

**AGENDA  
TOWN OF PARSONSFIELD  
ZONING BOARD OF APPEALS MEETING  
6:30 PM  
Wednesday, October 30, 2024  
TOWN OFFICE BUILDING**

**ADMINISTRATIVE APPEAL  
MAP R03, Lot 19 PROPERTY OWNED BY:  
Peter Donle & Amy Hoffman, Owners, Lacey Donle, Applicant (65 Pratt Rd)**

- I. Call to Order
- II. Determine Quorum
- III. Determine Conflicts of Interest
- IV. Summarize Nature of Appeal
  - a. Peter Donle & Amy Hoffman, Owners, Lacey Donle, Applicant – Administrative Appeal Request – Nature of Appeal: Code Enforcement Officer Denied Building Permit (Application Received 10/15/2024) The property is located on Parsonsfield Tax Map R03, Lot 19, 65 Pratt Road.
- V. Parties to the Action:
  - a. Appellant(s): Peter Donle & Amy Hoffman, Owners, Lacey Donle, Applicant
  - b. CEO: Jesse Winters & Erik Frey
- VI. Business
  - a. Review Application for Completeness
  - b. Schedule Public Hearing
  - c. Schedule Site Walk (if applicable)
- VII. Adjournment