

2019 POLICIES AND FEES

The following policies and fees were adopted by the Board of Directors and became effective on January 1, 2007. All users of the Horse Palace will be required to purchase a pass to use the facility. Passes can be obtained at the Spring Creek Association Office. **Staff will ask to see your pass so please make sure you have it with you when utilizing the facility.** The fees will help to offset some of the cost of operation.

POLICIES

1. The Horse Palace is a multi-use facility and will accommodate non-equestrian uses from time to time.
2. All users of the horse palace will be required to sign waivers. The waivers can be obtained at the Association office. No other waivers may be used unless it has first been reviewed by the SCA Attorney and approved by the Board of Directors.
3. **All events will be required to provide a \$1,000,000.00 liability policy naming the Association as a co-insured during the entire duration of the event.**
4. The President and staff will book events and schedule Horse Palace use. (NOTE: Every attempt will be made to achieve balance between homeowner use and events. With users paying to use the facility, it must be available to them no less than 50% of the time.) Any person or entity that wishes to reserve the Horse Palace for an event that is a non-standard use will be reviewed to determine if the use is suited for the facility and can be reasonably accommodated. If the President feels there are issues with the event, it will be presented to the Board of Directors for a decision.
5. An updated schedule of events for the Horse Palace will be provided to the Board every month as part of their agenda packet. Any new events at the Horse Palace will be reported to the Board.
6. The Horse Palace Volunteer Committee along with the Association staff will promote the Horse Palace to attract more events and users.
7. The SCA and the Horse Palace Advisory Committee will sponsor events such as the SCA Family Rodeo and other events feasible for the purpose of generating revenue to be used for improvements to the Horse Palace. SCA sponsored events will not pay reservation fees or other fees associated with use of the facility.
8. When the Horse Palace is not reserved, it is open to all authorized users. During open times, every authorized user has the right to use the facility.
9. All property owners and non-property owners will pay fees for utilization of the Horse Palace. Fees will be paid and waivers signed at the Spring Creek Association office or through the volunteer scheduled for that day. **There will not be any cards issued at the Horse Palace. Cards allowing access to the Horse Palace will be issued at the time fees are paid and waivers signed.**
10. Users must carry their authorization card at all times when using the Horse Palace and must present the card when asked by staff or security. Anyone without an authorization card in their possession will be asked to leave.
11. Any youth group using the facility must have an adult present at all times.

RULES

PLEASE REMEMBER the Horse Palace is for everyone's use. If you are doing something in the arena that occupies the entire ring and others arrive to use the facility, please use common courtesy and allow them the same right of using the arena as you have.

1. You must have a current authorization card with you at all times while using the facility. Cards do not include guests. Security and staff will ask to see your card, if you do not have it, you will be asked to leave.
2. With the exception of service animals, no dogs are allowed in the building.
3. NO loose horses.
4. NO unsupervised children.
5. Tie horses to tie racks only.
6. Leave all gates shut and latched.
7. Please do not clean your trailer in the parking lot.
8. Please do not bathe your horses in the parking lot.