

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
March 18, 2025

1. **Call to Order:** Supervisor Judy Maike called the regular Board meeting to order at 1:03
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Treasurer Fleming, and Trustee Chaffee. Absent: Trustee Long. Also present were Transfer Station Attendant Jeffrey Craigmyle, and resident Wayne Berndt
3. **Pledge of Allegiance**
4. **The Floor was opened to the Public Budget Hearing** – There were no comments. The Public Budget Hearing was declared closed.
5. **Approve Agenda** – The agenda was approved as presented.
6. **Approve 2/18/25 Minutes** – Motion to approve as presented made by C. Chaffee. Second by B. Fleming. Ayes all. Minutes approved.
7. **Public Comment** – none
8. **Bills & Financials:**
 - A. **Treasurer’s Report** – Reconciled Bank Balances as of 2/28/25 – General Account \$1,075,298.92, Tax Account \$927,675.91.
 - B. **Bank Reconciliation 2/28/25** – Statement balance \$1,075,298.92 equals book balance of \$1,075,298.92.
 - C. **Township Bills-** Amount: \$125,632.86 (cks 13036 – 13066 & E836 – E840). A motion by Trustee Chaffee supported by Supervisor Maike was made to approve all of the payments. Ayes all. So moved.
 - D. **Budget Review:** March is 100% of FY 24/25.
 - A. Resolution 2025-08 Budget Amendment – Trustee Chaffee moved to adopt, support by Supervisor Maike. Ayes all, Trustee Long absent. Adopted.
9. **Unfinished Business:**
 - A. **FY 25/26 Budget** – Motion by Trustee Chaffee with a second by Treasurer Fleming to adopt the FY 25/26 budget as presented. Roll Call: All ayes with Trustee Long as absent.
 - B. Re-Trac \$750 fee every 5 years due April 1st – Supervisor Maike moved to complete the registration and pay the fee. Support by Trustee Chaffee. The clerk will move forward.
10. **New Business:**
 - A. **FY 25/26 Resolutions 2025-02 thru 2025-07** – Supervisor Maike with support by Treasurer Fleming moved to adopt the resolutions as presented. Roll Call, Ayes all, Trustee Long is absent. The Resolutions were adopted.
 - B. **Fee Schedule** – Tabled.
 - C. **New Red Books** – Tabled.

- D. **Earned Sick Time Act** - Tabled.
- E. **End of Fiscal Year Meeting** - The Clerk asked for one meeting just after the end of March to approve end-of-fiscal-year payments. We will meet on April 3rd at 1 pm.
- F. **Road Commission Road Repair Estimates** – Tabled.

10. Officer's Reports

- a. **Zoning Official/Planning Co/ZBA** – Zoning Administrator Chaffee reports he will have 3 court hearings on April 15th. The Planning Commission continues to work on updating the Master Plan.
- b. **County Commissioner** - County Commissioner Jim Maike was sadly absent.
- c. **Transfer Station** – Attendant Craigmyle reports that the TS has been very busy!
- d. **Supervisor** – There is no Library Board meeting this month. The NCTOA meeting will be held on March 5th, 7 pm., at Lincoln Township. Sherriff Mendham will speak as well as Jen Burfield from the Newwaygo Conservation Office.
- e. **Clerk** – The Clerk stated that the Times-Indicator's fees for our required notices have become outrageously expensive. Supervisor Maike with support by Clerk Chaffee moved to use the Hi-Lites Shopper's Guide for our publications if it is lawful. Ayes all, so moved. The Clerk is busy with year-end, budgeting, and the upcoming election. She is having printer problems.
- f. **Treasurer** – nothing.
- g. **Trustees** nothing.

11. Public Comment – (limited to 3 minutes per person on any topic) – Wayne Berndt commented.

12. Adjournment – The meeting was adjourned at 2.25 pm.

Respectfully submitted by Clerk Pam Chaffee