adjourn the meeting at 10:22 a.m., seconded by Mr. Brown. The motion carried unanimously.

Respectfully Submitted,

Carleen Gomez, CMC
Deputy Clerk

Richard Rumpf
Mayor

Magdalena Marshal's Office

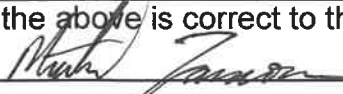
<i>Monthly Report</i>	Month: <u>JAN</u>	Year: <u>2020</u>
Marshal Zamora	ID#:Mag-1	
Total Miles Driven:		
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	6	270
TRAFFIC CITATIONS: State Statutes		
CRIMINAL CITATIONS		
ANIMAL CONTROL CITATIONS		
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS		
FELONY ARRESTS	3	
MISDEMEANOR ARRESTS	2	
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS	2	
JUVENILE CASES		
DOMESTIC CASES		
CRIMINAL DAMAGE / PROPERTY		
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE		
PUBLIC SERVICE	6	
NM STATE POLICE		
SHERIFF'S OFFICE		
NM FISH & GAME		
US BORDER PATROL		
US FOREST SERVICE		
<u>OTHER:</u>		
ALARM CALLS	1	
FINGERPRINTING	1	
Driving Tests	2	
Misc. Cases	10	
<u>TOTALS:</u>	33	270

MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
 For the month of : **JAN** Year: **2020**

License Number: G93062
 Make and Model: FORD EXPID.2015

Report due in NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6								06 Lubrication
7								07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10	57822	57995	173	19.4	48.1			11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13								10
14								Invoice No.: _____ Amt.\$ _____
15								Date _____
16								Invoice No.: _____ Amt.\$ _____
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$ _____
21	57995	58164	169	19.9	50			Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27								Code: _____ Date: _____
28	58164	58359	195	18.6	46.8			Invoice No.: _____ Amt.\$ _____
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals			537	57.9	144.9			

I certify that the above is correct to the best of my knowledge.
Signature:  **Title:** MARSHAL

Librarian's Report JANUARY 2020

	JANUARY 2020	JANUARY 2018
Days Open	22 (133 hours)	20 (116 hours)
Days Closed (other than norm)	0	2
Visitors	362 (322 + 40 @ events)	395
Museum Visits	21	0
New Patrons/Library Cards	9	10
# of Volunteers	11 people	8
Volunteer Hours	36.5 hours (10 days)	20~

Events:

	JANUARY 2020	JANUARY 2018
Number of Events	5	1
Total # of People (for events)	40	19

Date:		# of People:
1/3	Code Club	8 kids + 2 adults
1/9	FOL Meeting	4 adults
1/17	Code Club	6 kids + 2 adults
1/24	Code Club	9 kids + 2 adults
1/31	Code Club	5 kids + 2 adults

Circulation

	JANUARY 2020	JANUARY 2018
# of Books	205 (28 J • 14 Y • 2 YA)	215
# of DVDs	123	283
# of Books on CD	6	0
Total Books/DVDs/Audio	334	498
# of eBooks	107 (15/34 consortium)	69
# of Online Audio	34 (22/35 consortium)	21
Total eBooks/Online Audio	141 (16/35 consortium)	90
Total Circulation	475	588
ILL Processed	6 books	10

Computers/Wi-Fi

	JANUARY 2019	JANUARY 2018
# Computer Sign ins	50	N/A
Total Unique Wi-Fi Users*	66	N/A
Avg. # Wi-Fi Users per day	10	N/A
Avg. Usage per User	3.12	N/A

*Total Unique Wi-Fi Users = How many distinct people used the Wi-Fi– each person only counted once, regardless of days used.

Other:

Ivy took personal leave 1/17 and 1/18.

**Respectfully Submitted,
Ivy Stover,
Library Director**

RESOLUTION NO. 2020-03

AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED
APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT
APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY

WHEREAS, the Village of Magdalena (“Borrower”) is a qualified entity under the Drinking Water State Revolving Loan Act, Sections 6-21A-1 et seq., NMSA 1978 (“Act”), and the Board of Trustees (“Governing Body”) is authorized to borrow funds and/or issue bonds for financing of public projects for benefit of the Borrower and the public; and

WHEREAS, the New Mexico Finance Authority (“Authority”) has instituted a program for financing of projects from the Drinking Water State Revolving Loan Fund created under the Act, and has developed an application procedure whereby the Governing Body may submit an application (“Application”) for financial assistance from the Authority for drinking water projects; and

WHEREAS, the Governing Body intends to undertake acquisition, construction and improvement of water system improvements the (“Project”) for the benefit of the Borrower and its citizens (or members as applicable); and

WHEREAS, the application prescribed by the Authority has been completed and submitted to the Governing Body and this resolution identifies and pledges Village of Magdalena New Mexico State gross receipts tax reserves as a source of debt repayment to the Authority.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
Village of Magdalena :

Section 1. That all action (not consistent with the provision hereof) heretofore taken by the Governing Body and the officers and employees thereof directed toward the Application and the Project, be hereby ratified, approved, and confirmed.

Section 2. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled, and repealed.

Section 3. This resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 10th day of February, 2020.

GOVERNING BODY

By _____

Authorized Officer

(Seal)

ATTEST:

Authorized Officer

January 31, 2020

To the Magdalena Village Board:

My name is Teri Winchester. I have been a resident of Magdalena since September 2005. I have been a nurse for over 20 years and worked at the Alamo Navajo Health Center since September 2005. While my title was Community Health Director, there were times when I was in charge of the Health Center. I feel that this experience makes me qualified to request a position on the Magdalena Health Board. I am now retired and feel that working with the Health Board would be an appropriate way for a person with my healthcare experience to give back to the community.

If you have any questions, feel free to call me at 575-854-2137.

Teri Winchester