



VILLAGE OF MAGDALENA

PO BOX 145, MAGDALENA, NM 87825
P. 575.854.2261 F. 575.854.2273
WWW.VILLAGEOFMAGDALENA.COM

AGENDA

**NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, MARCH 9, 2020
VILLAGE HALL 108 N. MAIN STREET 6:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - a. REGULAR MEETING – FEBRUARY 24, 2020
6. APPROVAL OF CASH BALANCE REPORT
7. APPROVAL OF BILLS
8. MAYOR'S REPORT
9. CLERK'S REPORT
10. DEPARTMENT REPORTS
 - a. EMS
 - b. FIRE
 - c. MARSHAL
 - d. JUDGE
 - e. PUBLIC WORKS
 - f. LIBRARY
11. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF LODGER'S TAX FUNDING FOR MAGDALENA GALLERY & STUDIO TOUR ADVERTISING
12. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL TO APPLY FOR RECYCLING AND ILLEGAL DUMPING GRANT
13. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL TO APPOINT A MEMBER TO THE MAGDALENA HEALTH ADVISORY BOARD
14. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL TO SUBMIT LETTER OF JUSTIFICATION AND WISH LIST FOR THE NMDOT 2020 ANNUAL HARDSHIP SALE
15. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF RESOLUTION #2020-04, NMDOT 2020 ANNUAL HARDSHIP SALE
16. EXECUTIVE SESSION - THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION:
MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW

MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION:

- a. CLERK/TREASURER
 - b. DEPUTY MARSHAL CARLOS VALENZUELA
-
- MOTION & ROLL CALL VOTE TO RETURN TO REGULAR SESSION
 - MOTION & ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATUTES SECTION 10-15-1
-
- 17. DISCUSSION & POSSIBLE DECISION CONCERNING HIRING OF CLERK/TREASURER
 - 18. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF DISCIPLINE OF DEPUTY MARSHAL CARLOS VALENZUELA PURSUANT TO SECTION 7.5 OF THE PERSONNEL POLICY
 - 19. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT
 - 20. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 8725. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
HELD MONDAY, FEBRUARY 24, 2020 AT 6:00 PM**

DRAFT

Mayor Richard Rumpf called the meeting to order at 6:00 p.m.

PRESENT: Mayor Richard Rumpf, James Nelson, Harvan Conrad, Donna Dawson, Clark Brown, Carleen Gomez – Deputy Clerk, Attorney Kathy Stout

GUESTS: John Lee, Mary Mabe, John Larson, Mike Danielsen, Sarita Johnson, Sabrina Aragon – Assistant Clerk

Mayor Richard Rumpf requested that Mr. John Lee lead the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Ms. Dawson motioned to approve the agenda as presented, seconded by Mr. Brown. The motion carried unanimously.

APPROVAL OF MINUTES: Mrs. Conrad motioned to approve the minutes of the Regular Meeting held on February 10, 2020, as presented, seconded by Ms. Dawson. The motion carried unanimously.

APPROVAL OF CASH BALANCE REPORT: Ms. Dawson motioned to approve the cash balance report, as presented, seconded by Mr. Brown. The motion carried unanimously.

APPROVAL OF BILLS: Deputy Clerk Gomez stated that she would like to add three invoices to the bill list that were received from Jacob Finch in the amount of \$1,073.13, one from Socorro Electric Cooperative in the amount of \$4,592.45 and one from Econo Signs in the amount of \$156.08.

Mr. Nelson motioned to approve the bill list, with the additions, seconded by Ms. Harvan. The motion carried unanimously.

Acosta Equipment	\$71.97	Albuquerque Publishing Co.	\$1,212.61
Amazon Credit Plan	656.43	Andy Pratt	1,226.00
Bugs Or Us Pest Control	170.00	Consultant Pharmacist of NM	431.50
Econo Signs	156.08	Henry Schein, Inc.	40.89
Jacob Finch	1,073.13	Konica Minolta	528.63
Napa Auto Parts	241.87	NM Municipal League	30.00
O'Reilly Auto Parts	129.59	Printing Systems, Inc.	124.24
Provelocity LLC	640.00	Rak's Building Supply	37.81

Sierra Propane	714.30	Socorro Electric Cooperative	\$4,592.45
Tire Shop	15.00	Williams Windmill	45.50

MAYOR'S REPORT

Mayor Rumpf stated that he met with Bohannon Huston and they went to the airport and did a walk around. Bohannon Huston says they will have to look at moving the fence out of the safety zone. Mayor Rumpf stated that the trees at the north end of the airport will need to be removed.

Mayor Rumpf stated that Bohannon Huston will be here on Wednesday, February 26, 2020 for the Waterline Project. They will also be here on Thursday, February 27, 2020 and Friday, February 28, 2020 to test the water pumps.

Mayor Rumpf recognized that the Census Bureau is looking for Census workers. He stated that the position can be part-time, full-time or on the weekends. For the people that have a full-time job during the week. The position will pay Enumerators \$17.50 an hour & Supervisors will get paid \$19.50 per hour. Mayor Rumpf says the training for the position will be held here at Village Hall. The training for these positions will be sometime in March 2020.

Mayor Rumpf stated the blue trash truck is up and running again. He reported that the crew is going to keep working on the fence at the old landfill, the fence should be done by the end of the week. Mayor Rumpf said he and the utility workers will also work on getting the brush pile cleaned up by the end of the month. Mayor Rumpf stated that he is going to work on methane testing as well.

Mr. Nelson stated that he would like to know the status on the tipping fees for the Socorro Landfill. Mayor Rumpf replied that he needs to have a Budget Adjustment Resolution done first and then we can use the Environmental Gross Receipt Taxes for the tipping fees and there will be no late fees or penalties assessed.

CLERK'S REPORT

Deputy Clerk Gomez stated that she had nothing to report unless there were questions.

DICUSSION & POSSIBLE DECISION REGARDING REQUEST FROM MAGDALENA CHAMBER OF COMMERCE FOR LODGER'S TAX FUNDING

Mr. John Lee stated he would like the Village of Magdalena to be more affiliated in the "Discover Socorro" magazine. Mr. Lee stated that he would like to change the focus of the magazine by this he means a little fast reading. John Lee says he would like to get more specific about Magdalena. He stated that the draft is being worked on and circulation of this is going to be more spread out. Ms. Dawson asked what the usual expenditures per year are for the Magdalena Chamber of Commerce. Mr. Lee stated that the usual expenditures for the Magdalena Chamber of Commerce are between \$600.00 and \$700.00 per year and likes to keep at least \$1,200.00 available. The Magdalena Chamber of Commerce requested \$979.19 from the Lodger's Tax Fund.

Ms. Dawson motioned to approve \$979.19 for the Magdalena Chamber of Commerce advertisement in the Discover Socorro magazine, paid for by Magdalena Lodger's Tax, seconded by Mrs. Conrad.

Mayor Rumpf suggested Deputy Clerk Gomez request a roll call vote:

Mr. Brown-AYE

Mrs. Conrad -AYE

Ms. Dawson-AYE

Mr. Nelson-AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL TO APPLY FOR FY 2020-2021 LOCAL GOVERNMENT ROAD FUND

Mayor Rumpf stated that the Village must submit their paperwork to begin the process in applying for the Local Government Road Fund. He stated that the numbers being submitted were not etched in stone. Mayor Rumpf stated that the Utility crew will start working on potholes.

Ms. Dawson motioned to apply for the FY 2020-2021 Local Government Road Fund, seconded by Mr. Brown.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mr. Nelson – AYE

Mr. Brown – AYE

Mrs. Conrad – AYE

Ms. Dawson – AYE

The motion carried unanimously.

PUBLIC INPUT-1 TOPIC PER PERSON – 3 MINUTE LIMIT

Mayor Rumpf stated Socorro Electric Cooperation came and put up new banners and the Department of Transportation also put up new street signs on Highway 60 including stop signs and speed limit signs. Mayor Rumpf also asked for the old stop signs so they could put them around the back streets in town since those stop signs are old and faded. Mayor Rumpf stated that he is still waiting on those to show up if they give them to him.

Mr. John Lee asked Mayor Rumpf if he would be willing to put the New Mexico True logo on the signs coming into Magdalena. Mayor Rumpf wasn't against the thought. Mr. John Lee stated the next meet and greet for the Chamber of Commerce will be held on Wednesday, March 18, 2020 at 5:00 p.m., the location being Evett's Café. He added that there will be refreshments and elections.

Mr. Mike Danielsen stated that the mileage sign near the Sierra Propane office says 125 miles to Springerville and it is supposed to read 124 miles to Springerville.

Ms. Dawson stated there was not an update on the Old Timers Reunion, but she did mention the new Old Timers Board: Mary Mabe- President, Colleen Grayson- Vice President, Nina McCabe- Secretary and Donna Dawson- Treasurer.

Mr. Nelson motioned to adjourn the meeting at 6:24 p.m., seconded by Ms. Dawson. The motion carried unanimously.

Respectfully Submitted,

Carleen Gomez, CMC
Deputy Clerk

Richard Rumpf
Mayor

Minutes Taken By:

Sabrina Aragon
Assistant Clerk

Carleen Gomez

From: Jim Nelson <jcnelson@villageofmagdalena.com>
Sent: Thursday, March 5, 2020 9:29 AM
To: Carleen Gomez
Subject: Re: FW: DEPARTMENT REPORTS DUE

Five EMS calls in February

Jim Nelson

Trustee
EMS coordinator
Village of Magdalena

On 3/5/2020 9:26 AM, Carleen Gomez wrote:

Sorry – for some reason I forgot to include you in this, see below.

Carleen

From: Carleen Gomez
Sent: Monday, March 2, 2020 4:25 PM
To: Michael Zamora <marshal@villageofmagdalena.com>; Michael Bisbee <firechief@villageofmagdalena.com>; Ivy Stover <library@villageofmagdalena.com>; armijosimon@yahoo.com; utilities@villageofmagdalena.com
Subject: DEPARTMENT REPORTS DUE

ALL –

This is just a reminder that department reports are due by this Friday, March 6, 2020 at NOON. If you have any questions please let me know.

Thank you,

Carleen Gomez, CMC
Deputy Clerk/Court Clerk

Village of Magdalena
Magdalena Municipal Court
P.O. Box 145
108 N. Main Street
Magdalena, NM 87825
Ph (575)854-2261
Fax (575)854-2273
Office Hours: Monday – Friday 8AM to 5PM
Closed for the Lunch Hour – 12 to 1
www.villageofmagdalena.com

Magdalena Marshal's Office

<i>Monthly Report</i>	<u>Month: FEB</u>	<u>Year: 2020</u>
Marshal Zamora	ID#:Mag-1	
Total Miles Driven: 469		
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	6	504
TRAFFIC CITATIONS: State Statutes		
CRIMINAL CITATIONS	1	
ANIMAL CONTROL CITATIONS	2	
TRAFFIC ACCIDENTS	1	
D.W.I. ARRESTS		
FELONY ARRESTS		
MISDEMEANOR ARRESTS	1	
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS	4	
JUVENILE CASES		
DOMESTIC CASES	1	
CRIMINAL DAMAGE / PROPERTY		
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE	2	
PUBLIC SERVICE	6	
NM STATE POLICE	1	
SHERIFF'S OFFICE	1	
NM FISH & GAME		
US BORDER PATROL		
US FOREST SERVICE		
<u>OTHER:</u>		
ALARM CALLS	2	
FINGERPRINTING		
Driving Tests		
Misc. Cases	14	
<u>TOTALS:</u>	42	504

MAGDALENA MARSHAL DEPARTMENT
MONTHLY VEHICLE EXPENDITURE REPORT
For the month of : FEB Year: 2020

License Number: _ G93062
Make and Model: _ FORD EXPID.2015

Report due in NO LATER THAN THE 10th OF THE MONTH								
Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6	58359	58491	132	22.31	54.2			06 Lubrication
7								07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$
13								10
14	58491	58671	180	18.03	43.8			Invoice No.: _____ Amt.\$
15								Date
16								Invoice No.: _____ Amt.\$
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$
27	58671	58828	157	20.37	50.5			Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$
31								
Totals			469	60.71	148.5			

I certify that the above is correct to the best of my knowledge.

Signature:  Title: MARSHAL

Magdalena Marshal's Office

Monthly Report	<u>Month: February</u>	<u>Year: 2020</u>
FRAERE, Mariano <i>#03</i>	ID#: Mag#03	
Total Miles Driven: 313		
<u>GENERAL CALLS:</u>	<u>AMOUNT</u>	<u>REVENUE</u>
TRAFFIC CITATIONS: Village Ordinances	0	
TRAFFIC CITATIONS: State Statutes	0	
CRIMINAL CITATIONS	1	Pending
ANIMAL CONTROL CITATIONS	1	Pending
TRAFFIC ACCIDENTS	0	
D.W.I. ARRESTS	0	
FELONY ARRESTS	0	
MISDEMEANOR ARRESTS	2	Revered to JPO
12 HOUR HOLD ARREST	0	
CRIMINAL INVESTIGATIONS	1	Revered to CYFD
JUVENILE CASES	2	Revered to JPO
DOMESTIC CASES	0	
CRIMINAL DAMAGE / PROPERTY	0	
LARCENY	1	Investigation Pending
<u>ASSISTANCE CALLS:</u>		
AMBULANCE/FIRE	0	
PUBLIC SERVICE	1	Missing Person Located
NM STATE POLICE	0	
SHERIFF'S OFFICE	1	Alamo Welfare Chk
NM FISH & GAME	0	
US BORDER PATROL	0	
US FOREST SERVICE	1	Meeting with Tina
<u>OTHER:</u>		
ALARM CALLS	0	
FINGERPRINTING	0	
Driving Tests	0	
Misc. Cases	1	Transport
<u>TOTALS:</u>	12	

MAGDALENA MARSHAL DEPARTMENT**MONTHLY VEHICLE EXPENDITURE REPORT**

For the month of : Feb Year: 2020

License Number: _ G97490

Make and Model: _ 2016, Chev, Silverado

Report due in NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1	67816	68129	313	45.3	141.22	2	19.98	
2								
3								
4								04 General Supplies
5								05 Interior Maintenance
6								06 Lubrication
7								07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$
13								
14								Invoice No.: _____ Amt.\$
15								Date
16								Invoice No.: _____ Amt.\$
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$
27								Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$
31								
Totals								

I certify that the above is correct to the best of my knowledge.

Signature:  Title: Deputy FRAERE 03

Librarian's Report FEBRUARY 2020

	FEBRUARY 2020	FEBRUARY 2019
Days Open	20 (115 hours)	20 (122 hours)
Days Closed (other than norm)	1 (2/11 snow day approved by mayor)	2
Visitors	321 (260 + 61 @ events)	683
Museum Visits	9	27
New Patrons/Library Cards	4	6
# of Volunteers	3 people	10
Volunteer Hours	11.5 hours over 5 days	25

Events:

	FEBRUARY 2020	FEBRUARY 2019
Number of Events	8	2
Total # of People (for events)	61 (32 Adults + 29 Kids)	55

Date:		# of People:
2/6	Friends of the Library Meeting	5 Adults
2/6	Library Board Meeting	3 Adults
2/14	Code Club	4 Kids
2/14	Valentine's Day Movie Night	6 Adults + 3 Kids + 13 Teens
2/21	Code Club	3 Kids + 1 Adult
2/22	Democratic Party Meeting	15 Adults
2/22	Inventors Craft	1 Kid + 2 Adults
2/28	Code Club	5 Kids

Circulation

	FEBRUARY 2020	FEBRUARY 2019
# of Books	240 (58 J + 20 Y + 3 YA)	167 (41 J + 13 Y)
# of DVDs	123	301
# of Books on CD	13	3
Total Books/DVDs/Audio	376	471
# of eBooks	89	82
# of Online Audio	32	32
Total eBooks/Online Audio	121	114
Total Circulation	497	585
ILL Processed	4 (books)	2

Computers/Wi-Fi

	FEBRUARY 2019	FEBRUARY 2019
# Computer Sign ins	42 + 12 (code club) = 54	91
Total Unique Wi-Fi Users*	68	NA
Avg. # Wi-Fi Users per day	10	NA
Avg. Usage per User	2.62 GB	NA

*Total Unique Wi-Fi Users = How many distinct people used the Wi-Fi – each person only counted once, regardless of days used.

Other:

On 2/5 utility workers came in and removed the second sink in the men's bathroom, per my request. That sink did not work and took up a lot of space. They also vacuumed the rugs in the back room. Thanks guys!

On 2/11 Ivy took a snow day, approved by the mayor. The library was closed.

**Respectfully Submitted,
Ivy Stover,
Library Director**



VILLAGE OF MAGDALENA

REQUEST TO BE PLACED ON AGENDA

Todays Date: 3/5/2020
Date of Meeting: 3/9/2020
Name: Catherine Dellaria / Fritz Kapraun.
Address: 110 N. main st Zip: 87825
Phone Number: 575 517 0669
Email Address: Cdellaria110@gmail.com

Item request will be for: (Please check one)

☐ Information Only

☐ Action Item

☐ Discussion/Action

☐ Public Hearing

☐ Report

☐ Other: _____

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic. We do allow handouts at meeting.

Request For Lodgers TAX For The
Magdalena Gallery & Studio TOUR
Advertising Costs.

Signature: Catherine Dellaria

Please return to:

Stephanie Finch, Clerk/Treasurer

Village of Magdalena

Magdalena, NM 87825

Phone: 575-854-2261 * Fax: 575-854-2273 * Email: clerk@villageofmagdalena.com

Mayor's Approval: [Signature] Date: 3-9-2020

**Request to Village of Magdalena for Use of Lodger's Tax
(Pursuant to Lodger's Tax Act Section 3-38-14 NMSA 1978)**

Our mission is to stimulate economic growth by marketing Magdalena as a visitor destination through tourism.

Eligible uses of Lodger's Tax Proceeds are to defray the costs of:

- **advertising, publicizing and promoting tourist-related attractions, facilities and events as stated in SECTION 4 of the Village Ordinance.** (A complete copy is available upon request.)

1. This request is made by Catherine DeMaria (Applicant)

Address:

110 N. Main St
Magdalena NM

Phone: 575 517 0669

Email: cdemaria@wh1109@gmail.com

☐ 501-3C Non-Profit Entity; (provide proof)

☐ For Profit Entity; (Private Individual/Entity)

☐ Group/Organization without Non-Profit Status;

☒ Other: Community Event Organizer

The purpose of this request is to provide tourist related activities and contract with the Village and other individuals/entities in the provision of tourist-related promotional activities.

Name of Event: Annual
Magdalena Gallery & Studio Tour

Location of Event: Galleries & Artist Studios around
the community.

Description of Event: This annual event 3 day event
will feature Magdalena Galleries
& Artists. It is open to all

Is this a fund raising event? Please describe:

Proposed Date of Event: May 1, 2 & 3

1. **All printed material must include the Village logo (available at Village Hall once approval has been given), and indicate that Village of Magdalena Lodger's Tax funds were used in the purchase of said items.**

• **BEFORE EVENT**

- Applicant is required to provide an estimated budget to include: Revenue (income from sponsors, sales, booth space fees, etc.) and

Annual
EVENT/ORGANIZATION: Magdalena Gallery & Studio Tour

BUDGET WORKSHEET (complete this form as an estimate BEFORE your event and again AFTER your event showing actual amounts, along with an event summary)

INCOME SOURCES

	ESTIMATE	ACTUAL
Participating Artists &	\$375	
Businesses 15 locations	\$450	
x \$25 per location	\$85	
Banner sponsor	\$450	
TOTAL INCOME	Total \$535.	

EXPENSES

	ESTIMATE	ACTUAL
Advertising		
Albuquerque Journal online	150.00	
Catron County Paper	75.00	
El Defensor	250.00	
2 4x8 Banners.	170.00	
Poster Printing	50.00	
Gallery Card & map printing	150.	
Design Fee	125.	
AD FOR INK Art Publication	250	
TOTAL EXPENSES	990 1,220.00	

MARKETING

Who is your target market? People interested in the Arts
in Socorro County Albuquerque Catron County and
from around the state

How/where are you advertising your event? Does this reach your target market?

yes we are advertising in a 300 mile
radius as well as on the NM Tourism web site

* Please include copies of all advertisements following event.

	ESTIMATE	ACTUAL
Number of Visitors at Event	150+	
Number of Motel Rooms Filled	15 or more	

EVENT SUMMARY (Please let us know how your event went, things that went well, areas that need work or attention for next year)

Recycling Application

Recycling and Illegal Dumping Grant

New Mexico
Environment Department

Solid Waste Bureau and
Recycling and Illegal Dumping Alliance

2019 - 2020



Introduction: Purpose and Overview

The purpose of this annual, competitive grant funding is to assist New Mexico communities to implement projects that will help protect the health of the environment and residents of New Mexico now and for future generations.

Funding for the Recycling and Illegal Dumping (RAID) grant is made available by fees paid on state of New Mexico motor vehicle registrations. The purpose of this grant is to off-set the environmental impact of scrap tires in the state, as well as provide funding for recycling and illegal dumping projects throughout the state.

Note: This is a **reimbursement grant**; entities are required to cover the cost of project expenditures up-front.

Application Instructions

1. **Before beginning the application**, contact the New Mexico Environment Department (NMED), Solid Waste Bureau (SWB), to discuss your project. Contact: Melissa Maggass or Genevieve Morgan, Outreach Specialists at:

Melissa.Maggass@state.nm.us (505) 827-2828

or

Genevieve.Morgan@state.nm.us (505) 827-0129

2. Read all instructions and complete the application.

3. Submit the completed, signed application to the NMED Solid Waste Bureau via e-mail, fax, hand-delivery, or mail by **5:00 p.m. on Friday, March 29, 2019**.

Applications received after this time will not be considered for funding regardless of post-mark date or e-mail and fax sending date or time. It is the applicant's responsibility to ensure NMED receives the application by the deadline regardless of any delays caused by unexpected internet or computer-related issues with the applicant or the NMED Solid Waste Bureau. Applicants are strongly encouraged to allow for enough time before the deadline in case of any such issues. **Out of fairness to all applicants, there will be no exceptions.**

Submit Completed Applications to:

E-mail:

Melissa.Maggass@state.nm.us

or

Genevieve.Morgan@state.nm.us

Fax:

(505) 827-2902

Mail:

U.S. Postal Service

New Mexico Environment Department
Solid Waste Bureau
Attn: Outreach Section
P.O. Box 5469
Santa Fe, NM 87502

UPS & FedEx

New Mexico Environment Department
Solid Waste Bureau
Attn: Outreach Section
1190 S. St. Francis Dr. #N2150
Santa Fe, NM 87505

In Person:

New Mexico Environment Department
Solid Waste Bureau
Attn: Outreach Section
Harold Runnels Building
1190 S. St. Francis Dr. #N2150
Santa Fe, NM 87505

Eligible Applicants

Only the following entities may apply for RAID grant funding:

- Municipalities
- Counties
- Pueblos, tribes, and nations
- Solid waste authorities
- Land grant communities
- Cooperative associations (as defined in the Recycling and Illegal Dumping Act, Section 74-13-3 NMSA)

Applications submitted by ineligible entities will not be reviewed by the RAID Alliance. Ineligible entities, such as school districts, non-profits, and other organizations, are encouraged to partner with eligible entities. Land grant communities that have no financial structure (checking account, fees, etc.) are encouraged to partner with the county in which they are located.

Eligible Expenses

Please contact the NMED Solid Waste Bureau to discuss how expenses associated with the proposed project may fit within eligible expenses.

Eligible expenses include:

- Offsetting the cost of scrap tire collection and recycling
- Establishing recycling facilities
- Purchasing equipment for recycling and scrap tire management
- Performing marketing regarding recycling and scrap tire management
- Purchasing recycled products directly from the recycling facility that produces them
- Providing educational outreach regarding scrap tire management, recycling, and illegal dumping
- Developing recycling infrastructure
- Abating illegal dumpsites
- Contracting with vendors to promote recycling

Ineligible Expenses

The following expenses are ineligible for RAID grant funding. If completion of the proposed project requires these types of expenses, the applicant is encouraged to describe outside or in-kind sources of funding for these expenses.

- Internal expenses such as staff salaries and hourly wages
- Operating costs associated with on-going waste management or compliance activities
- Expenses associated with a corrective action to address a notice of non-compliance, notice of violation, or administrative compliance order issued by NMED or any other state regulatory agency
- Remediation costs for which an organization is already liable
- Preparation of the grant application
- Internal expenses such copying/printing services (a.k.a. indirect costs, "IDC")
- Recycling processing which utilizes less than 95% of recyclable materials from sources in New Mexico
- Costs associated with the engineering and construction for civil engineering applications using tire bales
- The purchase of used equipment unless it has a warranty, a service agreement, or a third-party appraisal and inspection
- Litter clean-up (not the same as illegal dump abatement)
- Hand-fed chippers for green waste
- The tear-down and removal of structures unless applicant has obtained legal ownership of the property through the condemnation process
- The tear-down and removal of mobile homes, including those considered permanent, regardless of condemnation
- The purchase of equipment that can be used for purposes other than those described in the grant application
- Dumpsite/tire abatement at private businesses and private properties that have received money to manage their waste

Award Process

Available Funding

About \$800,000 will be available for the 2019-2020 grant cycle. Two-thirds of the grant fund is available for scrap tire management, and one-third is available for illegal dumping abatement and recycling projects. Applicants are encouraged to apply for significant projects that will expend substantial funding. NMED seeks to award fewer grants that individually will accomplish more than a multitude of smaller projects. However, applicants should not be discouraged from applying for smaller projects that are needed in their communities to protect human health and the environment.

In accordance with the New Mexico Recycling and Illegal Dumping (RAID) Act, RAID grant applications are reviewed, and funding recommendations are made by the RAID Alliance. The RAID Alliance is appointed by the NMED cabinet secretary and comprises members from various sectors that deal with solid waste. For more information on the RAID Alliance, please visit the Solid Waste Bureau website.

Upon receipt of grant applications, the Solid Waste Bureau will screen applications for eligibility, completeness, and adequacy of technical and financial information and provide qualifying applications to the RAID Alliance for review. After the RAID Alliance scores the applications, the Alliance will meet to discuss awarding funding, starting with the highest scoring application. The RAID Alliance makes recommendations for funding to the NMED Cabinet Secretary, who gives final approval for funding.

Application Scoring

Each Alliance member will score each application from 0-100 based on the prioritization criteria below, which are established by the Recycling, Illegal Dumping, and Scrap Tire Management Rules and the RAID Alliance. Applicants should describe a proposed project as completely as possible, with these scoring criteria in mind, in the application. Applicants should be prepared to answer questions regarding their project or content of their application by members of the RAID Alliance and/or Solid Waste Bureau staff during the scoring process. Recycling applications will be prioritized using the following criteria:

Priority Category	Possible Points Given
Project Outcomes and Metrics	15
Need and Urgency	12
Project Budget and External Funding	8
Consistency with Surrounding Land Use	5
Population Served	5
Diversification	12
Education	8
Innovation	10
Long-Term Plan	10
Regional Collaboration	8
Alternative Solutions	2
Grant Writing Workshop Attendance	5
Total	100

Different criteria apply to illegal dumping applications; see the Illegal Dumping application for more details.

Once all Alliance members have scored the applications, the scores will be averaged to determine an overall score for the application. The score establishes the order in which applications will be discussed by the RAID Alliance during the Award Meeting.

Award Meeting

The RAID Alliance will meet at 9:30 a.m. on Monday, April 29, 2019, in the Rio Grande Room of the NMED District 1 Office, 121 Tijeras Ave. NE, Albuquerque, to discuss proposed projects, beginning with the highest scoring applications. Applicants and the public are welcome and encouraged to attend. The RAID Alliance will discuss each qualified application and vote to fully fund, partially fund, or not to fund the project. The majority vote stands as the decision of the RAID Alliance.

The Alliance's recommendations are provided to the NMED Cabinet Secretary. After the Secretary's approval, the Solid Waste Bureau will send the applicant a letter either offering a full or partial award or indicating the project will not be funded. The applicant will be asked to respond via letter accepting or declining the grant offer.

NOTE: Applicants may be offered a partial award of the requested funding. The applicant will have an opportunity to reject the offer if the project is impossible without being fully funded but will not have an opportunity to contest the offer. Please indicate on page 10 of the application whether you would be able to accept partial funding.

Grant Administration

Final budgets, project schedules, and other details of the grant agreement will be negotiated with the NMED Solid Waste Bureau after a grant award offer is made and accepted.

Mandatory grant administration training: The grant manager (also known as "grantee representative," the person who will be managing the grant) and the grantee chief financial officer (the person who will be submitting reimbursement requests) must attend a grant administration training, to be held **11 a.m. to 12:30 p.m., Thursday, June 20, 2019**, at the Rio Grande Room of the NMED District 1 Office, 121 Tijeras Ave. NE, Albuquerque. **If the grantee representative and grantee chief financial officer are unable to attend this meeting, the grant offer may be rescinded.**

This is a reimbursement grant program. The grantee must be able to incur the costs until NMED issues the reimbursement. NMED will issue reimbursement when it has received deliverables and documented compliance with procurement regulations.

All purchases shall comply with the New Mexico Procurement Code, NMSA 1978, Sections 13-1-28 to -199. As allowed under Section 13-1-98 (K), communities that have a home rule charter may follow their local procurement policy, and as allowed under Section 13-1-98(HH), pueblos, tribes, or nations may follow their own procurement policy, should they have one.

It is extremely important that grantees comply with New Mexico Procurement Code or their own procurement policy. **NMED may deny a reimbursement request if it determines that a purchase was made that was not in compliance with the appropriate procurement code or policy.**

Grant expenses will be reimbursed after submittal of the reimbursement request form provided by NMED along with a proof of payment and invoice. Final payment will be made after the submittal of the Project Completion Survey and a site visit. Photographs may be submitted in lieu of a site visit in cases where a site visit is impractical. **All funding must be expended by June 30, 2020.**

Application Form

Organization Name: Village of Magdalena	Amount Requested:
Type of Organization: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input checked="" type="checkbox"/> Municipality <input type="checkbox"/> County <input type="checkbox"/> Pueblo, Tribe, or Nation </div> <div style="width: 45%;"> <input type="checkbox"/> Land Grant Community <input type="checkbox"/> Cooperative Association <input type="checkbox"/> Solid Waste Authority </div> </div>	
Type of Project: (Check one box only) <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> Non-Tire Project <input checked="" type="checkbox"/> Tire Project </div>	
Project Title: TIRES TO BENCHES	

Grant Manager

Enter the information for the individual who will be managing the grant.

Name: RICHARD RUMPF		Position: MAYOR	
Department: (if applicable)			
Mailing Address: PO BOX 145	City: MAGDALENA	State: NM	Zip Code: 87825
E-mail Address: MAYOR@VILLAGEOFMAGDALENA.COM		Phone: 575-854-2261	

Project Description

(Required)

Clearly summarize the proposed project:

This application is to apply for funding to provide benches manufactured (in part) from recycled tires as part of a larger community improvement plan to use and create more awareness of the benefits of recycled products in public spaces.

Outcomes and Metrics

15 Points

Describe the desired outcome of the proposed project:

Through the use of the recycled tires-benches will help to reduce the number of tires in landfills that can take years to break down. The benches will invite people to stop and linger in our attractive public spaces, such as our Green Space, Children's Playground and future Pedestrian Plazas. Using recycled materials in public spaces helps to increase awareness of the need to recycle in order to reduce the use of raw materials and energy as well as decrease carbon emissions. As a Village, we endeavor to make Magdalena the prime example of a small town that uses recycled materials and environmentally sound projects as a means to improve it's public spaces.

How will you know that you have achieved the desired outcome?

There will be an increase in Magdalena residents and visitors who will be using these attractive public spaces and be exposed to the benefits of recycled materials and environmentally friendly designs used in these projects. It is our goal to not only create awareness of the benefits of recycling locally, but to see other small towns adopt our vision of the use of recycled materials and environmentally sound projects to improve their communities.

How does this project further the goals of the RAID Act and/or the New Mexico Solid Waste Management Plan?

Our projects encourage our community to be aware of recycling and the environment and, by its success, encourage other small towns to use recycling in the implementation of community improvement projects in a way that helps conserve the environment and protect the health of communities.

Need and Urgency

12 Points

Describe how this proposed project will help to protect the environment and human health in New Mexico:

Our projects will exemplify and provide avenues for the re-use of discarded tires and other recycled materials thus decreasing the waste that degrades the environment and threatens wildlife. In addition, our projects increase public awareness of the benefits of recycling and sustainability as well as to beautify our environment.

Describe the solid waste problem this proposed project is seeking to address:

The benches will be using recycled tires that are currently overwhelming our landfills. Our example of using recycled materials for public benefit will inspire other communities to do the same.

Why is it important to award funding for this project now? What makes this issue urgent?

The benches are an integral part of our ongoing Village improvement projects. Implementing the use of recycling will lay the groundwork for continued use of environmentally sound methods as well as increasing public awareness and acceptance of these methods.

Budget and External Funding**8 Points**

Based on your research for this project, list each item for which funding is requested, and the approximate amount needed for each item. Please be as specific as possible:

Budget Item	Amount (\$)	Quote Attached? (Yes/No)
6- 3 foot benches		YES (3)
6- 3 foot park benches		
15- 6 foot park benches		
6- 8 foot park benches		
3- picnic tables wheelchair accessible		
4- 6 foot picnic tables		
4- 8 foot picnic tables		
Freight		
Anchors and Chain to secure benches	\$1000	

For budget items that you did not receive quotes for, describe how you determined the amount requested for funding. If online research was conducted, please attach with application.

Will any local funding, matching funds or in-kind funds be contributed to this project? If yes, describe any sources, estimation of the amount, and types of services:

In-kind contribution: An entity's contribution of goods, services, or any other assets to the project.

Matching funds: Funds the entity is providing for the project in addition to the amount awarded.

The members of our community have already donated funds for 14 trees for our Green Space (\$1800) and playground/park (\$4700) in the areas where these benches will be located. The Village also will be contributing manpower and machinery for the installation of the projects.

Has your entity or partnering entity previously designated funds to address this issue? If yes, provide an estimation of the amount spent and describe the outcome of any prior project.

Not at this time but there is active interest to use recycled tires as a climbing installation for the children's playground.

What sources or types of funding will support continuation of this project in the future, after the grant award has been spent?

The Village of Magdalena will continue to provide manpower and equipment for the maintenance of these installations. In addition, the community continues to help support, with donations (\$6500 so far), these community improvement projects.

Please check the box if you have attached any of the following documents (optional):

- ☒ Quotes for items listed in your budget table
- ☐ Budget Timeline *(a projection of when grant funds will be used between July 1, 2019 and June 30, 2020)*

Consistency with Surrounding Land Use**5 Points**

If establishing a recycling or composting facility, will the facility be consistent with surrounding land use? If no, explain how you will address this issue.

☐ Yes

☒ No

There is public interest in establishing a community recycling facility in the future.

Describe efforts made to ensure this grant project does not negatively impact surrounding land or affected populations:

We have had public meetings to address issues such as water run-off and erosion at the proposed project sites. The project sites have been chosen to positively impact the surrounding community.

Population Served**5 Points**

Describe the population served by this project:

The people served by these projects are the members of our community as well as visitors who would enjoy the opportunity to linger in our Village.

Diversion**12 Points**

How does this project focus on the diversion of recyclable materials or organic materials (yard trimmings, food scraps, or other organics) through recycling, reuse, composting, or source reduction?

The benches reuse tires. The Village of Magdalena intends to continue using recycled materials for their public projects in an effort to demonstrate the benefits of environmentally sustainable projects. For example: our Green Space trees are fertilized with compost and a rainwater collection tank is used for watering.

Education

8 Points

For educational projects, describe how this project will achieve high-impact results. How will results be measured?

While this is not an educational project at this time, we hope the local schools will use the benches as an opportunity to educate our young people about using recycled materials in addition to notifying our community members that Magdalena uses recycled materials thereby encouraging them to do the same.

If your project involves a marketing or public awareness campaign, what specific materials do you plan to purchase to accomplish project goals?

The project will be publicized through the local e-board as well as signage indicating that the benches are made of recycled materials. We will purchase materials as needed to implement the signage.

What methods will you use to promote your grant project and inform your community of your grant award?

We will be informing our community through our free MagE-board, Village meetings, and local news outlets.

Innovation

10 Points

In what way does this project reflect a locally innovative or creative approach to recycling or scrap tire management?

The benches helps to reduce the amount of tires in landfills and helps preserve wildlife habitat by not harvesting trees. Purchasing recycled tires-benches also helps to keep the demand for the recycling loop in motion.

Long-Term Plan**10 Points**

Does this project seek to implement elements of an existing community, local, or regional solid waste management or recycling plan? If yes, attach a summary of the plan and describe how this project addresses a specific part of that plan.

N/A

What efforts, if any, are being made to ensure this program will continue after the grant funds have been spent?

This project is part of ongoing community improvement. The Village of Magdalena intends to maintain and continue projects that coordinate with our current projects in an effort to provide attractive public spaces that make use of recycled materials.

In what way does your local government support this project?

Our mayor, Richard Rumpf, is very supportive of this project. The Village of Magdalena will provide manpower to maintain these projects.

Please check the box if you have attached the following document (optional):

☐

Summary of your Community/Regional Solid Waste Management Plan or Recycling Plan

Regional Collaboration**8 Points**

How does this project emphasize local and/or regional collaboration (for example, matching funds, use of equipment, staff assistance, etc.)? Who are you partnering/collaborating with on this project?

The Village of Magdalena is providing support through manpower and equipment. Community volunteers are helping to plan and implement this project and ongoing improvement projects. For example, the 14 trees that were paid for with local donations, were planted with volunteer labor. In addition, the community has enthusiastically provided donations for various worthwhile projects.

Please check the box if you have attached the following document (optional):

☐

Letters of Support or Memorandum of Understanding (MOU)

Alternative Solutions

2 Points

How has the problem this project is seeking to correct been addressed in the past?

This issue has not been addressed before but this is our attempt to correct it.

What is an alternative solution to this problem?

The alternative would be to purchase benches made of non-recycled materials. Considering that the recycled tires-benches have less maintenance issues, longer life expectancy, and reusing materials means less pollution and conservation of our natural resources, using recycled tires-benches is the only answer.

Grant Writing Workshop

5 Points

Did the proposed grant manager or other representative from your entity attend the grant writing workshop on Thursday, February 21, 2019, presented by the Solid Waste Bureau?

☒

Yes

☐

No

Please list the names of those who attended:

Lynda Middleton

Mandatory Training

(Not Scored)

Do you understand that the grant manager and the financial officer must attend a grant administration training on June 20, 2019, and that a grant offer may be rescinded if both people do not attend?

- ☒ Yes – The Grant Manager will attend the training on June 20, 2019 (required)
- ☐ Yes – The Financial Officer will attend the training on June 20, 2019 (required)
- ☒ I understand that any grant offer may be rescinded if the training is not attended by both people. (required)

Survey

(Not Scored)

Please tell us how you heard about the RAID grant:

Jeff DeBellis, Prevention Research Center of University of New Mexico

Partial Funding

(Not Scored)

Will you accept partial funding, if awarded?

☒ Yes ☐ No

Signatures

Grant Manager

I, the undersigned, do hereby affirm that I have read and understand the grant requirements, and to the best of my knowledge, the information contained in this application is accurate; that if a grant is awarded and an agreement executed, grant deliverables will be submitted by the stipulated deadlines; all efforts will be taken to complete tasks by the stipulated deadlines; all applicable local, state, and federal regulations and requirements will be followed; financial staff have been informed about this project; and they will be involved in the procurement process prior to submitting documentation to NMED.

Signature	Date
Printed Name	Title

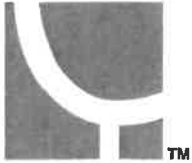
Signatory Authority

Signatory authority must be a mayor; city or county manager; village administrator; chair of a county commission; director of a solid waste authority; governor of a pueblo or tribe; president of a nation; or chair or executive director of a cooperative association.

I, the undersigned, do hereby affirm that I am the signatory authority of the applicant, and barring unforeseen circumstances, the proposed project will be carried out as described if a grant is awarded and an agreement executed.

Signature	Date
Printed Name	Title





LEISURE CRAFT INC.
PO BOX 1700
HENDERSONVILLE, NC 28793
(828) 693-8241

QUOTE

DATE	QUOTE #
2/27/2020	67955

NAME/ADDRESS
VILLAGE OF MAGDALENA JUDYTH SHAMOSH PO BOX 145 MAGDALENA, NM 87825

SHIP TO
VILLAGE OF MAGDALENA JUDYTH SHAMOSH PO BOX 145 MAGDALENA, NM 87825

PHONE/FAX/EMAIL	REP GROUP	TERMS	FOB	CUSTOMER TYPE - 2	LCI REP	LCI REP 2
602-513-1528		PRE PAY	POD	CITIES/MUNICIPALITIES...	JJ	JJ
QTY	ITEM	DESCRIPTION	COLOR	PRICE EACH	AMOUNT	
15	RTB6WB.	6 FT BENCH BOARDS ARE RECYCLED PLASTIC, UNDERSTRUCTURE IS RECYCLED TIRES 145 LBS.		364.80	5,472.00T	
4	RTT8.	8 FT PICNIC TABLE BOARDS ARE RECYCLED PLASTIC, UNDERSTRUCTURE IS RECYCLED TIRES 470 LBS.		892.80	3,571.20T	
4	RTT6.	6 FT PICNIC TABLE BOARDS ARE RECYCLED PLASTIC, UNDERSTRUCTURE IS RECYCLED TIRES 420 LBS.		772.80	3,091.20T	
3	RTT8ADA.	8 FT PICNIC TABLE WHEEL CHAIR ACCESSIBLE BOARDS ARE RECYCLED PLASTIC, UNDERSTRUCTURE IS RECYCLED TIRES 435 LBS.		940.80	2,822.40T	
6	RTB3	3 FT BENCH, NO BACK, BACK IS RECYCLED PLASTIC, UNDERSTRUCTURE IN RECYCLED TIRES		220.80	1,324.80T	
6	RTB3WB	3 FT BENCH, SEAT AND BACK ARE RECYCLED PLASTIC, UNDERSTRUCTURE IN RECYCLED TIRES		244.80	1,468.80T	
6	RTB8WB.	8 FT BENCH BOARDS ARE RECYCLED PLASTIC, UNDERSTRUCTURE IS RECYCLED TIRES 170 LBS.		484.80	2,908.80T	
44						20,659.20
THANK YOU FOR YOUR INTEREST IN LEISURE CRAFT'S PRODUCTS!			Subtotal			
			Sales Tax (0.0%)			
			Total			



LEISURE CRAFT INC.
PO BOX 1700
HENDERSONVILLE, NC 28793
(828) 693-8241

QUOTE

DATE	QUOTE #
2/27/2020	67955

NAME/ADDRESS
VILLAGE OF MAGDALENA JUDYTH SHAMOSH PO BOX 145 MAGDALENA, NM 87825

SHIP TO
VILLAGE OF MAGDALENA JUDYTH SHAMOSH PO BOX 145 MAGDALENA, NM 87825

PHONE/FAX/EMAIL	REP GROUP	TERMS	FOB	CUSTOMER TYPE - 2	LCI REP	LCI REP 2
602-513-1528		PRE PAY	POD	CITIES/MUNICIPALITIES...	JJ	JJ
QTY	ITEM	DESCRIPTION	COLOR	PRICE EACH	AMOUNT	
	FREIGHT - OUT	FREIGHT & HANDLING ____ LIFT GATE ____ CALL AHEAD ____ RESIDENTIAL DELIVERY .(SCHOOLS & CHURCHES ARE CONSIDERED RESIDENTIAL) ____ FULL TRUCK FREIGHT QUOTE IS GOOD FOR 10 DAYS		2,125.00	2,125.00	T
THANK YOU FOR YOUR INTEREST IN LEISURE CRAFT'S PRODUCTS!				Subtotal	\$22,784.20	
				Sales Tax (0.0%)	\$0.00	
				Total	\$22,784.20	

Champ Ferras Consulting LLC

Outdoor Furniture Made from 100% Recycled Materials

3437 Lovers Lane
Dallas, Tx 75225
Phone: 469-952-9642

Quotation

DATE 2/28/2020
Quotation # 228

Quotation For:

Quotation valid until: 10/25/2020

Judyth Shamosh
Village of Magdalena
PO Box 145
Magdalena, NM 87825
602-513-1528

Prepared by: Shanell Ferras

Comments or Special Instructions:

ALL PICNIC TABLES AND BENCHES ARE MADE FROM RECYCLED TIRES
AND PLASTIC.

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
SF		TBD	FREIGHT		QUOTE

QUANTITY	DESCRIPTION	UNIT PRICE	TAXABLE?	AMOUNT
15	6FT Park Bench	\$ 369.00	N	\$ 5,535.00
4	8FT Picnic Table	\$ 939.00	N	\$ 3,756.00
4	6FT Picnic Table	\$ 839.00	N	\$ 3,356.00
3	8FT WCA Picnic Table	\$ 979.00	N	\$ 2,937.00
6	3FT Trail Bench	\$ 259.00	N	\$ 1,554.00
6	3FT Park Bench	\$ 289.00	N	\$ 1,734.00
6	8FT Park Bench	\$ 489.00	N	\$ 2,934.00
SUBTOTAL				\$ 21,806.00
TAX RATE				0.00%
SALES TAX				\$ -
FREIGHT INCLUDED				\$ -
TOTAL				\$ 21,806.00

If you have any questions concerning this quotation please contact Shanell at 469-952-9642 or champferrasllc@gmail.com

THANK YOU FOR YOUR BUSINESS!

CHAMPLIN TIRE RECYCLING, INC.



March 2, 2020

Judyth Shamosh
Village of Magdalena
108 N Main St.
Magdalena, NM 87825
Phone: 602/513-1528
magdalenaboxcarmuseum@gmail.com

Re: Park Benches

Dear Judith,

The following is our quote for the park benches and picnic tables you requested. Our products are available in three colors (green/brown/gray) for the boards. The bases of the products are black.

6B	15 Six Foot Park Benches @ \$299.00	= \$ 4,485.00
8T	4 Eight Foot Picnic Tables @ \$739.00	= \$ 2,956.00
6T	4 Six Foot Picnic Tables @ 639.00	= \$ 2,556.00
3WCA	3 Eight Foot WCA Tables @ 769.00	= \$ 2,307.00
3TB	6 Three Foot Trail Benches @ 179.00	= \$ 1,074.00
3B	6 Three Foot Park Benches @ 199.00	= \$ 1,194.00
8B	6 Eight Foot Park Benches @ 399.00	= \$ 2,394.00
	*Freight to Magdalena, NM	= \$ 1,750.00

Total **\$ 18,716.00**

*Freight is estimated on 10 pallets with a weight of 10205# and actual may vary slightly.
Please contact me if you have any questions or need additional information at
800/295-3345. I look forward to working with you.

Sincerely yours,

Alec Champlin
Regional Sales Manager

P.O. BOX 445 ~ 301 CEDAR ~ CONCORDIA, KS ~ 66901-0445

PHONE: 800/295-3345 • FAX: 785/243-1551

www.champlintirerecycling.com

Scrap Tire Hauler Registration



Champlin Tire Recycling, Inc.

has met the requirements of New Mexico Recycling, Illegal Dumping and Scrap Tire Management Rule, 20.9.20.26 NMAC, and is registered as a Scrap Tire Hauler. This registration shall expire on July 1, 2020.

Certificate No. 0066066TH

issued by

State of New Mexico Environment Department

July 1, 2015

Auralie Ashley-Marx, Chief
Solid Waste Bureau

February 21, 2020

Village of Magdalena Board of Trustees,

In October of 2019 Brian Romkey approached me about possibly joining the Magdalena Clinic Advisory Board. He conveyed an overview of the functions and basic obligations. Brian stated that there were currently 2-3 vacancies needing to be filled. I will openly admit that I have little knowledge of the medical field and the administrative workings. However I do have a degree in business administration and during my career in private business both as a partnership and as a sole proprietor I had a working relationship with vendors and employees. I am an advocate of the Clinic and the necessity to provide the needed medical care not only for Magdalena residents but also those residing within the surrounding areas. If it is decided that I may be an asset to the endeavor then I wish to be considered for one of the current vacancies. I can be contacted at tatankaska42@gmail.com and thank you for your consideration.

A handwritten signature in blue ink, appearing to read "Richard Esposito". The signature is fluid and cursive, with the first name "Richard" and last name "Esposito" clearly distinguishable.

Richard Esposito



January 31, 2020

New Mexico Incorporated Municipality, County or Land Grants-Mercedes

SUBJECT: NMDOT 2020 ANNUAL HARDSHIP SALE

The Local Government Road Fund is administered by the New Mexico Department of Transportation (NMDOT). The annual \$500,000.00 fund shall be used only by incorporated municipalities, counties, and land grants-mercedes to purchase surplus automotive and major road equipment.

In order to qualify for a MAX of \$25,000 – the following must be submitted:

1. A **Letter of Justification** explaining the entity's financial hardship. Justification should be no longer than 2-3 pages;
2. A **Resolution or Certification** indicating financial hardship; and,
3. An **Equipment Wish List** of items they are interested in acquiring at the Sale.

Items must be received by March 31, 2020 at the following address:

New Mexico Department of Transportation
Fleet Management Bureau – SB-2
Attn: John Paul Ortiz, Management Analyst
P.O. Box 1149
Santa Fe, NM 87504-1149

NMDOT will then coordinate with NM Department of Finance and Administration Local Government Division for financial analysis and confirmation of hardship.

NMDOT will also submit request to the State Transportation Commission.

A letter will be sent notifying each entity of their request no later than June 30, 2020.

NMDOT will conduct the 2020 Annual Hardship Sale on Wednesday, August 26, 2020 from 8:00 AM – 4:30 PM at the NMDOT Auction Yard located at 7315 Cerrillos Road, Santa Fe, NM. Sale will begin promptly at 8:00 AM

Contact Matthew S. Chavez at matthew.chavez@state.nm.us or (505)660-8885 with questions.

Sincerely,

John H. Kraul
NMDOT State Fleet Equipment Manager

**Michelle Lujan
Grisham**
Governor

Michael R. Sandoval
Cabinet Secretary

Commissioners

Jennifer Sandoval
Commissioner, Vice-Chairman
District 1

Bruce Ellis
Commissioner
District 2

**Hilma Espinoza
Chynoweth**
Commissioner
District 3

Walter G. Adams
Commissioner, Chairman
District 4

Thomas C. Taylor
Commissioner
District 5

Charles Lundstrom
Commissioner, Secretary
District 6



108 N. MAIN STREET
P.O. BOX 145
MAGDALENA, NM 87825
PH: (575) 854-2261
FAX: (575) 854-2273
www.villageofmagdalena.com



February 28, 2020

New Mexico Department of Transportation
Fleet Management Bureau – SB-2
Mr. John Paul Ortiz, Management Analyst
P.O. Box 1149
Santa Fe, NM 87504-1149

Dear Mr. Ortiz,

Enclosed is our Resolution No.2020-04 requesting to participate in the financial assistance program offered. We are requesting the full award of \$25,000.00.

The Village of Magdalena continues to struggle financially as we do not receive many funds from gross receipts tax or gas tax. If it was not for Small Cities Assistance that is a minimum of \$90,000.00 given to the Village by State Statute each year, it would not be possible to stay afloat. The Village has had to increase the water, sewer and solid waste charges to help keep these departments with a positive balance to ensure we can cover the costs of providing these services to the public. We may be looking to do this again because all costs have gone up. The Village is currently in need of two work trucks, a backhoe and a front-end loader for the Utility Department. The Village does not currently have the funding to purchase these much needed items.

The following is a Wish List of equipment that the Village would like to acquire:

Work Trucks (2)
Backhoe (1)
Front Loader (1)

We appreciate your consideration for the NMDOT 2020 Annual Hardship Sale. If you have any questions please contact my office at (575)854-2261.

Respectfully,

Richard Rumpf
Mayor
Village of Magdalena

**VILLAGE OF MAGDALENA
RESOLUTION #2020-04**

NMDOT 2020 ANNUAL HARDSHIP SALE

WHEREAS, the New Mexico Legislature has provided funds to the Local Governments Road Fund for the purchase of New Mexico Department of Transportation Surplus Equipment for local government, and

WHEREAS, it is our understanding that if a Village can qualify for financial hardship, they may be approved for an amount of up to \$25,000.00 towards highway equipment, and

WHEREAS, the Village of Magdalena continues to experience financial hardship, and

WHEREAS, based on actual results from July 1, 2019 to December 31, 2019, the revised projected net FY 2019-2020 General/Enterprise Fund loss is anticipated to be \$152,920.16, greatly reducing the Village's cash balance to a dangerously low level, and

WHEREAS, the Department of Finance & Administration Local Government Division, will certify that financial hardships of the Village and the need for financial assistance, and

NOW THEREFORE the governing body of the Village of Magdalena is therefore requesting the financial assistance offered by the New Mexico Department of Transportation to purchase highway equipment, as per funds available through the New Mexico Department of Transportation surplus equipment for local governments.

APPROVED, ADOPTED AND PASSED this 9th day of March, 2020.

Richard Rumpf, Mayor

ATTEST:

Carleen Gomez, Deputy Clerk