



**WHATCOM COUNTY FIRE DISTRICT NO. 14
COMMISSIONERS' MEETING
January 16, 2012**

PRESENT: Commissioner Larry Moore, Commissioner RobRoy Graham, and Commissioner Leonard Bjornstad - District Chief Jerry DeBruin and Deputy Chief Denise Christensen, Battalion Chief Frank Cain Jr, and Joe Hemmerich, --Secretary Angela Cain
ABSENT: Battalion Chief Jay VanMiddendorp

GUESTS:

- Items signed by the Commissioners:
 - Regular meeting minutes approved and read.
 - Warrants in the amount of \$ 26,077.62
 - Rush Warrants in the amount of \$ 2312.00
 - Payroll in the amount of \$ 9,697.00
 - Payroll Sumas Station: \$3,128.00
 - Payroll Kendall Station: \$3,358.00
 - Payroll Welcome Station:\$548.00
 - BVFF Medical Forms.
 - Cancel old warrant for Taxes on the new property in Sumas.
 - Payroll changes for Monica Luna-Ramos, Tom Yonkman, Joseph Scarpete, Otis Hartle, and Marcus DeBruin.

- December's Treasurer's Report:

Starting Balance:	\$140,466.03
Tax Receipts:	\$1,650.24
Misc. Receipts	\$4366.74
Transfers:	\$1,677.01
Bank of Pacific	\$12,067.78
Key Bank	\$ 1,181.26
Warrants	< \$14,379.73 >
Cash Balance	\$147,029.33
Investment Starting Balance	\$63,956.74
Pool Investment Interest	\$34.63
Total Cash & Investment Pool	\$211,020.70

- January's Treasurer's Report:

Starting Balance:	\$133,780.30
Tax Receipts:	\$ 782.52
Misc. Receipts	\$1849.68
Bank of Pacific	\$13,202.63
Key Bank	\$ 1,181.26
Warrants	<u>< \$65,907.15 ></u>
Cash Balance	\$84,889.24
Investment Starting Balance	\$63,991.37
Pool Investment Interest	\$35.88
Total Cash & Investment Pool	\$148,916.49

- Old Business:

- District Chief Jerry DeBruin has been working with Medic One to have the new BLS contract done. A draft copy of the contract will be sent next month. The District will pay \$30.00 per billing claim and at the end of the year there will be dispatch fees.

- New Business:

- Whatcom County Fire Chiefs put together a proposal for a grant to get new gurneys for all stations and the grant was accepted.

- Fire Station Reports:

- Station 1--Sumas---Battalion Chief Jay VanMiddendorp.
 - Will be putting up new shelves in the gear room.
- Station 2--Kendall---Battalion Chief Frank Cain
 - Everything good at Station.
- Station 3--Welcome--- Battalion Chief Joe Hemmerich.
 - Comcast service working a Station.

- District Chief Jerry DeBruin reported:

- Meeting with the District Secretary Angie Cain.
- Review and approved of the deposits for December and January.
- Review and approved the bills for January.
- Attending the EMS Planning Meeting.
- Doing pump test on some of the vehicles.
- Tires good on the vehicles in the District.
- Kendall Station had some difficult calls last month.

- Deputy Chief Denise Christensen:
 - Correspondence:
 - None
 - New Address Notification:
 - None
 - Fire District Training;
 - Got a commitment from BFD firefighters to teach 2 classes.
 - EMS: Renewed EMS Online subscription and added new people.
 - East County Fire Commissioners and Chief's meeting:
 - Next meeting February 2, 2012
 - OFFICERS/ Equipment Officers Meeting:
 - None.
 - Grants:
 - Filled out DOH Trauma Grant for \$1,500.
 - Service/Repairs:
 - Got a replacement for D-Fib trainer at Kendall Station.
 - Other Activities:
 - Worked on reports—MIRS fire and dispatch.
 - Updated the Purchase Order Book.
 - Sent Blackburn Office the copy machines numbers.
 - Picked up mail and reports.
 - Updated fire training records.
 - Answered phone calls.
 - Did BLS Transports.
 - Caught up the NFIRS.
 - Took blood pressure checks at Welcome Senior Center.
 - Started new files for 2012.
 - Purchase:
 - None
 - Needed Purchases:
 - None.

FIRE/EMS CALLS TO DATE: 27

Calls last year at this time: 32

Meeting adjourned at 8:03 PM the next meeting will be at Kendall's Station.

COMMISSIONER-CHAIR---Larry Moore

COMMISSIONER---RobRoy Graham

COMMISSIONER--- Leonard Bjornstad

SECRETARY---Angie Cain

